



OAKLAND COMMUNITY COLLEGE®

**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
July 13, 2009
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order at 7:00 p.m. by Vice Chairperson Zimmerman who welcomed all staff and guests.

1.2 Attendance

Present

Anna Zimmerman, Vice Chairperson
Tom Kuhn, Trustee
Sandra Ritter, Trustee
Anne Scott, Trustee

Absent

Shirley Bryant, Chairperson
Pamala Davis, Secretary
Thomas Sullivan, Trustee

1.3 Approval of Agenda

Trustee Scott MOVED to approve the agenda. Trustee Kuhn seconded.

AYES: Kuhn, Ritter, Scott, Zimmerman

NAYS: None

Motion Carried

1.4 Public Comments/Petitions

None

1.5 Student Presentation

None

1.6 Approval of Minutes

1.6.1 Approval of June 15, 2009 Special Board Meeting Minutes

Trustee Scott MOVED to accept the minutes of the June 15, 2009 Special Board Meeting. Trustee Kuhn seconded.

AYES: Kuhn, Ritter, Scott, Zimmerman

NAYS: None

Motion Carried

1.6.2 Approval of June 15, 2009 Regular Board Meeting Minutes

Trustee Scott MOVED to accept the minutes of the June 15, 2009 Regular Board Meeting. Trustee Kuhn seconded.

AYES: Kuhn, Ritter, Scott, Zimmerman

NAYS: None

Motion Carried

2. CHANCELLOR'S REPORT

2.1 Chancellor's Comments

Dr. Meyer informed the Board that President Obama will be visiting Macomb Community College tomorrow to express his support for community colleges in the employment-focused education they provide. Oakland Community College, Macomb Community College, Henry Ford Community College, and Davenport University have entered into a collective partnership to provide workforce training in healthcare IT.

2.2 Staff Reports

None

2.3 Introduction of New Staff

None

3. ACADEMIC AND STUDENT AFFAIRS

3.1 Academic Senate Reports

Mary Ann McGee, College Academic Senate Chair, advised the Board that the senate has concluded their business for the summer and will meet again in September.

3.2 Student Reports

None

3.3 Academic Initiatives

None

4. COLLEGE RESOURCES

4.1 Personnel Recommendations

Trustee Ritter **MOVED** to approve the Personnel Recommendations. Trustee Scott seconded.

AYES: Kuhn, Ritter, Scott, Zimmerman

NAYS: None

Motion Carried

4.2 Business and Finance

4.2.1 Treasurer's Report

The Board of Trustees reviewed the Treasurer's Report.

4.2.2 General Fund Budget Status Report

The Board of Trustees reviewed the General Fund Budget Status Report.

4.3 College Facilities

4.3.1 The Board of Trustees reviewed the Progress Report – Construction Projects.

4.4 Contracts and Purchases

CONSENT AGENDA – CONTRACTS AND PURCHASES

Items 4.4.1 – 4.4.6 listed below on the Consent Agenda were enacted by one motion.

Trustee Scott **MOVED** to approve items 4.4.1 to 4.4.6 on the Consent Agenda – Contracts and Purchases. Trustee Ritter seconded.

AYES: Kuhn Ritter, Scott, Zimmerman

NAYS: None

Motion Carried

4.4.1 Ammunition and Supplies
Oakland Police Academy
Auburn Hills Campus

The Board of Trustees approved the purchase of ammunition at a cost not to exceed \$84,306 and related supplies at a cost not to exceed \$5,000 from Michigan Police Equipment for a total cost not to exceed \$89,306 for the 2009-2010 fiscal year.

4.4.2 Target System for Police Firing Range
Auburn Hills Campus

The Board of Trustees approved the purchase and installation of a target system from Meggitt Training Systems, Inc. at a cost not to exceed \$124,335.

4.4.3 Regulated Waste Management Services
Environmental Health & Safety
College-Wide

The Board of Trustees approved the use of US Industrial Tech to provide regulated waste management services at a cost not to exceed \$35,000 for the 2009-2010 fiscal year.

4.4.4 Versant English Test
Academic Services
College-Wide

The Board of Trustees approved the purchase of the Versant English Test from NCS Pearson, Inc. at a cost not to exceed \$48,410 for the 2009-2010 fiscal year.

4.4.5 Contract with Film Industry Training, LLC
Economic and Workforce Development

The Board of Trustees approved a contract with Film Industry Training, LLC at a cost not to exceed \$1,250/student for training delivered through June 30, 2010.

4.4.6 Affiliation Agreement with the Fox Run Village
Exercise Science and Technology Program
Highland Lakes Campus

The Board of Trustees approved the College to enter into an agreement with the Fox Run Village, 41100 13 Mile Road, Novi, MI 48377 and authorized the Chairperson to execute the agreement as per contractual requirement.

END OF CONSENT AGENDA – CONTRACTS AND PURCHASES

5 UNFINISHED BUSINESS

None

6 NEW BUSINESS

6.1 MCCA Policy Review

Trustee Scott MOVED to approve the proposed amendments to the MCCA bylaws. Trustee Ritter seconded.

AYES: Kuhn, Ritter, Scott, Zimmerman

NAYS: None

Motion Carried

7 COMMUNITY COMMENTS

7.1 Board Member Reports and Comments

Trustee Ritter expressed her disappointment that the Vice Chancellors' [Cabinet Officers] contracts and the Chancellor's evaluation review were not on the agenda. She indicated that these are two very integral parts to our organizational structure and function, and feels the Board is not very accountable to the public by not placing them on the agenda.

7.2 Labor Organizations and Associations

None

8 ADJOURNMENT

Vice Chairperson Zimmerman adjourned the meeting at 7:18 p.m.

Respectfully submitted,

Cherie A. Foster

Date

Anna M. Zimmerman, Vice Chairperson

Pamala M. Davis, Secretary



OAKLAND COMMUNITY COLLEGE®

ACTION

BOARD AGENDA ITEM 4.1
July 13, 2009

PERSONNEL RECOMMENDATIONS

APPROVED: OCC Board of Trustees on July 13, 2009

Margaret Carroll _____ July 14, 2009

MANAGEMENT STAFF – NON-EXEMPT

Appointment

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Salary</u>	<u>Benefits Cost*</u>	<u>Effective</u>	<u>2009-2010 Fiscal Year Budget</u>
Wang, Zheng	Institutional Research Research Analyst (Data)	AH – M-TEC	\$47,667	\$21,312	09/14/09	X

*Note: The average cost of FICA, retirement and fringe benefits for full-time employees is 44.71% of annual base salary per the College budget.

CLASSIFIED – FULL-TIME

Appointment

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Salary</u>	<u>Benefits Cost*</u>	<u>Effective</u>	2009-2010 Fiscal Year <u>Budget</u>
Whitehead, Timothy D.	Art & Humanities Dept. Parts & Tool Crib Attendant (replacement due to employee resignation)	AH	\$13.49/hr.	\$12,545	08/03/09	X

CLASSIFIED – FULL-TIME

Transfer

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Salary</u>	<u>Benefits Cost*</u>	<u>Effective</u>	2009-2010 Fiscal Year <u>Budget</u>
McRoberts, David G.	Enrollment Services Student Services Specialist (from Student Services Specialist, AH)	RO	\$22.98/hr.	\$21,371	7/20/09	X

*Note: The average cost of FICA, retirement and fringe benefits for full-time employees is 44.71% of annual base salary per the College budget.

CLASSIFIED – FULL-TIME

Promotion/Transfer

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Salary</u>	<u>Benefits Cost*</u>	<u>Effective</u>	2009-2010 Fiscal Year <u>Budget</u>
Clemence, Margaret S.	Library Learning Resources Technician (from Child Care Assistant, AH)	OR	\$20.53/hr.	\$19,092	7/20/09	X

CLASSIFIED – FULL-TIME

Status Change / Transfer

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Salary</u>	<u>Benefits Cost*</u>	<u>Effective</u>	2009-2010 Fiscal Year <u>Budget</u>
Frost, Joy M.	Library Learning Resources Technician (from part-time, Career Center Specialist, RO)	HL	\$24.58/hr.	\$22,859	7/20/09	X

*Note: The average cost of FICA, retirement and fringe benefits for full-time employees is 44.71% of annual base salary per the College budget.

CLASSIFIED – PART-TIME

Transfer

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Salary</u>	<u>Benefits Cost*</u>	<u>Effective</u>	2009-2010 Fiscal Year <u>Budget</u>
Gee, Susan M.	Library, Learning Resources Technician (from part-time, Learning Resources Technician, OR)	HL	\$24.58/hr.	\$6,184	7/20/09	X

*Note: The average cost of FICA, retirement and fringe benefits for part-time employees is 24.19% of annual base salary per the College budget.

SEPARATIONS

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Effective</u>	<u>Reason for Separation</u>
Little, Bernard S. (09/05/78)	Physical Education Building Facilities Manager	HL	08/31/09	Retirement