



**BOARD OF TRUSTEES
REGULAR MEETING
July 18, 2005
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order at 7:00 p.m. by Vice Chairperson Anne Scott who welcomed all guests and staff members.

1.2 Attendance

Present

Anne Scott, Vice Chairperson
Phillip Abraham, Secretary
Janice Simmons, Trustee
Pamala Davis, Trustee
Thomas Kuhn, Trustee

Absent

John Wangler, Chairperson
Sandra Ritter, Trustee

1.3 Public Comments/Petitions

None

1.4 Student Presentation

None

1.5 Review of Minutes

1.5.1 Review of Minutes 6/20/2005 Regular Board Meeting

The Minutes of the 6/20/2005 Regular Board Meeting were approved as submitted.

1.5.2 Review of Minutes 6/20/2005 Special Board Meeting

The Minutes of the 6/20/2005 Special Board Meeting were approved as submitted.

2. CHANCELLOR'S REPORT

2.1 Chancellor's Comments

Chancellor Mary Spangler made the following comments and observations:

- Welcome to Dr. Jacqueline Shadko who is attending the Board meeting in her new role as president of the Orchard Ridge Campus.
- Dr. Sharon Blackman's resignation from the College is on tonight's personnel recommendations. The reception held for her at the end of June was very well attended and included Trustees Wangler, Scott, and Simmons.
- The College has an opportunity to make some assessments now that Dr. Blackman is leaving. Two recommendations on this evening's agenda include:
 - 1.) Dr. David Adams as interim president of the Auburn Hills Campus and,
 - 2.) Cheryl Kozell as Acting Strategic Development Officer.Supporting these recommendations will allow the college to provide uninterrupted service while conducting a search for a new campus president and will allow the strategic plan to keep its momentum.
- The chancellor along with Trustees Wangler and Scott will attend the MCCA Summer Institute in Traverse City next week.
- There will be a Special Board meeting to review current construction projects on August 10.
- Orchard Ridge Campus Alpha Omicron Xi Chapter of PTK has been recognized as one of PTK's top 100 Chapters internationally for "encouraging it to reach a higher standard of excellence in programming that benefits both the College and the community."
- Two members of PTK's Royal Oak Chapter have been awarded Coca-Cola Scholarships.
- The Highland Lakes Campus recently held its annual summer camp for 19 deaf children in conjunction with the Sign Language Interpreter Program.
- OCC and five other schools have partnered with Automation Alley to provide \$50,000 in scholarships for member organizations of Automation Alley.
- Information on the new state consolidated election law is being gathered. Trustees will have an opportunity to change election dates before the end of the year if necessary.

2.2 Staff Reports

None

2.3 Introduction of New Staff

- Chancellor Spangler introduced Dr. Jacqueline Shadko, the new president of the Orchard Ridge Campus.
- Dr. Martha Smydra introduced new Mathematics faculty member Karen Lee.

3. COLLEGE RESOURCES

3.1 Personnel Recommendations

Trustee Simmons MOVED and Trustee Davis seconded approval of the Personnel Recommendations.

Secretary Abraham requested the following be removed from the personnel recommendations: Acting Chief Strategic Development Officer, the reclassifications of the Director of Public Safety and the Director of Purchasing and Auxiliary Services.

Mr. Abraham stated that he is not in favor of supporting the position of Acting Chief Strategic Development Officer, a new cabinet level position. The chancellor assured Mr. Abraham that this position is temporary and was created to provide an opportunity to assess and possibly re-align departments within the College.

Trustee Simmons MOVED to table the following three recommendations until the August 15 Board meeting: Acting Chief Strategic Development Officer, the reclassifications of the Director of Public Safety and the Director of Purchasing and Auxiliary Services. Trustee Kuhn seconded the motion.

AYES: Scott, Abraham, Davis, Kuhn, Simmons

NAYS: None Motion Carried

Trustee Simmons MOVED to approve all remaining personnel recommendations and Trustee Davis seconded the motion.

AYES: Scott, Abraham, Davis, Kuhn, Simmons

NAYS: None Motion Carried

The Board of Trustees approved the following personnel recommendations: the faculty appointment of Jack Cronin (OR), Humanities/Fine and Performing Arts Departments; the administrative staff – exempt temporary appointment of David Adams (AH), Interim Campus President; the operating engineers appointment of Jerome Walker (AH), Operations and Maintenance Superintendent, Buildings and Grounds; the classified- part-time appointment of Larry Hojna, Jr. (AH), Parts and Tool Crib Attendant; the classified reclassification/transfer of Diann Dupuis (RO), Bookstore Assistant; the classified promotion/transfer of Earlene Robertson (HL), Administrative Specialist; the maintenance appointment of Tiffany Davis (OR), Building Custodian and Adam Ohler (OR), Building Custodian; the separations of Sharon Blackman (AH), Campus President; the retirement of Carol Gross (HL), Science Paraprofessional; and the resignation of Michael

Ruthenberg (DO), Programmer Analyst.

3.2 Business and Finance

3.2.1 Treasurer's Report

The Board of Trustees reviewed the Treasurer's Report.

3.2.2 General Fund Budget Status Report

The Board of Trustees reviewed the General Fund Status Report.

3.3 College Facilities

3.3.1 College-Wide Deferred Maintenance Project

Trustee Simmons MOVED to approve item 3.3.1 and Secretary Abraham seconded the motion.

AYES: Scott, Abraham, Davis, Kuhn, Simmons

NAYS: None Motion Carried

3.3.1 College-Wide Deferred Maintenance Project

Salt Storage Facility

Highland Lakes Campus

OCC Project No. PF-HL05-005

The Board of Trustees granted authority to the College's Construction Manager, George W. Auch Company, for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>		<u>Project Cost</u>
Salt Storage Facility	<i>Previously approved</i>	\$144, 800
Highland Lakes Campus	<i>Proposed increase</i>	<u>30, 434</u>
OCC Project No. PF-HL05-005	<i>Revised Cost</i>	\$175, 234

3.3.2 Progress Report – Construction Projects

The Board of Trustees reviewed the Progress Report – Construction Projects.

3.4 Contracts and Purchases

Trustee Simmons MOVED to approve items 3.4.1 – 3.4.5 as consent agenda items and Secretary Abraham seconded the motion.

AYES: Scott, Abraham, Davis, Kuhn, Simmons

NAYS: None Motion Carried

3.4.1 Purchase of a Truck for Mobile Units
Emergency Services Training
Auburn Hills Campus

The Board of Trustees approved the purchase of a truck to transport mobile units from Red Holman Pontiac GMC at a cost not to exceed \$37, 214.

3.4.2 Purchase of a Mill and Lathe
Machine Tool Technology Program
Auburn Hills Campus

The Board of Trustees approved the purchase of a Haas mill and a Haas lathe from Gerotech Inc., at a cost not to exceed \$52, 937.

3.4.3 Renewal of the Ucompass Agreement
Course Management System for Online Instruction
College-Wide

The Board of Trustees approved the renewal of the Ucompass Agreement for a term of 36 months at a cost not to exceed \$61,695.

3.4.4 Purchase of Servers and Laptops
College-Wide

The Board of Trustees approved the purchase of servers and laptops from Dell, at a cost not to exceed \$355,700. for the 2005-06 fiscal year.

3.4.5 Contract for Wiring Installation Services
College-Wide

The Board of Trustees approved a renewal of the contract with Professional Communications, Inc., to provide wiring installation services at a cost not to exceed \$100,000. for the 2005-2006 fiscal year.

4. ACADEMIC AND STUDENT AFFAIRS

4.1 Academic Senate Reports

None

4.2 Student Reports

None

4.3 Academic Initiatives

Vice Chancellor George Keith reported that enrollments this summer are doing

well.

5. OLD BUSINESS

Secretary Phillip Abraham MOVED that the Board of Trustees elect **Anne Scott** as representative to the MCCA Board of Directors and that **John Wangler** be elected as alternate representative to the MCCA Board of Directors for the 2005-2006 fiscal year (July 1, 2005 – June 30, 2006).

AYES: Scott, Abraham, Davis, Kuhn, Simmons

NAYS: None

Motion Carried

6. NEW BUSINESS

Secretary Abraham requested that the audit committee application be made available on OCC's website. Trustee Pamala Davis volunteered to serve on the audit committee.

The chancellor is waiting for information regarding the Wireless Oakland Project and will submit a resolution once the information is received.

7. COMMUNITY COMMENTS

7.1 Board Member Reports and Comments

Trustee Janice Simmons expressed concern about a letter of complaint Board members received.

Trustee Janice Simmons MOVED and Trustee Pamala Davis seconded the motion requesting that the chancellor investigate and respond to the complaint.

AYES: Scott, Abraham, Davis, Kuhn, Simmons

NAYS: None

Motion Carried

Trustee Janice Simmons reminded the Board about the 14th Annual Dorene Hope Shank Golf for Scholarships Outing scheduled for August 12.

Trustee Pamala Davis asked about the status of distance learning. Vice Chancellor George Keith noted that this item is on the agenda for the Enrollment Management Task Force this fall.

7.2 Labor Organizations and Associations

None

8. ADJOURNMENT

Vice Chairperson Scott adjourned the meeting at 8:40 p.m.

Respectfully submitted,

Patricia J. Funtik

Date

Anne Scott, Vice Chairperson

Phillip Abraham, Secretary