

AUTOMOBILE SERVICING ADVISORY COMMITTEE

FOLLOW-UP MEETING

February 13, 1997

Present: Larry Bennett, Faculty
Alice DeGrandchamp, Paraprofessional
Tony Hildebrandt, Faculty
Dr. Carlos Olivarez, Dean, Academic and Student Services
Ruth Springer, Secretary

Advisory Committee Recommendations	Follow-Up Actions
1. That ENG 135 and SPE 129 be added to the Automobile Servicing Program.	1. Mr. Tony Hildebrandt will add ENG 135 and SPE 129 to the Automobile Servicing curriculum as required supportive courses by the end of the Winter term, 1997.
2. That Automotive staff meet with the ENG 135 instructors to make suggestions as to how that course could be taught with an application to the Automotive area.	2. Mr. Hildebrandt will meet with Mr. Rick Burt, English faculty, and give to Mr. Burt a list of writing topics which would be appropriate and helpful for Automotive students taking ENG 135.
3. That the importance of reading comprehension be stressed by finding ways to make reading a fundamental part of what is done in each class.	3. Reading comprehension is stressed currently in all classes by requiring students to summarize shop manual material used to achieve specific performance objectives.
4. That an applied physics class be added to the curriculum.	4. Mr. Hildebrandt will be including APP 815, Applied Technology I, and APP 816, Applied Technology II, as required supportive courses in the proposed new curriculum

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<p>5. That instruction in math, science, and written and oral communication be integrated into each Automotive class, so that each course would include a performance objective in math, science, and written and oral communication. Performance objectives in those areas would be written in such a way that, as students advanced from basic to more advanced Automotive courses, they would also advance in their math, science, and communication skills.</p>	<p>5. Mr. Hildebrandt will designate for each course which performance objectives incorporate math, science, and oral and written communication skills.</p>
<p>6. That two or more computer stations be set up in the Automotive area and that, using modular learning units, writing projects for students be developed that would be applicable to that area.</p>	<p>6a. Computers in the Mac Lab are available to students on a walk-in basis to be used on writing assignments. 6b. As a part of curriculum modernization, Mr. Hildebrandt will explore the possibility of obtaining computers to be used by students in the Auto Lab to write work orders and complete performance objectives.</p>
<p>7. That the curriculum include instruction and experience in teams and team building, perhaps using material available from SAE.</p>	<p>7a. Students currently work together as teams to complete performance objectives. 7b. QAT 102, Statistical Process Control, includes instruction in team building. Mr. Hildebrandt is considering adding this course to the proposed new curriculum.</p>
<p>8. That IND 100 be listed as a recommended elective, rather than as a required course, in the Automotive Program.</p>	<p>8. Mr. Hildebrandt will take the necessary steps through OCC's curriculum process to have IND 100 listed as a recommended elective, rather than as a required course, in the Automobile Servicing curriculum.</p>

Advisory Committee Recommendations	Follow-Up Actions
9. That the equipment in the Automotive Lab be updated.	9a. Mr. Hildebrandt will outline for each course what types of tools are needed, and whether they are replacements for old existing tools or new tools needed to keep up with current technology. 9b. Mr. Hildebrandt is currently pursuing the possibility of developing new and expanding ongoing training partnerships with Penske Automotive, Goodyear, Firestone, Cummins, American Transmission, Belle Tire, Metro 25 Tire, Michigan Motor Rebuilders, Amoco, Chrysler, General Motors, Ford, Saturn, Nissan, and Toyota. 9c. Dr. Carlos Olivarez will contact Ms. Karen Pagenette regarding the possibility of obtaining funds from Workforce Preparation Services for the purchase of equipment for the Auto Lab.
10. That scan tools for the various auto companies be obtained for the lab.	10. Scan tools will be included in the outline of needed tools being put together by Mr. Hildebrandt (see no. 9a).
11. That e-mail capability be made a high priority for the Automotive Program.	11. Mr. Larry Bennett will check on the disposition of five computers which are being removed from the BIS Lab to see if they could be reallocated to the Auto Lab.

The next meeting of the Automobile Servicing Advisory Committee will take place Thursday, May 22, 1997, from 5:30 to 8:00 pm in room T-6. Dinner will be served at 5:30.

Respectfully submitted,

Ruth Springer

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