



# DETROIT AREA LIBRARY NETWORK

## ANNUAL REPORT 2010/2011

DALNET OFFICE



# STRATEGIC DIRECTION

## COLLABORATION, CREATIVITY, COMMUNITY

### MISSION

*“DALNET is a community of libraries working together to provide access to information for research, cultural enrichment, and lifelong learning opportunities.”*

### VISION

*“DALNET libraries are valued as readily accessible and always useful places to go for information.”*

### COMMITMENTS

*“DALNET is committed to ongoing, dynamic leadership in library collaboration.”*

The Detroit Area Library Network:

- *Values the people we serve*
- *Promotes the value of libraries*
- *Provides seamless virtual and physical access to collective resources*
- *Devises proactive, creative, and affordable solutions*
- *Sustains current services and members*
- *Seeks new ways to add targeted services*
- *Earns the enduring respect and confidence of our members*
- *Affirms an environment where members help each other succeed*



# ANNUAL REPORT

## OVERVIEW



### RENEWED MISSION

DALNET adopted a new mission this year renewing our commitment to be a community of libraries working together, providing access to information for research, cultural enrichment, and lifelong learning opportunities. The projects completed by the consortium this year supported our new mission and strengthened our commitment to valuing the diverse communities we serve.



### ACCOMPLISHED SERVICE

DALNET worked on several major projects this year. Participating members realized the benefit of joining the state-wide union catalog and resource sharing system, MeLCat. Another highlight was a major upgrade for the DALNET shared integrated library system. Work also began for our ongoing Bibliographic and Authority File project. In addition to these services, the DALNET office assisted members with hundreds of help-desk issues. Individuals were able to keep pace with projects and activities through regular communications including the new “DALNET Details” monthly online newsletter.



### CONTINUED COMMITMENTS

DALNET values proactive, creative, and affordable solutions. This year the consortium was able to offer new services while sustaining its current services and members. Even while adding new services and completing long-standing projects our operating budget realized substantial cost savings, a shared benefit of our membership. The DALNET community of libraries continues to be committed to ongoing, dynamic leadership in library collaboration.



# PROJECTS

## MELCAT

### *State-Wide Resource Sharing*

Eleven DALNET member institutions joined the MeLCat state-wide union catalog and resource sharing system this year. The DALNET office assisted member libraries with system configurations and continues to provide daily data loads to MeLCat. Member libraries have already shared thousands of materials through the program.

## SHARED ONLINE RESOURCES

### *Member Access to Free Online Collections*

The “Distinguished American Women Collection” of full-text digital books and journals was created to celebrate Women’s History Month.

The “EDUCAUSE Live!” Webinar Collection was created by DALNET practicum student Adrienne Radzvickas to provide catalog access to free online videos.

## GRANTS

*The DALNET community has established the Program Initiative Reserve as a shared resource, in support of the DALNET mission.*

The DALNET Board funded several DALNET Program Initiative Reserve grants this year, including the funding of two days of RIDES delivery for each member using the service.

Additional grants awarded included:

Rochester College received an \$8,000 DALNET Grant for their “Stone-Campbell Churches of Michigan” project to digitize historical archival materials for online access.

The Henry Ford – Benson Ford Research Center received a \$19,711 DALNET Grant for their “Finding Aid Access Program” to enhance access to early Ford Motor Co. documents in their collections.

Adam Cardinal Maida Alumni Library, Detroit Medical Center, Marygrove College, and Oakland Community College received a \$44,315 DALNET Grant for creating a DALNET Digital Archive Repository.



# SHARED SYSTEMS

## HORIZON 7.5.1 AND HIP 3.2.1 UPGRADE

*DALNET Completes Major Integrated Library System Upgrade*

This year the shared integrated library system was upgraded to the most recent release of the Horizon software. The new software included several bug fixes and new enhancements. Members made several joint decisions for shared settings and have laid a foundation for future system migrations. The new Horizon Information Portal (HIP) catalog allows for members to search their own collections or to do expanded searches of specified library groups or the entire share system database.

## CIRCULATION EMAIL NOTICES

*New Service a Convenience for Patrons*

Centralized email services were enabled for the shared integrated library system. This allowed several libraries to adopt the use of circulation email notices for the convenience of their patrons. After the Horizon upgrade several libraries also implemented a new feature to send pre-overdue email notices to remind patrons when items are almost due. Participating libraries have noted that more materials are returned in a timely manner and that email notices have saved them time and money.

## SERVERS RELOCATED

*DALNET Complies with New Auditor Regulations*

The DALNET office worked with Wayne State University Computing & Information Technology to restructure our server configurations to be in compliance with newly adopted audit regulations. This included moving all servers to a new “hosted systems” section within the computing center. The move also allowed DALNET to decommission machines that were no longer needed and realize substantial annual cost savings on maintenance.



# MARKETING & EVENTS

## COMMUNICATIONS

### *Staying in Touch with Our Members*

The monthly online newsletter, DALNET Details, was launched in October 2010, delivering monthly communications directly to our member's inboxes.

The domain name [www.dalnet.org](http://www.dalnet.org) was acquired in September 2011 for use on marketing materials and as an easy-to-remember shortcut to the DALNET Web site.

## MEMBER SUPPORT

### *Professional development through continuing education and networking*

In the fall of 2010, DALNET hosted access to a national Webinar series on Resource Description and Access (RDA) to further discussions and understanding of proposed international cataloging changes that will affect the membership.

A DALNET Educational Forum was presented in June 2011 by Barbara Heller, of the Detroit Institute of Arts, titled "Emergency Preparedness Planning."

## TRAINING

### *Maximizing our Resources*

A HIP catalog demonstration and training event was held in conjunction with discussions for new features and settings in the upgraded catalog. Proposed system changes were drafted by the HIP Upgrade Task Force and agreed upon by consensus of the membership.

DALNET took its new TurboMeeting online support software for a test-drive by presenting a brief Webinar for the new BookMyne mobile catalog app.



# EMPLOYEES

## THE YEAR IN REVIEW



**STEVEN K. BOWERS**

*Executive Director*

Steve delivered the closing keynote address at the OCLC “Good Practices for Great Outcomes: Cataloging Efficiencies That Make a Difference” forum hosted at Wayne State University. Steve’s address, titled “Going Public with Technical Services,” focused on cataloging from the public access perspective.



**GEORGE MARCK**

*Lead Applications Technical Analyst*

George was appointed to serve on the state-wide MeLCat Advisory Committee. The purpose of the committee is to advise the State Librarian and MeLCat Implementation staff on policies for the statewide catalog and resource-sharing system, focusing on database standards, system evaluation, and borrowing and lending best practices.



**KRISTY WELLS**

*Office Manager / Systems Assistant*

Kristy made her first presentation at the Michigan Library Association annual conference. Kristy’s presentation was titled “Channel Yourself: Using YouTube Playlists to Create Online Collections.”



**CATHERINE WOLFORD**

*Systems Librarian*

Cathy presented at the prestigious “Computers in Libraries” conference. Her work from the conference has received national attention and garnered mention on the library blog circuit.



# BOARD EXECUTIVE COMMITTEE

## 2010/2011



### BOARD CHAIR

Ms. Laura Mancini  
*Director of Library Services, Oakland County Libraries*



### BOARD VICE-CHAIR

Ms. Maria Ketcham  
*Head Librarian, The Detroit Institute of Arts*



### BOARD SECRETARY

Ms. Stephanie Coffey  
*Dean, Learning Resource Centers, Wayne County Community College District*



### EXECUTIVE COMMITTEE MEMBER AT LARGE

Ms. Crystal Agnew  
*Information Technology Librarian, Marygrove College Library*



### EXECUTIVE COMMITTEE MEMBER AT LARGE

Ms. Caryn Noel  
*Library Director, Adam Cardinal Maida Alumni Library*



### EXECUTIVE COMMITTEE MEMBER AT LARGE

Ms. Mary Ann Sheblé  
*Dean of Libraries, Oakland Community College*



### EXECUTIVE COMMITTEE MEMBER AT LARGE

Dr. Sandra Yee  
*Dean, University Libraries, Wayne State University*







## FISCAL AGENT REPRESENTATIVE

Dr. Sandra Yee

*Dean, University Libraries, Wayne State University*



## BOARD TREASURER

Ms. Rachel Beatty

*Associate Director of Library Business Affairs, Wayne State University*



## EXECUTIVE DIRECTOR

Mr. Steven K. Bowers

*Director, Detroit Area Library Network*



