

VEHICLE BODY TECHNOLOGY ADVISORY COMMITTEE
 FOLLOW-UP MEETING
 January 30, 1998

Present: Rick Driscoll, Automotive Body Specialist
 Dr. Carlos Olivarez, Dean, Academic and Student Services
 Doug Riddering, Counselor
 Ruth Springer, Secretary

Date Recommended	Advisory Committee Recommendations	Follow-Up Actions
10/29/96	1. That the Auto Body Program be oriented to students who wish to get an associate degree and then continue their studies at a four-year college. In Process	1a. The Auto Body curricula of all the Oakland Technical Centers must meet NATEF standards. In order to have an articulation agreement with them, OCC's curriculum must meet NATEF standards as well. Mr. Rick Driscoll is in the process of developing a proposed new Auto Body curriculum which would meet NATEF standards. 1b. Mr. Driscoll has visited Ferris State University and met with faculty regarding the redevelopment of the Auto Body curriculum and the possibility of a 2+2 transfer agreement with them. He will continue working with Ferris on this.
10/29/96	3. That OCC staff tour other campuses, such as Washtenaw Community College, Lansing Community College, and Alpena Community College, to observe successful Auto Body programs. In Process	3a. Mr. Driscoll and Mr. Jim Rogers toured the Auto Body facilities at Washtenaw Community College and Ferris State University. 3b. Mr. Driscoll plans to visit Mott Community College as well.
10/29/96	4. That OCC consider marketing its Auto Body Program through involvement in VICA competitions. In Process	4. Mr. Driscoll will work with Mr. David Hollinger to investigate the possibility of OCC involvement in future VICA competitions.
10/29/96	5. That OCC place emphasis in the Auto Body curriculum on instruction in part replacement, including the replacement of air bags, rather than on instruction in repair and rust removal. In Process	5. Under the proposed new curriculum, part replacement will be incorporated in ABT 110, ABT 120, and ABT 170.

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10/29/96	<p>6. That OCC consider including in the Auto Body curriculum courses that would provide instruction in interpersonal skills, computer skills, and oral and written communication skills.</p> <p>In Process</p>	<p>6a. ENG 135, Business Communications, and SPE 129, Interpersonal Communication, will be included as recommended electives in the new Auto Body curriculum.</p> <p>6b. Mr. Driscoll is obtaining copies of a handbook entitled <u>Applied Academics and Workplace Skills for Collision Repair and Refinish Technicians</u> for possible use by teachers of ENG 135 and SPE 129.</p>
10/29/96	<p>7. That OCC seek to obtain a mixing machine, a frame machine, and a vacuum system for the Auto Body Lab.</p> <p>In Process</p>	<p>7a. Dupont and Automotive Color are willing to give an open-ended consignment of a mixing machine to OCC's Auto Body Lab, including software, computer, digital scale, and pigments. Paperwork is currently being processed.</p> <p>7b. The frame machine which was placed in the lab on consignment was removed at the end of six months. Mr. Driscoll is trying to obtain another frame machine on consignment.</p> <p>7c. A frame machine and vacuum system will be requested through OCC's capital equipment request process.</p>
10/29/96	<p>8. That OCC seek to obtain a prep deck for the Auto Body Lab.</p> <p>In Process</p>	<p>8. Mr. Driscoll will request funding for a prep deck through the capital equipment request process.</p>
10/29/96	<p>9. That OCC seek to obtain new hand tools for the Auto Body Lab.</p> <p>Completed</p>	<p>9. The sum of \$1500 has been spent to obtain new hand tools, as well as \$1200 in air tool repair and refurbishing.</p>
10/29/96	<p>10. That OCC staff visit auto body shops, such as Fisher Refinishing or Collex, to see what kind of equipment they have and how they do their work, and model OCC's lab after their set-up.</p> <p>In Process</p>	<p>10a. Mr. Driscoll has visited Collex.</p> <p>10b. Mr. Driscoll plans to visit Fisher Refinishing.</p>

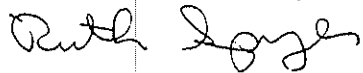
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10/29/96	11. That OCC seek to develop business partnerships which could result in making equipment and other resources available for the Auto Body Program. In Process	11. ADP has donated software and educational materials for computerized estimating.
10/29/96	12. That a business plan be developed for the Auto Body Program. In Process	12a. Mr. Driscoll presented a first draft of a business plan to the advisory committee at its meeting on September 18, 1997. Mr. Driscoll is continuing to work with appropriate advisory committee members to complete the business plan. 12b. Mr. Driscoll is working with representatives of various large auto body collision shop owners as part of the Auto Body Resources Committee to develop a collective business plan in an effort to obtain State and Southeast Michigan resources for Auto Body programs.
10/29/96	13. That a more effective co-op program be developed for the Auto Body Program. In Process	13. Dr. Olivarez is working with Ms. Sally Kalson to bring the co-op program up to the standards of the National Commission on Cooperative Education.
10/29/96	14. That OCC seek NATEF certification for the Auto Body Program. In Process	14a. Mr. Driscoll has obtained a copy of the latest NATEF guidelines and is putting together a curriculum revision proposal based on those guidelines as part of an effort to seek NATEF certification. 14b. Mr. Phil Crockett, Mr. Tony Hildebrandt, Mr. Doug Riddering, and Mr. Driscoll will serve as a subcommittee to develop the proposed new Auto Body curriculum and take it through OCC's curriculum process. 14c. Mr. Driscoll will present the proposed new curriculum to the advisory committee for their review at their next meeting.
10/29/96	15. That I-CAR training be included in the Auto Body curriculum. Completed	15. The I-CAR Advanced Tech curriculum has been purchased with capital equipment funds and is currently being used in Auto Body classes.

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10/29/96	<p>16. That interested advisory committee members work with Mr. Driscoll as a part of subcommittees to carry out various aspects of the needed program development.</p> <p>In Process</p>	<p>16. See nos. 12 and 14.</p>
4/15/97	<p>17. That OCC consider the possibility of requiring students to provide their own basic hand tools, possibly to be purchased a few at a time through student discounts as they advance through the program.</p> <p>In Process</p>	<p>17. Under consideration.</p>
9/18/97	<p>18. That OCC develop a complete training program based on the I-CAR curriculum and including hands-on experience. That, once this program is in place, representatives of insurance companies be invited to visit and given the opportunity to acknowledge the OCC program as meeting the requirements for technician training in order to work for the insurance companies.</p> <p>In Process</p>	<p>18a. See no. 15.</p> <p>18b. Mr. Driscoll will explore the possibility of inviting insurance company representatives to visit and review OCC's program.</p>
9/18/97	<p>19. That OCC consider the possibility of offering, in conjunction with Manufacturing & Technological Services staff, non-credit classes based on the I-CAR curriculum and including a hands-on component.</p> <p>In Process</p>	<p>19a. A class is currently being held on Monday nights using three modules from the I-CAR curriculum. This class is being conducted for ten students through Manufacturing & Technological Services (MTS).</p> <p>19b. Mr. Rogers has offered to contact I-CAR regarding the possibility of offering a class on plastic repair which would use the I-CAR curriculum and include hands-on experience.</p> <p>19c. Mr. Driscoll will continue to work with MTS to explore the possibility of offering other I-CAR-based classes.</p>

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9/18/97	20. That OCC consider making videos of a number of good body shops, as well as of the auto body labs of the four Oakland Technical Centers, to be used in informing OCC decision-makers as to what is needed to have a viable Auto Body Program. In Process	20. Mr. Driscoll will pursue the possibility of making such a video, which might be used for recruitment as well.

The next meeting of the Vehicle Body Technology Advisory Committee will take place April 23, 1998, 4:30 - 6:30 p.m. in room T6.

Respectfully submitted,



Ruth Springer

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