

Oakland Community College

Project Progress Report
October 16, 2012

*Strengthening college operations and organizational, academic
and financial structures
in order to improve student success*



OAKLAND COMMUNITY COLLEGE®

CBT Team for OCC Project

- **George Boggs**, Project Leader & Point of Contact
- **Robert Jensen**, Strategic Advisor
- **Darroch (Rocky) Young**, Chief Consultant
- **Cy Gulassa**, Faculty & Union Relations
- **Mary Gershwin**, External Relations
- **Edmund Buckley**, CAMP
- **Diane Troyer**, Data Capacity & Student Success
- **Eleanor Brown**, Student Services
- **Michael Brandy**, Organization & Fiscal Planning
- **Jan Lyddon**, Student Services & Evaluation
- **Julie Slark**, Planning Alignment
- **Keith Bird**, CREST and Contract Education
- **Sheryl Gessford**, Child Care

Initial Findings & Schedule for Recommendations

- Based upon review of documents and interviews conducted during the May and June Discovery Phase Site Visits, I am pleased to present initial findings and a schedule for delivering recommendations.

Benchmark Colleges

Macomb Community College (MI)

Lansing Community College (MI)

Grand Rapids Community College (MI)

Pima County Community College (AZ)

Tarrant County Community College (TX)

Lone Star College (TX)

Budget and Investments

- Evaluate progress toward a balanced budget.
- Recommend a multi-year budget and inclusive budget development process.
- Review Existing Investment Policy
- Recommend an investment policy and manager.



CAMP

- Phase I report issued by CBT December 16, 2011.
- Phase II recommendations will be provided January 1, 2013.



Administrative Structure

- CBT is assisting to make the reorganization process as smooth as possible.
- CBT consultants are on site now to work with administrators.



Governance & Communications

- Need to improve communications.
- Need a better understanding of internal governance and improve functioning of committees.
- Need to improve decision-making and accountability.
- Recommendations due January 1, 2013.

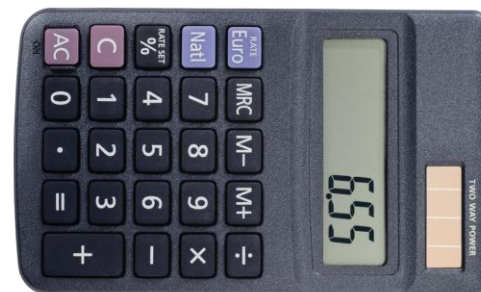
Lines of Authority

- Authority, reporting, & accountability are closely related to structure & governance.
- Recommendations will be delivered January 1, 2013.



Data Capacity

- OCC has lots of data.
- Data are not effectively used in decision making.
- CBT is working cooperatively with Ellucian (formerly Datatel).
- Recommendations to OCC January 1, 2013.



Program Review

- Need to implement current program review fully and to assess the process for effectiveness, including reviewing state-of-the-art tools.
- Program review is being addressed along with CAMP.
- Recommendations will be delivered January 1, 2013.



Academic Policies & Procedures

- Academic policies & procedures will be reviewed to identify gaps and needed updates.
- Academic ReDesign report will be reviewed for appropriate recommendations.
- Recommendations will be delivered June 30, 2013.



Student Services

- Evaluate & recommend strategies to strengthen student services
 - Recruitment
 - Admissions
 - Registration
 - Financial Aid
 - Counseling & advising
- Recommendations due January 1, 2013.



Align Planning and Implementation

- To be most effective, CAMP, program review, the strategic plan, the capital outlay master plan, and budget allocation must be integrated and informed by data and assessment.
- Recommendations are due June 30, 2013.



CREST & Contract Education

- CREST is not effectively utilized.
- Contract education does not break-even.
- Recommendations are due November 9, 2012.



Child Care

- Child care services are being evaluated to provide options to decrease College costs.
- Recommendations are due November 21, 2012.



Additional Observations

- Performance appraisals
- Job descriptions
- Foundation & external relations
- Pontiac Center



Year Two Tasks

- College budget allocation model
- Strengthen external engagement
- Administrative performance appraisal
- Board involvement in budgeting process and monitoring
- Best practices for awarding of contracts
- Phase II of data capacity & use of data

- On behalf of CBT, I appreciate the opportunity to be of service & to assist OCC to provide even greater service to its students & to meet the challenges ahead.



OAKLAND COMMUNITY COLLEGE®