



OAKLAND
COMMUNITY
COLLEGE

**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
August 21, 2006
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order at 7:00 p.m. by Chairperson Davis who welcomed all guests and staff.

On behalf of the Board of Trustees, Chairperson Davis presented Trustee John Wangler with a plaque to honor his years of service to the College as Chairperson of the Board

Chairperson Davis presented retiree Nancy Gross with a certificate and a gift honoring her 25 years of service.

1.2 Attendance

Present

Pamala Davis, Chairperson
Sandra Ritter, Vice Chairperson
Anne Scott, Secretary
Phillip Abraham, Trustee
Thomas Kuhn, Trustee
Janice Simmons, Trustee
John Wangler, Trustee

Absent

None

1.3 Public Comments/Petitions

Faculty Association Chair Mary Ston spoke on behalf of the faculty bargaining team, noting that faculty contract negotiations are slow and that a fair and reasonable agreement is needed before classes begin in 10 days.

1.4 Student Presentation

None

1.5 Review of Minutes

1.5.1 Review of Minutes 7/17/2006 Regular Board Meeting

The Minutes of the 7/17/2006 Regular Board meeting were approved as submitted.

1.5.2 Review of Minutes 7/17/2006 Special Board Meeting

The Minutes of the 7/17/2006 Special Board meeting were approved as submitted.

2. CHANCELLOR'S REPORT

2.1 Chancellor's Comments

The Chancellor introduced new Auburn Hills Campus President, Patricia Dolly, former Executive Dean at Ivy Tech Community College in Anderson, Indiana.

The Chancellor made the following comments and observations:

- Recommendations for two interim deans at the Royal Oak/Southfield Campuses will be presented to the Board.
- Two longtime faculty members died recently, Richard Trombley and Carl Austermiller. Both taught at the Orchard Ridge Campus.
- A final draft of the Spellings Commission Report on Higher Education is now available from the Chancellor.
- The Chancellor along with Trustees Davis and Scott participated in the MCCA Summer Institute.
- DO employees raised \$1,400 for scholarships at the annual DO fun day.
- Participants raised \$26,000 in the Annual Dorene Hope Shank Golf Tournament held at Pine Knob Golf Course on August 11, 2006.
- The AACC Board met recently in Washington, DC, focusing on community college image enhancement and approving five strategic action areas: recognition and advocacy; student access; community college leadership development; economic and workforce development; and global/intercultural education.
- The men's club soccer team for students is moving to the Orchard Ridge Campus this fall and taking advantage of the regulation soccer field, new bleachers, uniforms, and a new coach.
- The lower level of J Building at the Orchard Ridge Campus was renamed the Student Center. Also located there is the College's first wi-fi network for students.
- Maryikay Clancy led a STEPS program for 25 high school girls at the Auburn Hills Campus.
- Forty-four students will be completing the 19th Annual Pontiac Summer Program, coordinated by Alicia Paramo-Dionne in partnership with Pontiac Schools.
- Lloyd Crews will present a report on current enrollment and also on the student orientation program.
- Tonight there will be a closed session to discuss labor negotiations.

2.2 Staff Reports

Executive Director of Student Services (Acting), Lloyd Crews noted that in August 2005, 60

students attended the first New Student Orientation program at the Orchard Ridge Campus. In August 2006, the program was offered at all campuses and 530 students participated along with their parents. Enrollment is currently 19,000 students, an increase from last year at this time.

2.3 Introduction of New Staff

- Campus President Jacqueline Shadko introduced Brian Shaw, Mathematics faculty at the Orchard Ridge Campus.
- Campus President Gordon May introduced Joseph Helminski, English Faculty at the Highland Lakes Campus. Also introduced was Robert Lamphear, English Faculty at the Highland Lakes Campus.
- Interim Campus President David Adams introduced Saul Grunfeld, Chemistry Faculty at the Royal Oak Campus.

3. ACADEMIC AND STUDENT AFFAIRS

3.1 Academic Senate Reports

None

3.2 Student Reports

None

3.3 Academic Initiatives

Interim Vice Chancellor Steve Reif noted a target date of April 16, 2007, for the first draft of the HLC self study. The report emphasizes realigning curriculum with globalism; promoting development of curriculum to support emerging sectors; and designing a comprehensive developmental education program. Dr. Reif also noted the College plans to offer Chinese language instruction in the Fall 2007 semester.

4. COLLEGE RESOURCES

4.1 Personnel Recommendations

A revised set of personnel recommendations was distributed and includes the following: An equity adjustment for Thomas Hendricks; the addition of Robert Kennaley, Public Safety Officer; and the resignation of Adam Bessell, Humanities and Art departments paraprofessional.

Trustee Simmons MOVED and Vice Chairperson Scott seconded approval of the personnel recommendations.

A roll call vote was taken.

AYES: Davis, Ritter, Scott, Simmons

NAYS: Abraham, Kuhn, Wangler

Motion Carried

The Board of Trustees approved the following personnel recommendations: the continuation of temporary appointment for John Corbin, Humanities Teaching Faculty (AH); the recommendation for unpaid leave of absence for Richard Bowden, Business Teaching Faculty (AH); the administrative staff – exempt reclassification of Pamela Dorris, Director of PDTC (DO@PC); the administrative staff – non-exempt reclassification of Wilma Porter, Director of Student Financial Resources & Scholarships (DO); the administrative staff – non-exempt temporary appointment of Thomas Hendricks, Academic and Student Services Interim Dean (RO/SF), and Beverly Stanbrough, Academic and Student Services Interim Dean (RO/SF); the management staff – exempt reclassification of Julie Jurmo, PDTC Training Assistant (DO@PC), and Cissie Patterson, PDTC Training Assistant (DO@PC); the management staff – non-exempt reclassification of Rochelle Kay, Program Manager (AH); the classified – full-time recommendation for unpaid leave of absence for JuliAnne Diesch, IIC/ESL Paraprofessional (AH); the classified – part-time recommendation for unpaid leave of absence for Kimberly Robbins, Health Professions and Technologies Paraprofessional (SF); the classified – part-time appointment of Sunni Schirmer, Child Care Assistant (RO); the classified – full-time appointment of Tracey Gandy, Natural Science Paraprofessional (AH); the classified transfer of Marie Faulkner, Math/Physical Science Secretary (OR); the public safety appointment of Robert Kennaley, Public Safety Officer (CW); the retirement of Nancy Gross, Business Secretary (OR), the death of Carl Austermiller, Human Sciences Teaching Faculty (OR), the resignation of Anya Sanka, EMS/CRJ paraprofessional (AH), the retirement of Robert Zwinck, Jr., Mathematics Teaching Faculty (OR), and the resignation of Adam Bessell, Humanities and Art Departments Paraprofessional-PT (AH).

4.2 Business and Finance

4.2.1 Treasurer's Report

The Board of Trustees reviewed the Treasurer's Report.

4.2.2 General Fund Budget Status Report

The Board of Trustees reviewed the General Fund Budget Status Report

4.3 College Facilities

4.3.1 Progress Report – Construction Projects

The Board of Trustees reviewed the Progress Report – Construction Projects

Trustee Abraham requested the administration provide an update on the millage to the Board of Trustees.

4.4 Contracts and Purchases

4.4.1 Resolution to Execute the Agreement for the New Interoperable 800 MHz Radio System Between Oakland Community College and

Oakland County Sheriff's Department.

Trustee Wangler MOVED and Trustee Ritter seconded the motion that the Board of Trustees approve the College entering into an agreement with the Oakland County Sheriff's Department for the new interoperable 800 MHz Radio System, and authorize the Secretary and the Administration to sign the appropriate documents.

Secretary Scott read the following Resolution:

WHEREAS, the College is authorized by law to provide police and security services on the various College campus locations, and

WHEREAS, in order to provide effective police and security services for its campus locations, the College must provide for police communication and dispatching, and

WHEREAS, the Board of Trustees approves the Radio Dispatch Services Agreement between Oakland County and Oakland Community College.

NOW, THEREFORE, BE IT RESOLVED THAT Clarence E. Brantley, the Vice Chancellor for Administrative Services and Treasurer of the Board of Trustees, is hereby authorized to review, approve and execute the agreement with the County on behalf of the College.

I, the undersigned, do hereby certify that I am the duly elected, qualified and acting Secretary of the Board of Trustees of Oakland Community College; that the foregoing is a true and correct copy of a Resolution duly adopted by said body at a duly convened meeting of said body held on the **21st** day of **August, 2006**, and that the same are in full force and effect as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand as Secretary of the Board of Trustees of Oakland Community College this **21st** day of **August, 2006**.

Anne V. Scott, Secretary
Board of Trustees of Oakland
Community College

AYES: Davis, Ritter, Scott, Abraham, Kuhn, Simmons, Wangler

NAYS: None Motion Carried

CONSENT AGENDA – CONTRACTS AND PURCHASES

Items 4.4.2 – 4.4.12 listed below on the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussions of these items unless a Board member or the Chancellor so requests, in which event the item will be removed from the general order of business and

voted on separately.

Trustee Simmons MOVED and Vice Chairperson Ritter seconded approval of Action Items 4.4.2 – 4.4.12 on the Consent Agenda.

AYES: Davis, Ritter, Scott, Abraham , Kuhn, Simmons, Wangler

NAYS: None Motion Carried

4.4.2 2006-2007 Agency Affiliations
Nursing and Health Care Technologies

The Board of Trustees approved the College's agency affiliation with the facilities stated on the enclosed list, and authorized the Chairperson to execute any new agreement as necessary.

4.4.3 Facility Agreement Between
Oakland Community College and Oakland Schools
Auburn Hills Campus

The Board of Trustees approved entering into a facility agreement with Oakland Schools for the use of Room A304 at the Auburn Hills Campus during Fall and Winter 2006-2007 and Fall and Winter 2007-2008, and authorized the Administration to execute the agreement.

4.4.4 Three-Dimensional Printer System
Computer Aided Design & Drafting Technology Program
Auburn Hills Campus

The Board of Trustees approved the purchase of a Spectrum 510 three-dimensional printer from Edutronix, LLC, at a cost not to exceed \$48,895.

4.4.5 Machine Tool Upgrades
Machine Tool Technology Program
Auburn Hills Campus

The Board of Trustees approved the purchase of machine tool equipment upgrades from Gerotech, Inc., at a cost not to exceed \$28,475.

4.4.6 Contract with Ordinate Corporation
Academic Services
College-Wide

The Board of Trustees approved the purchase of the Phone Pass Speaking Test from Ordinate Corporation, at a cost not to exceed \$30,750 for the 2006-2007 fiscal year.

4.4.7 Contract with Ace Consulting

Workforce Development Services – Contracted Services

The Board of Trustees approved the renewal of a contract with Ace Consulting, for training and facilitation services at a cost not to exceed \$500/day for services delivered through June 30, 2007.

4.4.8 Contract with Innovative Resources

Workforce Development Services – Contracted Services

The Board of Trustees approved a contract with Innovative Resources, for training and facilitation services at a cost not to exceed \$800/day for services delivered through June 30, 2007.

4.4.9 Contract with Integral Consulting, Incorporated

Workforce Development Services – Contracted Services

The Board of Trustees approved a contract with Integral Consulting, Inc., for training and facilitation services at a cost not to exceed \$825/day for services delivered through June 30, 2007.

4.4.10 Contract with Human Performance Technologies, Inc.

Workforce Development Services – Contracted Services

The Board of Trustees approved a contract with Human Performance Technologies, Inc., for training and facilitation services at a cost not to exceed \$800/day for services delivered through June 30, 2007.

4.4.11 Contract with Technographics, Inc

Workforce Development Services – Contracted Services

The Board of Trustees approved the renewal of a contract with TechniGraphics, Inc., for CATIA V5 and other CAD related training, at a cost not to exceed \$1,350/day for services delivered through June 30, 2007.

4.4.12 Contract with Regional Technology Network Corporation

Workforce Development Services – EDJT Grant

The Board of Trustees approved a contract with Regional Technology Network Corporation, at a cost not to exceed \$80,000 for training delivered through January 2, 2007.

END OF CONSENT AGENDA – CONTRACTS AND PURCHASES

5. OLD BUSINESS

5.1 Reclassification of Administrative/Management Staff

Trustee Simmons MOVED and Vice Chairperson Scott seconded approval of the reclassification of Administrative/Management Staff.

Trustee Wangler asked that the following statement be read into the Minutes:

My rationale for objecting to the reclassification and salary increases, up to 17% for seven Administrative/Management staff, exempt and non-exempt, is as follows:

- *The Board has been given no documentation for the nebulous reasons for these upgrades, i.e. “higher level of responsibilities/market factors.”*
- *Currently, the College is in contract negotiations with several of the College’s bargaining units; no responsible administration would jeopardize and/or sabotage a negotiation process by selectively granting significant salary increases to certain members of a union.*
- *Also, the administration has chosen to grant significant salary increases for four exempt personnel while at the same time asking our faculty to make significant financial sacrifices while increasing their teaching commitment in the classroom.*

It is blatantly irresponsible for the College administration to request these increases in salary for the administration and management staff and it is equally irresponsible of the Board to approve such increases.

John A. Wangler

A roll call vote was taken.

AYES: Davis, Ritter, Scott, Simmons

NAYS: Abraham, Kuhn, Wangler

Motion Carried

The Board of Trustees approved the following reclassifications of Administrative/Management staff: the administrative staff – exempt temporary appointment of Cheryl Kozell, Acting Chief Strategic Development Officer (DO); the administrative staff - exempt reclassification of Terry McCauley, Director of Public Safety (CW); and the administrative staff – non-exempt reclassification of Gheretta Harris, Director of Purchasing and Auxiliary Services (CW).

6. NEW BUSINESS

6.1 Retreat for Board of Trustees

The Board of Trustees will identify several dates in September or October to convene a retreat. Suggested topics include: goals and objectives for the Board; ACCT guiding principles for Boards of Trustees; and strategic planning for the College.

Trustee Abraham MOVED that neither the Chancellor nor any other employee or trustee shall use, at College expense, any Metro Car or limousine service to go to and from the airport or from the airport to the hotel.

AYES: Abraham, Kuhn, Wangler

NAYS: Davis, Ritter, Scott, Simmons

Motion Defeated

7. COMMUNITY COMMENTS

7.1 Board Member Reports and Comments

Secretary Anne Scott noted that she, Chancellor Spangler, and Board Chair Pamala Davis participated in the MCCA Summer Workshop in Traverse City. She noted that the topic of the state funding formula was not mentioned once during the workshop.

7.2 Labor Organizations and Associations

None

Vice Chairperson Ritter **MOVED** to enter into closed session for the purpose of discussing labor negotiations and Secretary Scott seconded.

AYES: Davis, Ritter, Scott, Abraham, Kuhn, Simmons, Wangler

NAYS: None

Motion Carried

The Board of Trustees entered into closed session at 8:15 p.m.

Chairperson Davis adjourned the closed session at 9:47 p.m. and entered into open session.

8. ADJOURNMENT

Chairperson Davis adjourned the meeting at 9:47 p.m.

Respectfully submitted,

Patricia J. Funtik

Date

Pamala Davis, Chairperson

Anne Scott, Secretary