



Chancellor's Cabinet

Mary S. Spangler, Ed.D.
Chancellor

Clarence E. Brantley
Vice Chancellor
Administrative Services

Steven J. Reif, Ph.D.
Vice Chancellor
Academic Affairs (Interim)

Andrew R. Hillberry
Chief Information Officer

Cheryl A. Kozell
Chief Strategic
Development Officer (Acting)

Catherine J. Rush
Chief Human Resources Officer

David P. Adams, Ph.D.
Campus President
Royal Oak/Southfield (Interim)

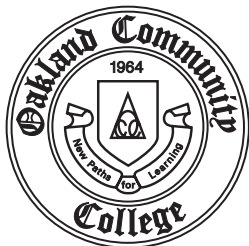
Patricia A. Dolly, Ed.D.
Campus President
Auburn Hills

Gordon F. May, Ph.D.
Campus President
Highland Lakes

Jacqueline A. Shadko, Ph.D.
Campus President
Orchard Ridge

Lloyd C. Crews
Executive Director
of Student Services (Acting)

Pamela L. Kramer
Executive Assistant to the
Chancellor (Resource)



Purpose: to keep the college community informed about issues addressed by the Chancellor's Cabinet.

Chancellor's Cabinet (CC)

The CC meets one day each month to discuss *strategic* issues and ½-day each month to coordinate *operational* issues. The strategic meeting was held at District Office.

October 4, 2006, Strategic Meeting Topics

- *October Board of Trustees (BOT) Agenda:* Prepared the draft agenda for the BOT's Executive Officers to review, finalize and distribute according to BOT policy and the Open Meetings Act. **Leaders:** entire CC
- *Task Force Charges:* Discussed and refined charges for newly convening task forces, #2.2, 2.3, 3.2. Discussed and confirmed timelines, co-chair assignments, and next steps in recruiting volunteers to serve. Reviewed next steps in completed recommendations from task forces going to CPC: #1.2.3 and 5.1.2. Lengthy discussion about challenges involved with integrating budget and planning efforts. **Leader:** C. Kozell
- *Status Review of Strategic Plan:* All taskforce recommendations forwarded to chancellor have been responded to and went to Graphics for dissemination via website. Visits to campuses in October to focus on updating college community on status of strategic planning efforts. **Leader:** M. Spangler
- *2007 Federal Appropriations Cycle:* Brainstorming on potential projects to consider for upcoming appropriations cycle. Ideas with strongest possibilities will be developed into white papers for next review stage and presentation to lobbyist for assessment. **Leader:** C. Kozell
- *Search Committee Efforts:* Discussion of processes to initiate, conduct and complete searches for two senior positions: Vice Chancellor of Academic Affairs and RO/SF Campus President. Necessary timelines, stakeholders, and college input into processes discussed with goal of having positions filled effective July 2007.
- *Evaluating Deans in Matrix Organization:* Lengthy discussion of challenges of evaluation where two or more individuals have supervisory responsibility over one person. Consideration of clarifying and aligning processes with college and campus efforts. **Leader:** S. Reif
- *Review of PACE Survey Results:* Presentation by request of survey results from college climate survey conducted during Summer 2006 before forwarding to Criterion 1 for inclusion in HLC report. **Leaders:** C. Maze & N. Showers

October 6, 2006, Operational Meeting Topics

- *ETS Partnership:* Discussed opportunity for grant and testing partnerships with ETS and will present to Senate leadership and deans via presidents, before determining a response. CC will review resulting materials and recommend a response. **Leader:** M. Spangler
- *Self-Study Film Documentation for HLC Visit:* Supported idea of producing a video useful later for millage renewal. Discussed next steps in process and timeline. **Leader:** S. Reif
- *Discussion of Faculty Required SDU's:* Reviewed pros and cons of SDU requirement and agreed to push those relating to accreditation visit closer to Spring 2008 team visit. **Leader:** S. Reif
- *Core Commitments: Educating Students for Personal and Social Responsibility:* Strong response from faculty and staff to inquiry. Team being formed to submit competitive grant. Reviewed next steps in timeline and funding requirements. Possible support from Foundation to match funds if grant is awarded. **Leader:** S. Reif
- *Strategic Planning:* Review of Objective 3.3 charges. Discuss call for volunteers for task forces starting in November. **Leader:** C. Kozell

Chancellor's Campus Visit Schedule

Members of the OCC family are encouraged to visit the chancellor when she is on campus. Dates and times are subject to change. Please check your e-mail for the latest information.

DATE	CAMPUS/EVENT	TIME	LOCATION
November 13	Highland Lakes Campus Visit	3:00 pm – 4:00 pm	HH305
November 20	Auburn Hills Campus Visit	9:00 am – 10:00 am	President's Office
November 20	Chancellor's Brown Bag Lunch	Noon – 1:00 pm	Temporary Board Room – RH
November 27	Southfield Campus Visit	2:00 pm – 3:00 pm	TBD
November 30	Orchard Ridge Campus Visit	2:30 pm – 3:30 pm	3rd Floor J-Building
November 30	College Academic Senate Meeting	3:30 pm – 5:00 pm	J306

Chancellor's Advisory Council

Mary S. Spangler, Ed.D.
Chancellor

Clarence E. Brantley
Vice Chancellor
Administrative Services

Tina M. Felcyn
Admissions Recruiter

Muriel M. Gray
Faculty Secretary

Tahir B. Khan
Faculty
Academic Senate

Cheryl A. Kozell
Chief Strategic
Development Officer (Acting)
Coordinator, Strategic Plan

Jayne H. Lobert
Faculty
Academic Senate

Mary Ann McGee
Chairperson
College Academic Senate

Carla R. Mathews
Dean of Enrollment Services

Rocio Oxholm-Flores
International Student Advisor

Steven J. Reif, Ph.D.
Vice Chancellor
Academic Affairs (Interim)

Jacqueline A. Shadko, Ph.D.
Campus President
Orchard Ridge

Advisory Students

Susan Haight
Jason Hale
Shirantha Kannangara
Kim Newton

Purpose: to keep the college community informed about issues addressed by the Chancellor's Advisory Council.

Chancellor's Advisory Council (CAC)

CAC generally meets the first Friday of each month to provide the chancellor an opportunity to gather input on strategic and operational issues. Minutes are recorded, approved at the next meeting, and then posted on InfoMart. CAC operates by consensus. Membership is representative. Meetings are open to the entire college community.

October 6, 2006, Report on CAC Activities

- *ETS National Community College Advisory Council Information:* Brief report on opportunities for OCC to pilot and use instruments to assess various learning areas and influence the development of those instruments because of ETS's commitment to the community college sector. The chancellor sits on the council as one of 16 members.
- *Graduation Update:* June 8 is the date at The Palace. Discussion about possible speakers ensued.
- *Strategic Planning:* C. Kozell reported on overall task force activities to date, noting 5 new ones will begin this year. Of the 27 identified in 2003, 24 will be completed by the next cycle. Students were invited to volunteer to serve on task forces. The college-wide call for volunteers is scheduled for mid-October.
- *Report from CPC:* C. Kozell reported CPC has received and forwarded task force recommendations to the chancellor for response. The scope of CPC's responsibility was also discussed. Minutes are posted on InfoMart.
- *Student Report:* C. Mathews was not present to report on J. Hale's suggestion about a virtual student center with a web location for OCC students to communicate. C. Brantley indicated the matter is currently being reviewed along with e-mail accounts for students and adjunct faculty. Cost, management, legal concerns, and usefulness are being discussed.
- *Update on Court Reporting:* S. Reif reported on information regarding program's certification and related issues brought forward by S. Haight at previous meeting.
- *Search Process (RO/SF and Vice Chancellor):* M. Spangler briefly reviewed timeline and general process format for two senior positions with expectations to complete in time for July 1 start date. Remaining interim and acting positions will be filled following those searches being concluded successfully.
- *Strategic Planning Process 2008-13:* The general notice that discussions about the next planning cycle (2007-2013) was given. CPC will develop inclusive process during Spring 2007.

Chancellor's Advisory Council 2006-07 Schedule

Members of the OCC family are invited to attend these open meetings with supervisor approval.

DATE	TIME	PLACE
November 3, 2006	9:00 am – 11:00 am	DO Board Room
December 1, 2006	9:00 am – 11:00 am	DO Board Room
January 12, 2007	12:00 noon – 2:00 pm	DO Board Room
February 2, 2007	9:00 am – 11:00 am	DO Board Room
March 9, 2007	12:00 noon – 2:00 pm	DO Board Room
April, 2007	No Meeting	
May 11, 2007	12:00 noon – 2:00 pm	DO Board Room
June 1, 2007	9:00 am – 11:00 am	DO Board Room

Vision 2002 - 2007

Oakland Community College puts students first so they reach their highest potential.

We are a caring college that values innovation, high quality service, and professionalism at every level.