



**BOARD OF TRUSTEES
REGULAR MEETING
October 17, 2005
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order at 7:00 p.m. by Chairperson Wangler who welcomed all guests and staff members.

1.2 Attendance

Present

John Wangler, Chairperson
Anne Scott, Vice Chairperson
Phillip Abraham, Secretary
Thomas Kuhn, Trustee
Sandra Ritter, Trustee
Janice Simmons, Trustee

Absent

Pamala Davis, Trustee

1.3 Public Comments/Petitions

1.3.1 Public Hearing: Proposed Change to the Regular Election Date Schedule for the Election of Trustees of Oakland Community College.

Community members made no comments regarding the proposed change to the regular election date for the election of Trustees of Oakland Community College.

Secretary Abraham noted that there will be minimal cost to the College by moving the election date to even years, November. Trustees Kuhn and Ritter noted the fact that OCC may get lost on November ballots.

The proposal to change the regular date for the election of Trustees will be voted upon at the November 21, 2005 meeting. The Board indicated that the motion used to change the election date will indicate moving the date to even years, November.

1.4 Student Presentation

None

1.5 Review of Minutes

1.5.1 Review of Minutes 9/19/2005 Regular Board Meeting

The Minutes of the September 19, 2005 Regular Board meeting were approved as submitted.

2. CHANCELLOR'S REPORT

2.1 Chancellor's Comments

The Chancellor made the following comments:

- The search for the Auburn Hills Campus President has been extended and the candidate qualifications have been broadened.
- OCC will become an ETS (Educational Testing Services) site offering TOEFL (Test of English as a Foreign Language) and GRE (Graduate Records Exam) tests through Workforce Development Services.
- Four students who attended the Salzburg Seminar in the spring, along with President Gordon May, Executive Director Cheryl Kozell, and Chancellor Mary Spangler met with Congressman Thaddeus McCotter to discuss federal funding for international education.
- OCC has been invited to co-host the Your Child Community Engagement program with Oakland Schools on the evening of November 10. Letyna Roberts is the liaison for the event.
- Ten students have applied to participate in the Student Ambassador Program. A series of activities and training are planned.
- One hundred fifty high school juniors and seniors from around the country attended Technology Day at the Auburn Hills Campus where they saw demonstrations at the CREST facility and discussed details of the Information Security Program with college professors.
- Hundreds of students, faculty and staff at the Auburn Hills Campus were treated to Mexican, Puerto Rican and Cuban cuisine on October 10 in celebration of Hispanic Heritage Month.
- The Highland Lakes Campus hosted a Gettysburg Kickoff featuring Ronald White, author of "The Eloquent President," a biography of Abraham Lincoln.
- A memorial service for charter faculty member Carolyn Moore was held at the Smith Theatre on September 20.
- The second annual Mariachi Concert at Royal Oak on October 7 raised \$4,000 for Oaxaca scholarships.
- The Royal Oak/Southfield Campus will hold a 25th Anniversary celebration for the Southfield Campus on October 27.

2.2 Staff Reports

- Tabitha Zimney of Karoub Associates provided a briefing on legislative developments in Lansing noting that the legislature will concentrate on education funding through performance indicators and perhaps creating state-mandated high school graduation requirements this fall.
- Chancellor Spangler presented a brief overview on the progress of OCC's 2002-2007 Strategic Plan noting that recommendations from six of the 10 Round 1 task forces were forwarded to the College Planning Council for review. Their comments were then forwarded to the Chancellor. Next steps include a Round 1 status report to the Board and to the College; a response to the Round 1 task force recommendations; the identification of Round 2 co-chairs, timelines, and charges; and training sessions for Round 2 members. Additionally, a new Strategic Planning Coordinator was named and a research agenda for 2006-2007 will be developed.

2.3 Introduction of New Staff

- Orchard Ridge Campus President Jacqueline Shadko introduced Linda Emerson, Administrative Assistant, Orchard Ridge Campus President's Office.

3. COLLEGE RESOURCES

3.1 Personnel Recommendations

Vice Chairperson Scott MOVED and Trustee Simmons seconded approval of the Personnel Recommendations.

AYES: Wangler, Scott, Abraham, Kuhn, Ritter, Simmons

NAYS: None Motion Carried

The Board of Trustees approved the following personnel recommendations: the faculty transfer of Magna Abuhassabu (SF), IIC Faculty; the retirement of Madeline Ehlert (RO) Counseling; the death of Conne Hollander (HL) Communications/Humanities Faculty; and the death of Carolyn Moore (OR) Physical Education Faculty.

3.2 Business and Finance

3.2.1 Treasurer's Report

The Board of Trustees reviewed the Treasurer's Report.

3.2.2 General Fund Budget Status Report

The Board of Trustees reviewed the General Fund Budget Status Report.

3.2.3 2004-05 Annual Audit

Representatives from the college's auditing firm, Plante & Moran, presented an overview of the 2004-2005 annual audit. This year's audit went very well, earning OCC a "clean" (unqualified) opinion..

3.3 College Facilities

3.3.1 Progress Report – Construction Projects

The Board of Trustees reviewed the Progress Report – Construction Projects.

CONSENT AGENDA – CONTRACTS AND PURCHASES

3.4 Contracts and Purchases

Trustee Simmons MOVED and Vice Chairperson Scott seconded approval of the consent agenda items 3.4.1 – 3.4.7.

AYES: Wangler, Scott, Abraham, Kuhn, Ritter, Simmons

NAYS: None Motion Carried

3.4.1 Carpet Replacement
Auburn Hills Campus

The Board of Trustees approved the purchase and installation of carpet from NBS, at a cost not to exceed \$78, 300.

3.4.2 Purchase of Workstations
Environmental Systems Technology
Auburn Hills Campus

The Board of Trustees approved the purchase of ten (10) Principles of Technology Workstations including all required instructor support and equipment from Great Lakes Training Systems, at a cost not to exceed \$91, 403.

3.4.3 Purchase of a Front End Loader
Buildings and Grounds
Auburn Hills Campus

The Board of Trustees approved the purchase of a JCB 212SU front end loader from AIS Equipment, at a cost not to exceed \$40, 232.

3.4.4 Purchase of Furniture
Student Center
Highland Lakes Campus

The Board of Trustees approved the purchase of furniture for the Highland Lakes Student Center Building from ISCG, at a cost not to exceed \$37, 172.

3.4.5 Purchase of Science Lab Equipment
Orchard Ridge Campus

The Board of Trustees approved the purchase of laboratory equipment from Fisher Scientific, at a cost not to exceed \$32, 932.

3.4.6 Contract with Strategic Improvement Services, LLC
Workforce Development Services – Contracted Services

The Board of Trustees approved a contract with Strategic Improvement Services, LLC for training and facilitation services at a cost not to exceed \$740/day for services delivered through June 30, 2006.

3.4.7 Purchase of Equipment
Technology Enhanced Classrooms
Orchard Ridge Campus

The Board of Trustees approved the purchase of equipment from National Satellite for the Technology enhanced Classrooms, at a cost not to exceed \$112, 281.

END OF CONSENT AGENDA – CONTRACTS AND PURCHASES

4. ACADEMIC AND STUDENT AFFAIRS

4.1 Academic Senate Reports

College Academic Senate Chair, Mary Ann McGee, reported the following: an academic planning subcommittee of the Academic Senate was established; preparations are underway for the next HLC visit; the senate is re-examining the general education attributes with plans to integrate data from CCSSE and the Institutional Dashboard into assessment; a Blackboard site was established to provide an electronic depository for senate documents and allow discussion via online discussion boards.

4.2 Student Reports

Orchard Ridge Campus student representative Miranda Webster noted there will be four performances of *Reckless* this weekend at the Smith Theatre. Phi Theta Kappa is sponsoring an honors topic speakers' series, and auditions for the OCC

Singing Idol contest are currently taking place, with the final performance scheduled for the Royal Oak Campus on November 11.

4.3 Academic Initiatives

No report

5. OLD BUSINESS

5.1 Sarbanes Oxley – Audit Committee

The Board received eight applications from community members volunteering to serve on the audit subcommittee. Appointments will be made at the November Board meeting. Members of the committee are Trustee Scott, Abraham, and Davis.

5.2 District Office Space Study Session

A Special meeting to discuss District Office space issues will be scheduled for November 7 at 6:00 p.m. Board members requested that Campus Presidents be present at the meeting.

Trustee Ritter requested a copy of the Hobbs + Black Space Study Report be sent to all Board members. Trustee Ritter also requested a breakdown of departments residing at District Office.

6. NEW BUSINESS

6.1 Selection of Labor Negotiator

Vice Chairperson Scott MOVED and Trustee Simmons seconded the motion that the Board of Trustees select a chief negotiator to assist Oakland Community College and lead the negotiations for one or more of the College's four (4) collective bargaining agreements that expire in 2006 as identified below:

- Police Officers Labor Council
- International Union of Operating Engineers, local 547, AFL-CIO
- Teamsters State, County, and Municipal Workers, Local 214
- Oakland Community College Faculty Association (MEA affiliate)

Via a telephone conference call, Trustee Pamala Davis requested the vote be postponed until November.

Vice Chairperson Anne Scott MOVED to withdraw the motion to select a labor negotiator. Trustee Simmons withdrew the second.

AYES: Wangler, Scott, Abraham, Kuhn, Ritter, Simmons

NAYS: None

Motion Carried

The four candidates interviewed at tonight's special meeting will be notified of the Board's decision to postpone voting on the hiring of a labor negotiator until the November 15 Board meeting.

6.2 Student Complaint

Trustee Simmons MOVED and Trustee Kuhn seconded the motion authorizing the Chancellor to handle the student matter recently received by the Board of Trustees.

AYES: Wangler, Scott, Abraham, Kuhn, Ritter Simmons

NAYS: None Motion Carried

7. COMMUNITY COMMENTS

7.1 Board Member Reports and Comments

Vice Chairperson Anne Scott distributed a report on the community college funding formula adopted by MCCA at its October meeting. Ms. Scott also distributed an enrollment report from the MCCAVLC for Fall 2005.

Trustee Sandra Ritter noted Waterford Schools' graduate David Bennett will be performing at the Highland Lakes Campus on October 28.

7.2 Labor Organizations and Associations

None.

Chairperson Wangler MOVED to adjourn into closed session for the purpose of conducting the Chancellor's mid-year review.

A roll call vote was taken:

AYES: Wangler, Scott, Abraham, Kuhn, Ritter, Simmons

NAYS: None Motion Carried

The Board of Trustees entered into closed session at 8:30 p.m.

Chairperson Wangler adjourned the closed session at 9:40 p.m. and entered into open session.

8. ADJOURNMENT

Chairperson Wangler adjourned the meeting at 9:40 p.m.

Respectfully submitted,

Patricia J. Funtik

Date

John Wangler, Chairperson

Phillip Abraham, Secretary