



OAKLAND
COMMUNITY
COLLEGE

**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
July 17, 2006
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, Mi 48304**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order at 7:00 p.m. by Vice Chairperson Scott who welcomed all guests and staff.

1.2 Attendance

Present

Anne Scott, Vice Chairperson
Phillip Abraham, Secretary
Pamala Davis, Trustee
Thomas Kuhn, Trustee
Sandra Ritter, Trustee
Janice Simmons, Trustee

Absent

John Wangler, Chairperson

1.3 Public Comments/Petitions

None

1.4 Student Presentation

None

1.5 Review of Minutes

1.5.1 Review of Minutes 6/19/2006 Regular Board Meeting

The Minutes of the 06/19/2006 Regular Board meeting were approved as submitted.

2. CHANCELLOR'S REPORT

2.1 Chancellor's Comments

- The Center for Workforce and Economic Development, sponsored by the American

Association of Community Colleges (AACC) is holding a one day workshop to assist community colleges in learning how to be more responsive to labor market needs. The workshop is scheduled for Tuesday, July 25, 2006 at the Auburn Hills Campus.

- *Community College Week* recently published data showing OCC to be among the top 25 associate degree conferring colleges in 2003-2004 in the following areas: Family and Consumer Sciences, number 11; Non-minority Degrees, number 21; Health Professions, number 22; Business Management and Marketing, number 24.
- Approximately 1,000 graduates attended commencement on June 23, 2006. The Commencement speaker was Channel 4 News anchor Rhonda Walker.
- The Chancellor along with Trustees Scott and Davis will attend the MCCA Summer Workshop in Traverse City.
- On July 21, 2006, the college will host an Educational Testing Services (ETS) site visit to the Auburn Hills Campus where they will examine the M-TEC and CREST facilities.
- Director of Student Services, Kelli Van Buren organized a new student orientation at the Highland Lakes Campus on July 11, 2006. Fifty-six students and 13 parents attended.
- There will be no Closed Session tonight.

2.2 Staff Reports
None

2.3 Introduction of New Staff

Campus President, Jacqueline Shadko, introduced Nadja Springer-Ali, Orchard Ridge Campus Librarian. Interim Campus President David Adams introduced Nahrein Mirza, Royal Oak Campus Counselor.

3. ACADEMIC AND STUDENT AFFAIRS

3.1 Academic Senate Reports
None

3.2 Student Reports
None

3.3 Academic Initiatives
None

4. COLLEGE RESOURCES

4.1 Personnel Recommendations

The Chancellor noted the following changes to the personnel recommendations: On page 10, Rene Delowery-Rubenacker's name was removed because she declined the

Communications/Humanities Secretary position listed under classified transfer. Two names were added on page 12: Thad Dawley, Information Technologies, submitted his resignation, and Orchard Ridge Campus English Faculty member Richard Trombley died.

Trustee Ritter MOVED and Trustee Davis seconded approval of the personnel recommendations.

Trustee Kuhn offered a friendly amendment suggesting the Board postpone voting on the personnel recommendations until Trustee Simmons arrives. Trustee Ritter agreed.

Trustee Ritter MOVED to request the following Administrative and Management Staff reclassifications be reviewed and an analysis be submitted to the Board of Trustees: The Administrative Staff – Exempt Director of PDTC; the Administrative Staff – Non-Exempt Director of Student Financial Resources & Scholarships; the Management Staff – Exempt Training Assistants (2 positions). Additionally, that all reclassifications *not approved* in 2005-2006 be reviewed.

Trustee Kuhn offered a friendly amendment asking that the percent increase in salary be included in the report. Trustee Ritter accepted.

AYES: Scott, Abraham, Davis, Kuhn, Ritter, Simmons

NAYS: None Motion Carried

Trustee Ritter offered an amendment to accept the personnel recommendations excluding the Administrative Staff – Exempt Director of PDTC; the Administrative Staff – Non-Exempt Director of Student Financial Resources & Scholarships; the Management Staff – Exempt Training Assistants (2 positions). Trustee Davis seconded.

AYES: Scott, Davis, Ritter, Simmons

NAYS: Abraham, Kuhn Motion Carried

The Board of Trustees approved the following personnel recommendations: the recommendation for sabbatical leave at full pay for Winter 2007 and Spring 2007 for Gail Palmer, Social Science Faculty (AH); the faculty appointments of Eric Abbey, English Faculty (RO/SF), Ruth Olsen Laugal, Chemistry Faculty (OR), Brian Shaw, Mathematics Faculty (OR), Saul Grunfeld, Science Faculty (RO/SF), Robert Lamphear, English Faculty (HL), and Joseph Helminski, English Faculty (HL); the administrative staff – non-exempt rescission of sabbatical leave for Summer II 2006 (July 5, 2006 – August 24, 2006) for Lloyd Crews, Interim Executive Director of Student Services; the administrative staff – exempt appointment of Patricia Dolly, Campus President (AH); the administrative staff – exempt equity adjustments for Steven Reif, Interim Vice Chancellor of Academic Affairs and for Lloyd Crews, Interim Executive Director of Student Services; the management staff – grant funded extension of temporary appointment of Kathie House, Manager of Student Success (AH); the classified – part-time appointments of Karen Stauble, Library Technician (RO/SF), Shanelle Breeze, Child Care Assistant (AH), and Marquel Howell, Child Care Assistant (OR); the classified reclassifications of Annis Howell,

English/Humanities/ESL Secretary (AH), and Matthew Pastula, Student Services Specialist (RO/SF); the classified – part-time transfer of Amber Crane, Child Care Assistant (AH); the classified transfer of Anna Bouchard, Student Services Specialist (AH); the maintenance appointment of Tarryl Moore, Facilities Technician (OR); the resignation of James Caruso, Director of Clinical Education/Respiratory Therapy (RO/SF), the resignation of Jill Dunphy, Director of OCC Foundation (DO), the retirement of Deborah French, Business Office Specialist (AH), the resignation of Thad Dawley, Programmer Analyst (DO@RH), and the death of Richard Trombley, English Faculty (OR).

Business and Finance

4.2.1 Treasurer's Report

The Board of Trustees reviewed the Treasurer's Report.

4.2.2 General Fund Budget Status Report

The Board of Trustees reviewed the General Fund Budget Status Report

4.3 College Facilities

4.3.1 Progress Report – Construction Projects

The Board of Trustees reviewed the Progress Report- Construction Projects.

4.4 Contracts and Purchases

CONSENT AGENDA – CONTRACTS AND PURCHASES

Items 4.4.1 – 4.4.6 listed below on the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussions of these items unless a Board member or the chancellor so requests, in which event the item will be removed from the general order of business and voted on separately.

Vice Chairperson Scott MOVED approval of Action Items 4.4.1 – 4.4.6 on the Consent Agenda. Trustee Kuhn removed Action Items 4.4.1, 4.4.2, and 4.4.3.

Trustee Kuhn MOVED and Trustee Davis seconded approval of Action Items 4.4.4, 4.4.5, and 4.4.6.

AYES: Scott, Abraham, Davis, Kuhn, Ritter, Simmons

NAYS: None

Motion Carried

Trustee Ritter MOVED and Trustee Davis seconded approval of Action Item 4.4.1.

AYES: Scott, Abraham, Ritter Davis

NAYS: Kuhn

Motion Carried

Trustee Davis MOVED and Trustee Ritter seconded approval of Action Item 4.4.2.

AYES: Scott, Abraham, Davis Ritter

NAYS: Kuhn

Motion Carried

Trustee Davie MOVED and Trustee Ritter seconded approval of Action Item 4.4.3.

AYES: Scott, Abraham, Davis, Ritter

NAYS: Kuhn

Motion Carried

4.4.1 Desktop Computer Equipment
College-Wide

The Board of Trustees approved the purchase of desktop computer equipment and peripherals from Dell Computer Corporation, at a cost not to exceed \$1,245,000 for the 2006-07 fiscal year.

4.4.2 Servers and Laptops
College-Wide

The Board of Trustees approved the purchase of servers and laptops from Dell, at a cost not to exceed \$355,770 for the 2006-07 fiscal year.

4.4.3 Wiring Installation Services
College-Wide

The Board of Trustees approved a renewal to the contract with Professional Communications Inc., to provide wiring installation services at a cost not to exceed \$100,000 for the 2006-2007 fiscal year.

4.4.4 Food Services Wall Merchandiser
Highland Lakes Campus

The Board of Trustees approved the purchase of a wall merchandiser, including equipment and installation, from Merchandising Frontiers, Inc., at a cost not to exceed \$34,958.00.

4.4.5 Contract with GASC Technology Center
Workforce Development Services – EDJT Grant

The Board of Trustees approved a contract with CASC Technology Center, at a cost not to exceed \$80,000 for training delivered through January 2, 2007.

4.4.6 Contract with HI-Mark Industrial, Inc.
Workforce Development Services – EDJT Grant

The Board of Trustees approved a contract with Hi-Mark Industrial, Inc., at a cost not to exceed \$35,000 for training delivered through December 30, 2006.

END OF CONSENT AGENDA – CONTRACTS AND PURCHASES

5. OLD BUSINESS

None

6. NEW BUSINESS

6.1 Addition to Board Policy 5.6, Political Canvassing

Trustee Kuhn MOVED and Davis seconded that the Board of Trustees notice the recommended addition to Board policy 5.6, Political Canvassing.

AYES: None

NAYS: Scott, Abraham, Davis, Kuhn, Ritter Motion Defeated

A board subcommittee made up of Trustees Davis and Kuhn will meet with the attorney to discuss the possible implications of the proposed Board Policy on Political Canvassing. The Board requested the Chancellor review other Michigan colleges' Board Policies on political canvassing, specifically the policy of the University of Michigan.

7. COMMUNITY COMMENTS

7.1 Board Member Reports and Comments

Vice Chairperson Scott noted that the 15th Annual Dorene Hope Shank Golf Outing is scheduled for August 11, 2006 at Pine Knob Golf Course in Clarkston. All proceeds go toward scholarships for students.

7.2 Labor Organizations and Associations

None

8. ADJOURNMENT

Vice Chairperson Scott adjourned the meeting at 8:05 p.m.

Respectfully submitted,

Patricia J. Funtik

Date

Anne Scott, Vice Chairperson

Phillip Abraham, Secretary