



OAKLAND  
COMMUNITY  
COLLEGE

**BOARD OF TRUSTEES  
REGULAR MEETING  
MINUTES  
SEPTEMBER 20, 2004  
Oakland Community College  
2480 Opdyke Road  
Bloomfield Hills, MI 48304**

**1. GENERAL FUNCTIONS**

1.1 Call To Order and Welcome

The meeting was called to order at 7:00 p.m. by Chairperson Wangler, who welcomed all guests and staff members.

1.2 Attendance

Present

John Wangler, Chairperson  
Anne V. Scott, Vice Chairperson  
Phillip Abraham, Secretary  
Pamala Davis, Trustee  
Thomas Kuhn, Trustee  
Sandra Ritter, Trustee  
Janice Simmons, Trustee

1.3 Public Comments/Petitions

None

1.4 Student Presentation

Vice Chancellor George Keith provided an overview of the Salzburg Seminar Program and introduced five of the seven OCC students who attended the Salzburg Seminar Program in May, 2004. The students, Michele Berry (OR), Suzanne Parini (AH), Valentina Taranovic (AH), Alexander Prokic (HL) and Leah Yurasek (OR) spoke briefly about their experiences. Next month, faculty members who participated in a separate seminar will report on their experiences.

1.5 Review of Minutes

1.5.1 The minutes of the August 16, 2004, Board of Trustees meeting were approved as written.

Trustee Abraham requested the following motion, tabled at the August 16, 2004 Board of Trustees meeting, be reconsidered.

Motion:

*Trustee Abraham MOVED that the minutes of the 7/12/2004 Special Board meeting be changed under agenda item 1.4, Election of Officers, Treasurer to indicate that neither Chairperson Wangler nor Trustee Kuhn voted for Treasurer.*

A roll call vote was taken.

AYES: Wangler, Scott, Abraham, Kuhn, Simmons

NAYS: None

ABSTAIN: Davis, Ritter Motion Carried

A note will be attached to the minutes of July 12, 2004 Special Board meeting indicating the change.

Vice Chairperson Anne Scott MOVED to elect Clarence Brantley Treasurer of the Board of Trustees.

A roll call vote was taken.

AYES: Wangler, Scott, Abraham, Davis, Kuhn, Ritter, Simmons

NAYS: None Motion Carried

## **2. CHANCELLOR'S REPORT**

### **2.1 Chancellor's Comments**

Chancellor Mary Spangler made the following comments and observations:

- Dr. Spangler celebrated her first year at OCC on September 1.
- An Action Item on tonight's agenda proposes an increase in the rates charged for child care services at OCC. Scholarship opportunities will be made available for those needing assistance and who are not covered by financial aid.
- The Chancellor hosted the Birmingham/Bloomfield Chamber of Commerce annual retreat for 20 board members on August 19. The half-day meeting was facilitated by Richard Blouse, CEO of the Detroit Regional Chamber.
- OCC recently participated in the annual Arab American Chaldean Council's Civic and Humanitarian Awards Banquet.
- A three-day New Faculty Orientation was held at the Auburn Hills Campus in August with five new faculty attending.
- OCC sponsored a booth at the Arts, Beats, and Eats Festival in Pontiac.
- OCC sponsored four tables at the Automation Alley Gala held at the Detroit Science Center on September 10.

- The Chancellor's Advisory Council met on August 20 and then again on September 3. Agendas and minutes from past meetings are now posted on Infomart.
- Remembrances of the 9/11 tragedies were held throughout the College last week.
- The annual Pontiac Scholarship Pancake Breakfast occurred on Saturday, September 18.
- The Chancellor met with the executive committee of OCC's Association of Retired Personnel and invited them to become involved in OCC's strategic planning activities.
- The Board will enter into a closed session this evening to discuss labor negotiations.
- Under Staff Reports, Chief Information Officer Andrew Hillberry, will provide an update on OCC's strategic planning activities.
- Auburn Hills Campus President Sharon Blackman will provide an update on CREST.
- The Royal Oak/Southfield Campus facilities report scheduled for this evening, will be presented in November.

## 2.2 Staff Reports

- Chief Information Officer Andrew Hillberry presented an update on strategic planning activities at the College. His report included the current calendar of events and a listing of the task forces and task force membership. Individual task forces met for the first time on Friday, September 17, 2004.
- Auburn Hills Campus President Sharon Blackman provided the Board of Trustees with a CREST Activity Summary.

## 2.3 Introduction of New Staff

- CIO Andrew Hillberry introduced new staff members Preetha Kannan and Leigh Wolf.

# 3. COLLEGE RESOURCES

## 3.1 Personnel Recommendations

Vice Chairperson Anne Scott MOVED to approve the Personnel Recommendations with the exception of Sheila Clark whose name was withdrawn.

AYES: Wangler, Scott, Abraham, Davis Kuhn, Ritter, Simmons

NAYS: None Motion Carried

The Board of Trustees approved the following personnel recommendations: the faculty appointment of Edward Stotts (OR), Educational Counselor; the management staff-grant funded appointment of Kathie House (AH), Placement Services & Cooperative Education Coordinator; the management staff – non exempt promotion/transfer of Paula Baldwin (CW) to Desktop Support Specialist from Computer Specialist; the management staff – non exempt appointments of John Borowski (CW) Desktop Support Specialist; Susan Bourbeau (CW) Desktop Support Specialist; Daniel Freeza (CW) Desktop Support Specialist; Eden Konja (CW) Desktop Support Specialist; Laura Turner (CW) Desktop Support Specialist; and Aaron Whigham (CW) Desktop Support Specialist; the classified appointment/transfer of Mercedita Gooding (HL); the classified

– part-time appointment of Michelle Thompson (AH), Child Care Center Assistant; the maintenance appointment of Sonja Phillips (OR) Building Custodian; the resignations of Angela Lawrence (AH), Placement Services & Cooperative Education Secretary, Gwendolyn Poindexter (OR), Physical Sciences/Chemistry Paraprofessional, and Janice Sirmans (RO), Secretary; and the retirement of Ulysses Zeigler (RO), Building Custodian.

### 3.1.1 Compensation for Adjunct Faculty

Trustee Simmons MOVED to approve a salary increase for adjunct faculty as follows:

- 2.8 percent effective January 1, 2005
- 2.8 percent effective January 1, 2006
- 2.8 percent effective January 1, 2007

AYES: Wangler, Scott, Abraham, Davis, Kuhn, Simmons

NAYS: Ritter Motion Carried

## 3.2 Business and Finance

### 3.2.1 Treasurer's Report

The Board of Trustees reviewed the Treasurer's Report.

### 3.2.2 General Fund Budget Status Report

The Board of Trustees reviewed the General Fund Budget Status Report.

## 3.3 College Facilities

### 3.3.1 College-Wide Deferred Maintenance Project Emergency Underground Heating Line Replacement Levinson Hall to Highland Hall Highland Lakes Campus OCC Project No. PF-HL04-017

Trustee Simmons MOVED to grant authority to the George W. Auch Company for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>		<u>Project Cost</u>
Emergency Underground Heating Line Replacement	<i>Previously Approved</i>	\$ 80,000
Levinson Hall to Highland Hall Highland Lakes Campus OCC Project No. PF-HL04-017	<i>Proposed Increase</i>	\$ 29,700
	<i>Revised Total Cost</i>	\$109,700

AYES: Wangler, Scott, Abraham, Davis, Kuhn, Ritter, Simmons

NAYS: None Motion Carried

- 3.3.2 College-Wide Deferred Maintenance Project  
Plaza Waterproofing/Concrete Replacement, Building J  
Orchard Ridge Campus  
OCC Project No. PF-OR04-003

Secretary Abraham MOVED to grant authority to the George W. Auch Company for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>		<u>Project Cost</u>
Plaza Waterproofing/Concrete Replacement, Building J	<i>Previously Approved</i>	\$398,200
Orchard Ridge Campus	<i>Proposed Increase</i>	<u>\$123,900</u>
OCC Project No. PF-OR04-003	<i>Revised Total Cost</i>	\$522,100

AYES: Wangler, Scott, Abraham, Davis, Kuhn, Ritter, Simmons

NAYS: None Motion Carried

- 3.3.3 Progress Report – Construction Projects

The Board of Trustees reviewed the Progress Report – Construction Projects.

- 3.4 Contracts and Purchases

### **CONSENT AGENDA – CONTRACTS AND PURCHASES**

Items 3.4.1 – 3.4.3 listed below on the Consent Agenda are considered to be routine by the Board will be enacted by one motion. There will be no separate discussions of these items unless a Board member or the chancellor so requests, in which event the item will be removed from the general order of business and considered as the last item before Adjournment.

Trustee Simmons MOVED to approve the Consent Agenda – Contracts and Purchases

AYES: Wangler, Scott, Davis, Ritter, Simmons

NAYS: Abraham, Kuhn Motion Carried

- 3.4.1 Printing of the 2005 Schedule of Classes

The Board of Trustees approved the purchase of printing services from Morning Star Publishing, for the 2005 Schedule of Classes, at a cost not to exceed \$50,605.71.

- 3.4.2 Contract with Educational Enhancements, Inc.  
Workforce Development Services

The Board of Trustees approved a contract with Educational Enhancements, Inc., at a cost not to exceed \$45,454 for coordination and implementation of the GMKC 04-1242 EDJT grant through April 18, 2005 and the EDS 04-1252 EDJT grant through September 30, 2005.

3.4.3 Contract with Idea Consultants, Inc.  
Workforce Development Services

The Board of Trustees approved a contract with IDEA Consultants, Inc. at a cost not to exceed \$175,000 for training delivered through June 30, 2005.

**END OF CONSENT AGENDA – CONTRACTS AND PURCHASES**

**4. ACADEMIC AND STUDENT AFFAIRS**

4.1 Academic Senate Reports

Academic Senate Chairperson, Gerald Faye, reported that the College Academic Senate will meet on September 30, 2004 at the Orchard Ridge Campus.

4.2 Student Reports

None

4.3 Academic Initiatives

Vice Chancellor George Keith noted that Fall 2004 enrollment figures show that student enrollment increased 3.8 percent over the last five years and student credit hours increased 9.6 percent over the last five years.

Dr. Keith distributed Oakland Community College's view piece which includes important information about the College. He mentioned that the College's Academic Catalog received an award from the National Council for Marketing and Publications.

**5. OLD BUSINESS**

5.1 Auditing Subcommittee Report

Board Secretary Phillip Abraham submitted recommendations from the auditing subcommittee to the Board of Trustees. Questions regarding the recommendations can be submitted to the committee or be brought to the October 18 Board of Trustees meeting.

The Board of Trustees reviewed the Board of Trustees regular meeting and conference schedule for 2004-2005.

5.2 Child Care Center Fee Structure

Board Secretary Phillip Abraham MOVED to revise the proposed child care center fee structure for the current year by increasing the fees by one-half the amount recommended by the administration and then reviewing the effects of the increase the following spring.

A roll call vote was taken.

AYES: Abraham, Kuhn, Wangler

NAYS: Davis, Ritter, Scott, Simmons Motion Failed

Trustee Ritter MOVED to approve the child care center fee structure as presented to the Board of Trustees.

A roll call vote was taken.

AYES: Davis, Ritter, Scott, Simmons, Wangler

NAYS Abraham, Kuhn Motion Carried

**6. NEW BUSINESS**

- 6.1 Chairperson Wangler MOVED to hold a Special Board meeting on Monday, October 4, 2004 for the purpose of interviewing the finalists for federal lobbyist.

No vote was taken.

A suggestion was made to hold the Special Board meeting at 6:00 pm on October 18, 2004, just prior to the Regular Board meeting.

Trustee Simmons MOVED to hold a Special Board meeting on October 18, 2004 beginning at 6:00 pm for the purpose of interviewing the finalists for federal lobbyist.

AYES: Wangler, Abraham, Davis, Kuhn, Ritter, Scott, Simmons

NAYS: None Motion Carried

- 6.2 Amendment to Board of Trustees Policy 1.7.3

Secretary Abraham MOVED to amend Board Policy 1.7.3 (as a noticed motion to be voted on at the next regular Board meeting), as follows:

Policies may be amended, repeated or added to upon a motion to be voted upon at an initial regular meeting, but a second motion for adoption shall not be voted upon until the next regular scheduled meeting. A 2/3 (two-thirds) vote of the Board at said regular meeting shall be required for the adoption of any amendment, alteration repeal or addition to these policies. Any policy not required by law may be suspended by the

unanimous vote of all members of the Board present, but such suspension shall only be in effect during the meeting at which such suspension was voted.

A roll call vote was taken.

AYES: Wangler, Abraham, Kuhn, Simmons

NAYS: Davis, Ritter Motion Carried

The vote to change Board Policy 1.7.3 will occur at the October 18, 2004 Board of Trustees meeting.

6.3 Formation of a subcommittee to review and propose changes to the Executive Contracts.

Trustee Simmons MOVED to create a subcommittee to review and propose changes to the Executive Contracts.

A roll call vote was taken.

AYES: Wangler, Abraham, Kuhn, Scott, Simmons

NAYS: Davis, Ritter Motion Carried

Subcommittee members include: Trustee Ritter, Chair  
Trustee Abraham  
Trustee Simmons

6.4 Amendment to Board Policy 3.5 B

Trustee Abraham asked to remove the motion to amend Board Policy 3.5 B until the by-laws issues are solved.

**7. COMMUNITY COMMENTS**

7.1 Board Member Reports and Comments

7.11 Please note that Board members can connect to the InfoMart from their home computers through terminal services.

Vice Chairperson Scott noted that some community colleges signed a petition to amend the funding formula. She advised OCC do nothing.

7.2 Labor Organizations and Associations

None

Chairperson Wangler MOVED to enter into closed session for the purpose of discussing labor negotiations.



A roll call vote was taken.

AYES: Wangler, Scott, Abraham, Davis, Kuhn, Ritter, Simmons

NAYS: None

Motion Carried

The Board of Trustees entered into closed session at 9:00 p.m.

Chairperson Wangler adjourned the closed session at 10:00 p.m. and entered into open session.

**8. ADJOURNMENT**

Chairperson Wangler adjourned the meeting at 10:00 p.m.

Respectfully submitted,

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Patricia J. Funtik

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Date

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John Wangler, Chairperson

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Phillip Abraham, Secretary