



OAKLAND
COMMUNITY
COLLEGE ®

**BOARD OF TRUSTEES
SPECIAL MEETING
MINUTES**

March 26, 2007

**Oakland Community College – Rochester Hills Facility
3903 W. Hamlin Road
Rochester Hills, MI 48309**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order at 6:05 p.m. by Chairperson Davis who welcomed all guests and staff.

1.2 Attendance

Present

Pamala Davis, Chairperson

Sandra Ritter, Vice Chairperson

Anne Scott, Secretary

Dale Cunningham, Trustee

Phillip Abraham, Trustee

Thomas Kuhn, Trustee

Anna Zimmerman, Trustee

2. NEW BUSINESS

The Board of Trustees called this meeting for the purpose of interviewing two executive search consultants, Consulting Resource Associates and Ponitz/Potter. Each firm will be allotted 15 minutes to present and then 15 minutes for a question and answer period.

2.1 Interview Executive Search Firms

- Kenneth Myers, Consulting Resource Associates

Mr. Myers' proposal includes employing the public announcement to attract candidates, and the use of sourcing to identify qualified candidates for the chancellor's position. He plans to attract these candidates by communicating the history and reputation of OCC, by communicating the commitment of the Board of Trustees to serve in their roles at the highest performance level possible in support of the selected Chancellor; by communicating the critically important role OCC is being called upon to train and retrain and to education and re-educate the workforce. Determining the "fit" of the

candidates to the position is extremely important. Mr. Myers has no experience is conducting a chancellor's search. However, he has conducted searches for key executives and other government bodies. Additionally, Mr. Myers is committed to communicating with the Board and with the screening committee, seeking input and exchanging ideas on a regular basis.

- David Ponitz and George Potter

David Ponitz, former president of Washtenaw Community College, and George Potter, Jackson Community College Trustee for 44 years, fully understand community colleges. Dr. Ponitz has many years experience and has conducted over 60 chancellor searches. Ponitz and Potter understand the dynamics of the relationship between an elected board and CEO and have worked with over 80 search committees. They are well known in the community college world and have developed contacts in key positions. Ponitz and Potter propose to communicate that OCC is an institution that helps the most people. They will look for someone who "fits" OCC, noting that conducting background checks on the candidates is very important. Ponitz and Potter assured the board they will communicate regularly with them and with the screening committee.

Interviews concluded.

2.2 Selection of Executive Search Firm

Trustee Davis MOVES that Consulting Resource Associates be selected to conduct a search for Oakland Community College's next chancellor. Trustee Kuhn seconded.

Vote by show of hands.

AYES: Abraham, Cunningham, Kuhn, Zimmerman

NAYS: None

Motion Carried

ADJOURNMENT

The meeting was adjourned at 7:20 p.m. by Chairperson Davis.

Respectfully submitted,

Patricia J. Funtik

Date

Pamala Davis, Chairperson

Anne Scott, Secretary