



OAKLAND
COMMUNITY
COLLEGE

**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES**

January 22, 2007

**Oakland Community College – Auburn Hills Campus
2900 Featherstone Road
Auburn Hills, MI 48326**

1. GENERAL FUNCTIONS

1.1. Call to Order and Welcome

The meeting was called to order at 7:00 p.m. by Chairperson Davis who welcomed all staff and guests.

1.2. Attendance

Present

Pamala Davis, Chairperson
Anne Scott, Secretary
Phillip Abraham, Trustee
Thomas Kuhn, Trustee
Janice Simmons, Trustee
Anna Zimmerman, Trustee

Absent

Sandra Ritter, Vice Chairperson

1.3. Public Comments

None

1.4. Student Presentation

None

1.5. Review of Minutes

The Minutes of the 12/11/2006 Regular Board meeting were approved with the following change: Secretary Scott's signature line was inadvertently omitted from the 12/11/2006 Minutes and will be re-added prior to the official posting of the Minutes.

2. Chancellor's Comments

- Chancellor Mary Spangler congratulated Trustees Davis and Zimmerman on the official start of their six-year terms, and she congratulated the Board Officers on their re-election.
- The Chancellor noted that the Detroit Road to Renaissance Implementation Team is working on accomplishing two key priorities and developing a collaborative strategy for regional economic growth that will ultimately link five other major entities in advancing the region's revitalization.
- The third annual Martin Luther King, Jr., Convocation on January 12 featured historian Dr. Manning Marable, and music by the Winans Academy Choir. The Chancellor offered her congratulations to Lloyd Crews and members of the College Diversity Committee for co-ordinating this excellent program.
- President Patricia Dolly was guest speaker at the Martin Luther King, Jr. Luncheon sponsored by the Greater Pontiac Community Coalition on January 15. Trustees Simmons, Davis and President Gordon May also attended.
- In a recent student math league competition the OCC team placed first in Michigan, second in the Midwest, and 13th nationwide.
- Nursing Professor Teresa Garcia recently received the "most valuable training instructor" award from Pontiac Osteopathic Hospital for saving a man's life by administering CPR.
- The Michigan Community College Association's Legislative Workgroup on Nursing is meeting to examine the state's nursing shortage.
- Chancellor Spangler introduced Attorney John Martin of Plunkett & Cooney, who is present to provide advice on parliamentary procedure, and Ken Myers, who will facilitate the Board retreat next Saturday.

2.1. Staff Reports

- Interim Executive Director Lloyd Crews presented an enrollment update reporting that Winter semester enrollment was 23,635, down 21 students from last year; SCH's increased 1.4 percent. Credit hours per student increased to 8.1 an increase of 1.4 percent over last year.
- Auburn Hills Campus President Patricia Dolly presented an overview of the campus programs noting that Auburn Hills places an emphasis on technology with programs in robotics, machine tool, and CAD. It is home to MTEC and CREST where programs are offered in emergency medical services for fire fighters, law enforcement, and civilian first responders. The new student center is scheduled to open in March 2008. Plans are to increase K-12 partnerships and provide a greater focus on student development.

2.2. Introduction of New Staff

President Patricia Dolly introduced Mary Reum-Troia, Speech and Communication faculty.

3. ACADEMIC AND STUDENT AFFAIRS

3.1. Academic Senate Reports

Academic Senate Chair, Mary Ann McGee, noted that the Academic Senate will meet Thursday for its first meeting of the Winter semester.

3.2. Student Reports

Student representative LaTina Johnson presented an overview of student activities at each of the campuses including meetings of the Blueprint Architecture Society at Auburn Hills; student appreciation days at Highland Lakes; the Martin Luther King, Jr., Convocation at Orchard Ridge, and information sessions on the Surgical Tech Program at Royal Oak and Southfield. Students are involved with the Michigan Department of Transportation on a service learning initiative to study travel among campuses using public transportation. Ms. Johnson is running for president of the International PTK student organization.

3.3. Academic Initiatives

Interim Vice Chancellor for Academic Affairs Steve Reif noted that the curriculum review process was restructured recently noting that all programs undertake a curriculum review every five years. As a result of OCC's cyber community collaboration being selected as an example of innovation in building cross culturally communication, OCC was selected to participate in a leadership consortium to develop a model for teaching students personal and social development and ethical decision making. OCC was selected as one of 18 colleges and universities to comprise the Leadership Consortium of the Associate of American College and Universities' (AACU) Core Commitment Initiative. OCC received an award of \$25,000 for two years.

4. COLLEGE RESOURCES

4.1. Personnel Recommendations

The extension of the temporary appointment for Beverly Stanbrough was removed from the personnel recommendations.

Trustee Scott MOVED to approved the revised personnel recommendations and Trustee Simmons seconded.

AYES: Davis, Scott, Abraham, Kuhn, Simmons, Zimmerman

NAYS: None Motion Carried

The Board of Trustees approved the following personnel recommendations: the temporary faculty appointment for Althena Bolger, Culinary Studies Teaching Faculty (OR); the extension of the temporary administrative staff – non-exempt appointment for Thomas Hendricks, Interim Dean of Academic and Student Services (RO/SF); the

extension of the temporary management staff – grant funded appointment for Kathie House, Manager of Student Success (AH); the management staff – non-exempt appointment of Stacey Jackson, Coordinator, Student Development (RO/SF); management staff – non-exempt status change and transfer of Jessica Jensen, Business Manager (RO/SF); the classified – part time appointment of Cheryl Pivetta, Business Office Specialist (SF); the classified-part time promotion and transfer of Andrea Powell, Business Office Specialist (AH); the classified – full-time promotion and transfer of Martha Dutoit, Payroll Assistant (DO); the classified – full-time transfer of Staci Cohen, Bookstore Assistant (OR); the resignation of Jonathan Cottrell, Paraprofessional (AH), the resignation of Kelly Root, Paraprofessional-PT (RO), and the retirement of Mickey Glover, Craftsman (AH).

4.2. Business and Finance

4.2.1. Treasurer’s Report

The Board of Trustees reviewed The Treasurer’s Report.

4.2.2. General Fund Budget Status Report

The Board of Trustee reviewed the General Fund Budget Status Report.

4.3. College Facilities

4.3.1. College-Wide Deferred Maintenance Project

Roof Replacement

Building D

Auburn Hills Campus

OCC Project No. PF-AH04-017

Trustee Simmons MOVED to grant authority to the college’s construction manager, the George W. Auch Company, for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Project Cost</u>
Roof Replacement Building D Auburn Hills Campus OCC Project No. PF-AH04-017	\$314,924

AYES: Davis, Scott, Abraham, Kuhn, Simmons, Zimmerman

NAYS: None Motion Carried

4.3.2. Progress Report – Construction Projects

The Board of Trustees reviewed the Progress Report – Construction Projects.

4.4. Contracts and Purchases

CONSENT AGENDA – CONTRACTS AND PURCHASES

Items 4.4.1 – 4.4.4 listed below on the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussions of these items unless a Board member of the Chancellor so requests, in which event the item will be removed from the general order of business and voted on separately.

Trustee Scott MOVED and Trustee Simmons seconded the motion to approve Items 4.4.1 – 4.4.4 on the Consent Agenda – Contracts and Purchases.

AYES: Davis, Scott, Abraham, Kuhn, Simmons, Zimmerman

NAYS: None Motion Carried

4.4.1. Online Student Application College-Wide

The Board of Trustees approved the correction of the October 2006, action to reflect approval of a contract with Datatel, Inc., for the purchase and implementation of the ActiveApply online application system at a cost not to exceed \$66,600.

4.4.2. Waste Removal Services College-Wide

The Board of Trustees approved an agreement with Capital Waste, Inc. for waste removal services at an estimated annual expenditure of \$47,000 through February 28, 2008.

4.4.3. Contract with Educated Business Resource Corporation Workforce Development Services – Contracted Services

The Board of Trustees approved a contract with Educated Business Resource Corporation, for sales, marketing and sales consulting at a cost not to exceed \$40,500 through December 31, 2007.

4.4.4. Contract with Zipps, LLC Workforce Development Services – EDJT Grant

The Board of Trustees approved a contract with ZIPPS, LLC, at a cost not to exceed \$40,000 for training delivered through June 30, 2007.

5. OLD BUSINESS

5.1. Ethics Committee

Trustee Simmons resigned as chair of the Ethics Committee and asked Board Chairperson Davis to accept a recommendation to ask Attorney George Potter to review all Board Policies and to write an Ethics Policy for the Board.

Trustee Simmons MOVED and Trustee Scott seconded the motion to recommend that George Potter review all Board Policies and to write an Ethics Policy for the Board.

Trustee Simmons MOVED and Trustee Scott seconded the motion to amend the original motion to include only Section 1 of the Board Policy.

Vote on amendment

AYES: Davis, Scott, Simmons, Zimmerman

NAYS: Abraham, Kuhn Motion Carried

Trustee Abraham recommended the Board seek an RFP.

Vote on original motion

AYES: Davis, Scott, Simmons, Zimmerman

NAYS: Abraham, Kuhn Motion Carried

6. NEW BUSINESS

None

7. COMMUNITY COMMENTS

Trustee Scott was pleased to see the newsletter recently published by OCC's Intellectual Architectural Society.

Trustee Scott MOVED that the Board of Trustees write a congratulatory note to OCC's Intellectual Architectural Society.

AYES: Davis, Scott, Simmons, Abraham, Kuhn, Zimmerman

NAYS: None Motion Carried

Trustee Scott noted that members of the state house and senate fiscal agencies will be present at the MCCA Winter In-Service at Macomb Community College February 2 and 3 and urged Trustees to attend.

Board of Trustees
January 22, 2007

Trustee Simmons and Chairperson Davis welcomed new Trustee Anna Zimmerman to the Board.

OCCFA President Mary Ston welcomed Anna Zimmerman and congratulated the board officers on the reelection.

8. ADJOURNMENT

Chairperson Davis adjourned the meeting at 8:00 p.m.

Respectfully submitted,

Patricia J. Funtik

Date

Pamala Davis, Chairperson

Anne Scott, Secretary