



**BOARD OF TRUSTEES  
REGULAR MEETING  
MINUTES  
Oakland Community College  
2480 Opdyke Road  
Bloomfield Hills, MI 48304  
August 18, 2008**

**CORRECTED**

**1. GENERAL FUNCTIONS**

1.1 Call to Order and Welcome

The meeting was called to order at 7:00 p.m. by Chairperson Zimmerman who welcomed all staff and guests.

1.2 Attendance

Present

Anna Zimmerman, Chairperson  
Thomas Kuhn, Secretary  
Phillip Abraham, Trustee  
Pamala Davis, Trustee  
Sandra, Ritter, Trustee  
Anne Scott, Trustee

Absent

Dale Cunningham, Vice Chairperson

1.3 Approval of Agenda

Trustee Davis requested a report from the Chancellor's Evaluation Committee be added under New Business as item 6.3.

Trustee Scott requested advertisement for Art Van Furniture be added under New Business as item 6.4.

Trustee Scott MOVED to approve the agenda as amended. Trustee Davis seconded.

AYES: Zimmerman, Kuhn, Abraham, Davis, Ritter Scott

NAYS: None

Motion Carried

1.4 Public Comments/Petitions

Jeff Albrecht thanked the Board of Trustees on behalf of the part-time employees who will not be transitioned to Adecco at this time.

Michelle Stone, Doree Nowack, Mia Reed and Kathleen Cham presented remarks on behalf of AFSCME Local 2042.

Former adjunct faculty member Malvern Crawford presented his views on the College's hiring of minority faculty members.

#### 1.5 Student Presentation

There was no student presentation.

#### 1.6 Approval of Minutes

##### 1.6.1 Review of Minutes 7/21/2008 Regular Board Meeting

Trustee Scott MOVED to approve the minutes of the July 21, 2008, Regular Board meeting.

AYES: Zimmerman, Kuhn, Abraham, Davis, Ritter Scott

NAYS: None

Motion Carried

### 2. CHANCELLOR'S REPORT

#### 2.1 Chancellor's Comments

Chancellor Meyer introduced Executive Director of Marketing David Adams who provided an overview of the college's marketing operations.

#### 2.2 Staff Reports

Executive Director of Marketing David Adams provided an overview of the College's marketing operations.

#### 2.3 Introduction of New Staff

President Patricia Dolly introduced John Mousty, History Faculty, Auburn Hills Campus; President Steve Reif introduced Herman Young, Surgical Technology program director, Southfield Campus; President Jacqueline Shadko introduced Rob Long, Paralegal Faculty, Orchard Ridge Campus; and President Gordon May introduced Preetha Ravikumar, CIS Faculty, Highland Lakes Campus.

### 3. ACADEMIC AND STUDENT AFFAIRS

#### 3.1 Academic Senate Reports

There was no academic senate report.

### 3.2 Student Reports

There were no student reports.

### 3.2 Academic Initiatives

Chief Strategic Development Officer Cheryl Kozell presented a report on the U.S. Department of Education grant OCC received to develop a model program for delivering global education to students enrolled in U.S. community colleges.

A report will be presented on a second federal earmark OCC received to develop an emerging sectors initiative at a future meeting.

## 4. COLLEGE RESOURCES

### 4.1 Personnel Recommendations

Trustee Scott MOVED to approve the personnel recommendations. Trustee Davis seconded.

AYES: Zimmerman, Davis, Ritter, Scott

NAYS: Abraham

ABSTAIN: Kuhn

Motion Carried

The Board of Trustees approved the following personnel recommendations: the interim appointment of administrative staff – non-exempt staff Brian Moss, Interim Dean (HL); the promotion/transfer of administrative staff – non-exempt staff Laurie Huber, Athletic Director (CW); the promotion of management staff – exempt staff Mary Chambers, HR Specialist-Employment (DO); the appointment of management staff – non-exempt staff Kenneth Faulk III, Theatre Manager (OR); the renewal of annual contract for management staff-non-exempt staff Melanie Myers, Construction Management Program Coordinator (OR); the retirement of Kathleen Conley, Child Care Assistant – PT (OR), the retirement of Ronald Cyr, Groundskeeper (AH), the retirement of Frederick Eberlein, Manager, Technical Support and Operations (CW), the retirement of Hazel Fishell, Secretary (HL), the resignation of Norris Martin, Jr., Building Custodian (AH), and the resignation of William Ray, II, Parts and Tool Crib Attendant – PT (AH).

### 4.2 Business and Finance

#### 4.2.1 Treasurer's Report

The Board of Trustees reviewed the Treasurer's Report.

#### 4.2.2 General Fund Budget Status Report

The Board of Trustees reviewed the General Fund Budget Status Report.

#### 4.3 College Facilities

##### 4.3.1 Progress Report – Construction Projects

The Board of Trustees reviewed the Progress Report – Construction Projects.

#### 4.4 Contracts and Purchases

### **CONSENT AGENDA – CONTRACTS AND PURCHASES**

Items 4.4.1 – 4.4.5 listed below on the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussions of these items unless a Board member or the Chancellor so requests, in which event the item will be removed from the general order of business and voted on separately.

Trustee Scott MOVED to approve items 4.4.1 – 4.4.5 on the consent agenda-contract and purchases. Trustee Davis seconded.

Trustee Abraham questioned why there was only one bid on item 4.4.4, for the purchase of bulk road salt. Chancellor Meyer will provide an answer, including a comparison to last year, to the Board of Trustees.

Trustee Abraham offered a friendly amendment, requesting item 4.4.4 be removed from this agenda and returned for approval at the September Board meeting. Trustees Scott and Davis accepted the friendly amendment.

Trustee Zimmerman MOVED to approve items 4.4.1, 4.4.2, 4.4.3, 4.4.5 on the consent agenda – contracts and purchases.

AYES: Zimmerman, Kuhn, Abraham, Davis, Ritter, Scott

NAYS: None

Motion Carried

##### 4.4.1 2008-2009 Agency Affiliations Nursing and Health Care Technologies

The Board of Trustees approved the College's agency affiliation with the facilities stated on the enclosed list, and authorized the Chairperson to execute any new agreement as necessary.

##### 4.4.2 Bus Chartering Services Athletics Departments

The Board of Trustees approved a primary contract with Michigan Charters at a

cost not to exceed \$68,500.

4.4.3 Ammunition and Supplies  
Oakland Police Academy  
Auburn Hills Campus

The Board of Trustees approved the purchase of ammunition at a cost not to exceed \$91,443 and related supplies at a cost not to exceed \$5,000 from Michigan Police Equipment, for a total cost not to exceed \$96,443 for the 2008-2009 fiscal year.

4.4.4 Bulk Road Salt  
Buildings and Grounds  
College-Wide

Removed from the agenda.

4.4.5 Course Management System for Online Instruction  
College-Wide

The Board of Trustees approved the renewal of the Blackboard license agreement for 36 months at a total cost not to exceed \$398,830.

**END OF CONSENT AGENDA – CONTRACTS AND PURCHASES**

**5. UNFINISHED BUSINESS**

None

**6. NEW BUSINESS**

6.1 HLC Action Plan

Chancellor Meyer provided the Board of Trustees with a proposed action plan which addresses the issues related to the Board of Trustees raised in the Higher Learning Commission Report. A discussion followed.

Trustee Scott MOVED to accept the proposed action plan. Trustee Ritter seconded.

AYES: Zimmerman, Kuhn, Abraham, Davis, Ritter, Scott

NAYS: None

Motion Carried

6.2 Recording and Televising Meetings/T. Kuhn

Trustee Abraham MOVED that administration shall have staff video record Board

meetings to be posted as a streaming video and that administration investigate cable access/distribution opportunities. Trustee Kuhn seconded.

Discussion occurred.

~~Trustee Abraham withdrew his motion and requested administration investigate the steps and costs involved in having Board meetings televised and distributed to county public access channels, as well as the OCC website.~~ Trustee Abraham withdrew his motion. Trustee Ritter requested administration investigate the steps and costs involved in having Board meetings televised and distributed to county public access channels, as well as the OCC website.

Trustee Kuhn left the meeting at 8:30 p.m.

### 6.3 Chancellor Evaluation Committee Report

Trustees Davis, Scott and Abraham met on August 8, 2008, to discuss the Chancellor's evaluation. The report submitted by the committee was returned to them for clarification.

The Chancellor will formally present his goals to the Board at the September 15, 2008, Regular Board meeting.

### 6.4 Art Van Furniture Advertisement

Trustee Scott mentioned seeing an Art Van Furniture television ad that belittles community colleges. Chancellor Meyer offered to write a letter in support of community colleges.

## 7. COMMUNITY COMMENTS

### 7.1 Board Member Reports and Comments

Trustee Scott requested administration investigate placing a delegate on the SEMCOG Board.

### 7.2 Labor Organizations and Associations

OCCFA President Mary Ston spoke on behalf of faculty regarding the number of full-time faculty currently employed at the College.

Trustee Davis MOVED to adjourn into closed session for the purpose of discussing labor negotiations and consulting with its attorney regarding pending litigation. Trustee Scott seconded.

AYES: Zimmerman, Abraham, Davis, Ritter, Scott

NAYS: None

Motion Carried

The Board of Trustees adjourned into closed session at 8:59 p.m.

The Board of Trustees returned to open session at 10:05 p.m.

## **8. ADJOURNMENT**

The meeting was adjourned by Chairperson Zimmerman at 10:05 p.m.

Respectfully submitted,

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Patricia J. Funtik

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Date

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Anna M. Zimmerman, Chairperson

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Thomas E. Kuhn, Secretary