



OAKLAND  
COMMUNITY  
COLLEGE

**BOARD OF TRUSTEES  
SPECIAL MEETING  
MINUTES  
October 29, 2007  
Oakland Community College  
2480 Opdyke Road  
Bloomfield Hills, MI 48304**

**1. GENERAL FUNCTIONS**

1.1 Call to Order and Welcome

The meeting was called to order at 7:00 pm by Chairperson Zimmerman who welcomed all staff and guests.

1.2 Attendance

Present

Anna Zimmerman, Chairperson  
Dale Cunningham, Vice Chairperson  
Pamala Davis, Trustee  
Phillip Abraham, Trustee  
Thomas Kuhn, Trustee  
Anne Scott, Trustee  
Sandra Ritter, Trustee

Attorney John Martin was also present.

1.3 Public Comments

None

**2. NEW BUSINESS**

2.1 Selection of Finalists

Trustee Scott noted for the record that she is not in favor of any one of the finalists she chose. She ranked the candidates as she was asked to do but was not in favor of any candidate.

Trustee Ritter noted for the record that in her opinion Mr. Myers did not perform the job we hired him to do.

Following the process set forth at the October 23, 2007, Special meeting, trustees ranked the candidates for Chancellor using assigned numbers, from highest (five points) to lowest (one point):

Trustee Davis	231, 596, 355, none, none
Trustee Ritter	231, 355, none, 596, none
Trustee Scott	596, 231, 307, 179, 721
Trustee Abraham	596, 355, 231, 139, 661
Trustee Kuhn	355, 231, 139, 596, 661
Trustee Zimmerman	139, 596, 355, 231, 917
Trustee Cunningham	231, 139, 596, 355, 441

Attorney John Martin along with Interim Chancellor Brantley tabulated the votes as follows:

Candidate # 231 received 28 points  
Candidate # 596 received 23 points  
Candidate # 355 received 21 points  
Candidate #139 received 14 points  
Candidate #307 received 3 points  
Candidate #179 received 2 points  
Candidate #661 received 2 points  
Candidate #441 received 1 point  
Candidate #917 received 1 point

Trustee Kuhn MOVED to choose the top four as finalists and Trustee Abraham seconded.

AYES: Zimmerman, Cunningham, Kuhn, Abraham

NAYS: Scott, Ritter, Davis Motion Carried

The top four candidates were selected as finalists.

## 2.2 The Process for Selection of Chancellor

Trustee Abraham MOVED and Trustee Kuhn seconded the following:

- “
1. OCC Board Chair Anna Zimmerman is authorized to notify the 5 4 individuals selected as the finalists.
  2. The Board Chair shall select administrative staff who have responsibility to arrange for candidate visits and meetings, as well as site visits.

3. The Board Chair shall arrange the agenda for candidate visits and the scheduling for all ~~5~~ 4 candidates for Chancellor. The Board Chair shall consider the process previously set up at the sub committee level.
4. The Board Chair is authorized to have CRA perform the reference checks of the ~~5~~ 4 candidates and an outside background specialist chosen by Kathy Rush of the Human Resource Department to review the background of the candidates to be completed and submitted to the Board at the meeting of the Board on November 5, 2007.
5. After receiving and reviewing the reference and background checks, the Board shall identify any changes in finalists and discuss any open items in the search process.
6. After the meeting on November 5, the Board Chair shall notify the candidates that they have or have not passed the reference and background checks, and finalize details of the campus visits.
7. After the meeting on November 5, the Board Chair shall select administrative staff to set up site campus visits of the candidates passing the reference and background checks. Those campus visits shall be set up to take place from November 6<sup>th</sup> through November 21<sup>st</sup>—unless additional time is needed at the Board Chair’s discretion.
8. The Board Chair shall select administrative staff person, and work with that person to set up site visits to the candidates’ current college (if applicable) ~~for a committee of as many as 5 members made up of up to 3 Board members~~ made up of a committee of members of the Board of Trustees who want to attend said site visits and up to 2 members of the Chancellor search subcommittee, chosen by the Board Chair.
9. The site visits shall be completed from November 26<sup>th</sup> through December 7<sup>th</sup> – unless additional time is needed at the Board Chair’s discretion.
10. The Board shall discuss and vote on December 10<sup>th</sup> for the new Chancellor.”

A roll call vote was taken.

AYES: Zimmerman, Cunningham, Abraham, Davis, Kuhn, Scott

NAYS: Ritter

Motion Carried

Trustee Ritter requested that all Trustees receive the dossiers of all the applicants.

Attorney John Martin contacted the consultant by phone for the names of the four finalists. However, the consultant did not have the information immediately available and requested time to obtain it.

Trustee Kuhn MOVED to adjourn until 9 p.m. No second.

AYES: Zimmerman, Cunningham, Kuhn, Abraham, Davis, Ritter, Scott

NAYS: None Motion Carried

The meeting was temporarily adjourned at 8:20 p.m.

Trustee Zimmerman called the meeting to order at 8:35 p.m.

The consultant named the following four finalists for Chancellor:

# 231 Thomas D. Watkins

#596 Brent Knight

#355 Alex Johnson

#139 Timothy R. Meyer

Chief Human Resources Officer Catherine Rush noted that Human Resources needs all the materials submitted to Mr. Myers in order for them to proceed with obtaining the background checks.

### 3. ADJOURNMENT

Chairperson Zimmerman adjourned the meeting at 8:40 p.m.

Respectfully submitted,

---

Patricia J. Funtik

---

Date

---

Anna M. Zimmerman, Chairperson

---

Thomas E. Kuhn