



**BOARD OF TRUSTEES
SPECIAL MEETING
MINUTES
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304
November 10, 2008**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order at 6:00 pm by Chairperson Zimmerman who welcomed all staff and guests.

1.2 Attendance

Present

Anna Zimmerman, Chairperson
Thomas Kuhn, Secretary
Phillip Abraham, Trustee
Pamala Davis, Trustee
Sandra Ritter, Trustee
Anne Scott, Trustee

Absent

Dale Cunningham, Vice Chairperson

1.3 Review Higher Learning Commission Report

Dr. Meyer reviewed the steps the College has taken to date to address the issues raised regarding the Board of Trustees by the Higher Learning Commission. He noted that the action plan accepted by the Board in June was approved by the Higher Learning Commission. Vice Chancellor Cathey Maze reviewed the process the College used to prepare for the Higher Learning Commission's visit.

The Higher Learning Commission prescribed the following in its report:

- The Chancellor and Board attend leadership conference/workshops.
- The Board Chair and Chancellor seek the advice and counsel of an external consultant to help them establish a set of work accommodations.

- The College consider requesting a customized program for a workshop conducted by a representative of the Association of Community College Trustees.
- The Board of Trustees consider recommending to the Chancellor that the College work itself into position to apply for the Michigan Quality Award.
- The Board of Trustees conduct two climate surveys in October 2008 and October 2009 to determine perceptions of its effectiveness.

1.4 Board Member Comments

Trustee Scott requested that it be noted in the minutes that the Higher Learning Commission did not attend the Board meeting during their visit to OCC in March. The Oakland Press was misinformed when it reported that the commissioners attended the Board meeting on March 17, 2008.

Trustees discussed micromanaging the College is harmful and mentioned that they feel the Chancellor does not communicate with them enough. The Chancellor noted that it is difficult to develop relationships and effective communication when the Board uses the Chancellor's office in their personal conflicts with each other.

The Board of Trustees noted their willingness to move forward to serve the best interests of the College and follow through on the action plan to address the issues raised by the Higher Learning Commission. All agreed that now is an excellent time to begin anew by treating each other and Chancellor Meyer with professional respect.

Vice Chancellor Cathey Maze stated that the monitoring report needs to be submitted in 2010. Therefore, the work of the Board needs to be completed by December 2009.

1.5 Chancellor's Comments

2. ADJOURNMENT

The meeting was adjourned by Chairperson Zimmerman at 7:30 pm.

Respectfully submitted:

Patricia J. Funtik

Date

Anna M. Zimmerman, Chairperson

Thomas E. Kuhn, Secretary