



OAKLAND
COMMUNITY
COLLEGE ®

**BOARD OF TRUSTEES
SPECIAL MEETING
MINUTES
September 10, 2007
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order at 6:10 p.m. by Chairperson Zimmerman who welcomed all guests and staff.

1.2 Attendance

Present

Anna Zimmerman, Chairperson
Dale Cunningham, Vice Chairperson
Thomas Kuhn, Secretary
Phillip Abraham, Trustee
Pamala Davis, Trustee
Sandra Ritter, Trustee
Anne Scott, Trustee

Chairperson Zimmerman turned the meeting over to Interim Chancellor Brantley who stated that the purpose of the meeting was to introduce Trustees to the Higher Learning Commission and to present and review the process for the Higher Learning Commission visit. Mr. Brantley turned the meeting over to self-study coordinators, M. Cathey Maze and Mary Ann McGee.

2. NEW BUSINESS

Work on the Higher Learning Commission Self-Study Report began in Fall 2005. The final draft of the report is scheduled to be sent in for printing October 1, 2007.

The Higher Learning Commission visit is scheduled for March 17 – 19, 2008. During the visit a team of ten evaluators from various institutions will visit each campus and District Office. One or more may attend the Board meeting. Team members may ask to speak to any employee or student, and will meet with community members from local business, government and education.

Goals for the 2008 Self-study include the following:

- Identify strengths of the College.
- Identify areas which need strengthening.
- Identify critical issues the College will face in the next three to five years.
- Provide opportunities for leadership, cooperation, collaboration, and communication among various levels of staff.
- Receive a 10-year continued accreditation status from the Higher Learning Commission.

The self-study report is based on five criteria as set forth by the Higher Learning Commission:

1. Mission and Integrity
2. Preparing for the Future
3. Student Learning and Effective Teaching
4. Acquisition, Discovery, and Application of Knowledge
5. Engagement and Service

Undergoing the self-study process ensures:

- that our community knows that OCC meets the Commission's standards for quality and continuous improvement;
- other programs can be accredited;
- OCC's credits will transfer to other colleges and universities;
- students receive financial aid.

During the visit

Trustees will have an opportunity to meet the Higher Learning Commission evaluators at a reception scheduled for March 17, 2008. Additionally, a community luncheon is scheduled and a presentation of the preliminary findings by the Higher Learning Commission evaluators.

3. ADJOURNMENT

The meeting was adjourned at 7:12 p.m. by Chairperson Zimmerman.

Respectfully submitted,

Patricia J. Funtik

Date

Anna M. Zimmerman, Chairperson

Thomas E. Kuhn, Secretary