



**BOARD OF TRUSTEES  
REGULAR MEETING  
MINUTES  
June 21, 2010  
Oakland Community College  
2480 Opdyke Road  
Bloomfield Hills, MI 48304**

**1. GENERAL FUNCTIONS**

1.1 Call to Order and Welcome

The meeting was called to order at 7:00 p.m. by Chairperson Bryant who welcomed all staff and guests.

1.2 Attendance

Present

Shirley Bryant, Chairperson  
Anna Zimmerman, Vice Chairperson  
Pamala Davis, Secretary  
Tom Kuhn, Trustee  
Sandra Ritter, Trustee  
Anne Scott, Trustee  
Thomas Sullivan, Trustee

Absent

None

1.3 Approval of Agenda

Trustee Scott MOVED to approve the agenda. Trustee Kuhn seconded.

Trustee Ritter MOVED to discuss the July meeting agenda. Trustee Scott seconded. Trustee Ritter requested this item be discussed separately from item 6.3 “July Board of Trustees Meeting.” Chair Bryant assigned this item as 6.2.a. Trustee Sullivan thought that this topic should be discussed under item 6.3.

Chair Bryant called for the vote on having the separate item of 6.2.a placed on the agenda.

AYES: Davis, Ritter, Scott, Zimmerman

NAYS: Bryant, Kuhn, Sullivan

Motion Carried

Trustee Ritter MOVED to discuss the information sent to the Board regarding Board of Trustees expenses. Trustee Davis seconded.

AYES: Bryant, Davis, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None Motion Carried

Chair Bryant assigned this item as 6.4.

Trustee Zimmerman inquired when the Whistleblower policy would be addressed on the agenda. Chair Bryant responded in conversation with the Audit Committee Chair, Craig Roshak, it was agreed to bring this forward after the millage renewal election.

Chair Bryant called the question to accept the agenda with the two additions.

AYES: Bryant, Davis, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None Motion Carried

#### 1.4 Public Comments/Petitions

Kevin Chandler, Associate Director of Off Campus Programs at Wayne State University, introduced himself. He informed the Board that Dr. Gordon May is serving as his mentor for his Educational Leadership PhD program at Oakland University.

Nick Valenti, OCCFA President, made a statement regarding the impact of the State's Retirement Incentive Program. The union is meeting with Administration, and they are close to having an agreement soon.

#### 1.5 Student Presentation

Tahir Khan, of the engineering and technological sciences faculty, presented a PowerPoint presentation regarding the CAD (Computer-Aided Design) program. CAD classes are offered at four campuses, but primarily at Auburn Hills, which has four CAD labs. CAD addresses three specific areas: CAE - computer aided engineering, MTO – tool and die design, and VDO – vehicle design. Mr. Khan explained that OCC uses the leading software in the industry. Many of the students who co-op in this area are hired by the company at the end of their term. He also told the Board about the CAD competition that has taken place at OCC for the past 17 years. Judges come from area industry to judge seven areas of design.

#### 1.6 Approval of Minutes

##### 1.6.1 Approval of May 17, 2010 Special Board Meeting Minutes

Trustee Scott MOVED to accept the minutes of the May 17, 2010 special board meeting. Trustee Zimmerman seconded.

AYES: Bryant, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None

ABSTAIN: Davis (as she was not in attendance at the meeting) Motion Carried

#### 1.6.2 Approval of May 17, 2010 Regular Board Meeting Minutes

Trustee Zimmerman MOVED to accept the minutes of the May 17, 2010 regular board meeting. Trustee Scott seconded.

AYES: Bryant, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None

ABSTAIN: Davis (as she was not in attendance at the meeting) Motion Carried

## 2. CHANCELLOR'S REPORT

### 2.1 Chancellor's Comments

Dr. Meyer reported the advocacy committee SOCC (Supporters of Oakland Community College) is in charge of millage advocacy. They are currently compiling polling information to develop messages for the advocacy program. Email updates will be provided from SOCC. Members of the advocacy committee are George Mosher, Pat McQueen, Kevin Tripper, Dennis Cowan, Mike McGuinness, and Randy Ston.

Trustee Zimmerman inquired about a fundraising event. Dr. Meyer reported that in lieu of a fundraising event, Pat McQueen will be contacting individuals directly.

Trustee Ritter asked if she could receive copies of the minutes from the advocacy group. Dr. Meyer responded that he isn't sure if minutes are being kept by the group; but if they are, he will provide copies to the Board.

Trustee Scott stated that she thought a trustee was going to be a member on the advocacy committee. Dr. Meyer said he can ask the group to reach out to the trustees.

### 2.2 Staff Reports

#### Retirement Incentive Program

Chief Human Resource Officer Catherine Rush addressed the Board regarding the MPSERS retirement incentive offered by the State of Michigan and how it will affect OCC. Ms. Rush provided an overview of what the retirement incentive program is and some of the major provisions, the impact it will have on College staffing, the 2010-11 budget implications, and the opportunities and challenges that OCC will face.

Ms. Rush then addressed questions from the Board.

Chair Bryant stated that this is an unprecedented challenge, but the competent staff have risen to this occasion very quickly. Trustee Sullivan echoed the Chair's sentiment and

said to leave it in the hands of the people who are handling it. Trustee Ritter voiced that the Board is not only stewards of fiscal responsibilities, but also the educational responsibilities of our students. In order to be good stewards, we need to have the information of what is happening and how quickly it is happening.

### 2.3 Introduction of New Staff

Vice Chancellor Clarence Brantley introduced Kenneth Hubert, who is a public safety officer at the Auburn Hills campus.

President Steven Reif of the Royal Oak/Southfield campuses introduced Brian Mullen, who is a part-time paraprofessional with BIS/CIS at the Royal Oak campus.

## 3. ACADEMIC AND STUDENT AFFAIRS

### 3.1 Academic Senate Reports

Mary Ann McGee, College Academic Senate Chair, reported that the Senate year is coming to a close, and they will be having their last meeting this week.

Ms. McGee encouraged the Board to support Nick Valenti's comments regarding filling the faculty positions in as timely a manner as possible. She also suggested that the Board accept College feedback when completing the Chancellor's evaluation.

### 3.2 Student Reports

No report.

### 3.3 Academic Initiatives

#### Student Learning Academy

Mary Ann McGee stated that very positive feedback was received from our Higher Learning Commission mentor as to the student assessment plan. The mentor indicated the plan is one of the best organized and forward-moving projects he has reviewed.

## 4. COLLEGE RESOURCES

### 4.1 Personnel Recommendations

Trustee Scott MOVED to approve the Personnel Recommendations. Trustee Sullivan seconded.

AYES: Bryant, Davis, Kuhn, Scott, Sullivan, Zimmerman

NAYS: Ritter

Motion Carried

Chair Bryant acknowledged and thanked the following retirees for their service to OCC:

Vivian Anderson, 14 years, Biology Faculty, AH  
Jim Boussum, 41 years, Media Services Tech, OR  
William (Memo) Cisco, 14 years, Spanish Faculty, AH  
Barb Einhardt, 28 years, Counselor, HL  
Vickie Kroll, 38 years, Academic Support Center Faculty, HL  
Mary Anne Nagler, 22 years, English Faculty, RO  
Richard Nagler, 15 years, Librarian, SF  
Cathy Raffle, 29 years, Child Care Center Coordinator, OR  
Gladys Rockind, 31 years, Math Faculty, AH  
Randolph Ston, 43 years, Social Science Faculty, AH

#### 4.2 Business and Finance

##### 4.2.1 Treasurer's Report

The Board of Trustees reviewed the Treasurer's Report.

Trustee Ritter asked Mr. Brantley if the money had been moved from Clarkston Bank and to where. Mr. Brantley responded we no longer have any monies in Clarkston Bank and that those funds were moved to Comerica Bank.

##### 4.2.2 General Fund Budget Status Report

The Board of Trustees reviewed the General Fund Budget Status Report.

Trustee Scott inquired if we are behind in our state appropriation payments. Mr. Brantley indicated that is not the case, we just have not received the payments yet.

#### 4.3 College Facilities

##### **CONSENT AGENDA – MAINTENANCE PROJECTS**

Before addressing items 4.3.1 – 4.3.3, Trustee Scott inquired why none of the projects went through the bid process and why does it say projected costs. Mr. Brantley replied that this is the process where the Board first approves the project with the projected cost and then bids will be requested. The Board is actually approving a contract with the George Auch Company to do this as a project. Auch puts the information out for bid. This has been the same language used for the past ten years.

Regarding 4.3.2, Trustee Ritter previously asked Dr. Meyer who the campus architect was. Dr. Meyer responded that we did not have one. Mr. Brantley also indicated there is no College employee who is an architect. We have several architectural firms that serve the different campuses.

Trustee Ritter MOVED to have this item removed from the Consent Agenda. Trustee Zimmerman seconded.

AYES: Bryant, Davis, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None Motion Carried

Trustee Sullivan MOVED to remove 4.3.1, and Trustee Ritter seconded.

AYES: Bryant, Davis, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None Motion Carried

Chair Bryant asked for a motion to approve item 4.3.3. on the Consent Agenda. Trustee Zimmerman MOVED to approve item 4.3.3. Trustee Ritter seconded.

AYES: Bryant, Davis, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None Motion Carried

The Board of Trustees granted authority to the College's Construction Manager, George W. Auch Company, for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Projected Cost</u>
Asphalt Pavement Repair, Sealcoat, Replacement Oakland Drive, Farmington Circle, Quakertown Circle Parking Lots, 1, 2, 3, 4, 5, 6, 7, 8, and 9 <u>Orchard Ridge Campus</u> OCC Project No. PF-OR10-018	\$ 660,300

4.3.1 Trustee Sullivan asked when the last maintenance took place on these lots. Mr. Brantley responded that the lots have been repaired at other times, but this is a comprehensive review and plan for maintaining the parking lots.

Trustee Ritter MOVED to approve item 4.3.1. Trustee Sullivan seconded.

AYES: Bryant, Davis, Kuhn, Ritter, Sullivan, Zimmerman

NAYS: None

ABSENT: Scott (was not present to vote) Motion Carried

The Board of Trustees granted authority to the College's Construction Manager, George W. Auch Company, for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Projected Cost</u>
Asphalt Pavement Repair, Sealcoat, Replacement Circle Drive East, South and West; East Entrance Drive; Mott Road and Parking Lots, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, and 12 <u>Auburn Hills Campus</u> OCC Project No. PF-AH10-007	\$1,737,300

4.3.2 Trustee Ritter MOVED to approve item 4.3.2. Trustee Zimmerman seconded.

Trustee Ritter asked Mr. Brantley when the architect firms were approved by the Board. Mr. Brantley responded that it has been many years since the College has done an RFP for architectural firms. Trustee Ritter questioned if this should be looked at again. Mr. Brantley said the pros and cons have been discussed about sending out another RFP for architectural firms. We currently have an architect devoted to each campus, so they are familiar with the facilities, buildings, and employees. Once the millage is renewed, we will consider doing an RFP for architects.

AYES: Bryant, Davis, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None Motion Carried

The Board of Trustees granted authority to the College's Construction Manager, George W. Auch Company, for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Projected Cost</u>
Stair/Aisle Handrails Smith Theatre <u>Orchard Ridge Campus</u> OCC Project No. PF-OR10-017	\$ 63,700

4.3.4 The Board of Trustees reviewed the Progress Report – Construction Projects.

#### 4.4 Contracts and Purchases

### **CONSENT AGENDA – CONTRACTS AND PURCHASES**

Trustee Sullivan requested that item 4.4.3 be removed from the Consent Agenda. Trustee Ritter seconded.

Trustee Ritter requested that item 4.4.1 be removed from the Consent Agenda. Trustee Scott seconded.

Parliamentarian Eleanor Siewert indicated a motion and second are not required to remove an item from the Consent Agenda.

Items 4.4.2 and 4.4.4 - 4.4.7 listed below on the Consent Agenda were enacted by one motion. No separate discussions of these items were requested.

Trustee Ritter MOVED to approve items 4.4.2 and 4.4.4 - 4.4.7 listed on the Consent Agenda – Contracts and Purchases. Trustee Sullivan seconded.

AYES: Bryant, Davis, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None

Motion Carried

4.4.2 Ammunition and Supplies  
Oakland Police Academy  
Auburn Hills Campus

The Board of Trustees approved the purchase of ammunition at a cost not to exceed \$85,407 and related supplies at a cost not to exceed \$5,000 from Michigan Police Equipment for a total cost not to exceed \$90,407 for the 2010-2011 fiscal year.

4.4.4 Elevator Maintenance  
College-Wide

The Board of Trustees approved the use of KONE, Inc. for elevator maintenance services at an annual cost not to exceed \$80,864 for a three-year period effective October 1, 2010.

4.4.5 Video Content Management System (CMS)  
College-Wide

The Board of Trustees approved the use of Multicast Media Technologies, Inc., a KIT Digital Co., to provide a video content management system at a cost not to exceed \$163,750 through June 30, 2012.

4.4.6 Affiliation Agreement with the City of Auburn Hills  
Department of Senior Services  
Exercise Science and Technology  
Highland Lakes Campus

The Board of Trustees approved the College entering into an agreement with the City of Auburn Hills, Department of Senior Services, 1827 Squirrel Road, Auburn Hills, Michigan 48326, and authorized the Chairperson to execute the agreement.

4.4.7 Affiliation Agreement with Fox Run  
Health Care Administration Program  
Southfield Campus



The Board of Trustees approved the College entering into an agreement with Fox Run, 41115 Fox Run Road, Novi, Michigan 48377, and authorized the Chairperson to execute the agreement.

#### **END OF CONSENT AGENDA – CONTRACTS AND PURCHASES**

##### 4.4.1 Alternative Energies Trainers Auburn Hills Campus

Trustee Ritter MOVED to approve item 4.4.1. Trustee Davis seconded.

Trustee Ritter questioned exactly what are we purchasing. President Patricia Dolly from the Auburn Hills campus responded that the simulator is a training system that will be used by faculty in the area of robotics, electrical, and heating and cooling as we continue to offer more alternative energy courses.

AYES: Bryant, Davis, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None Motion Carried

The Board of Trustees approved the purchase of the Amatrol Training System from Applied Technology Systems at a cost not to exceed \$111,680.

##### 4.4.3 Bulk Road Salt Buildings and Grounds College-Wide

Trustee Sullivan MOVED to approve item 4.4.3. Trustee Zimmerman seconded.

Trustee Sullivan wanted to verify that the salt was not being shipped in from Chicago, but he assumed that was where Morton Salt's corporate headquarters is located. Mr. Brantley confirmed that Trustee Sullivan was correct.

AYES: Bryant, Davis, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None Motion Carried

The Board of Trustees approved the purchase of bulk road salt from Morton Salt at a cost not to exceed \$78,734.

## **5 UNFINISHED BUSINESS**

### 5.1 2010-2011 Board of Trustees Regular Meeting and Conference Schedule

Trustee Zimmerman MOVED to approve the attached 2010-2011 Regular Meeting and Conference Schedule dates. Trustee Sullivan seconded.

Trustee Ritter stated: “We, we just, we had this come up before and it’s the, even though we have a new policy regarding trustee education, I believe that it is incumbent upon this Board not to approve travel until we can make sure that financially we are even more secure than we are right now.”

Trustee Scott responded that the Board is just approving the calendar and listing of the meetings, not the approval to travel.

Trustee Ritter stated: “But we don’t, when ACCT or AACJC AACC meeting comes up, we don’t vote on whether our colleagues should attend or not. It’s already written in the policy that they may attend two. So, basically, when you’re approving this calendar with those on it, you’re approving the travel of everyone going to two of them.”

AYES: Bryant, Kuhn, Scott, Sullivan, Zimmerman

NAYS: Davis, Ritter

Motion Carried

Trustee Ritter requested that her comments regarding this matter be conveyed verbatim in these minutes (and are so conveyed above from the meeting DVD).

## 6 NEW BUSINESS

### 6.1 Board of Trustees Chancellor Evaluation Instrument 2009-10

Trustee Sullivan MOVED to approve the Chancellor Evaluation Instrument 2009-10.  
Trustee Davis seconded.

Trustee Zimmerman asked the Board to consider Ms. McGee’s request about including College feedback into the Chancellor’s evaluation process.

Trustee Davis voiced that one of the Board’s duties is to evaluate the Chancellor. She continued that this process has gone on too long. The Chancellor’s evaluation has been a disputed issue in the past and is never anything that the entire Board will agree upon.

She asked the Board to pass the evaluation instrument as is and get it off our plates and over and done with.

AYES: Bryant, Davis, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None

Motion Carried

Trustee Davis MOVED that the College contact George Potter and see if he would be available to assist the Board in putting together an effective evaluation tool and any other documents that would go along with that. Trustee Ritter seconded.

AYES: Bryant, Davis, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None Motion Carried

#### 6.2 Board of Trustees MCCA Representative and Alternative Representative

Trustee Ritter MOVED to elect Anne Scott as representative to the MCCA Board of Directors beginning July 15, 2010 and ending July 14, 2011. Trustee Davis seconded.

AYES: Bryant, Davis, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None Motion Carried

Trustee Zimmerman MOVED to elect Pamala Davis as alternate representative to the MCCA Board of Directors beginning July 15, 2010 and ending July 14, 2011. Trustee Sullivan seconded.

AYES: Bryant, Davis, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None Motion Carried

#### 6.2.a July Meeting Agenda

Trustee Ritter MOVED to have a July Board meeting and propose the agenda. Trustee Kuhn interjected the agenda should be set up before a decision is made to hold the meeting. No second was made to this motion.

Trustee Ritter MOVED that we adhere to the Board calendar and we have a meeting in July. Trustee Davis seconded.

Trustee Ritter said that in the Problem/Needs Statement it states there are no pressing items for this meeting. Trustee Ritter would like to identify some pressing items: the millage, review and explanation of the Chancellor's contract by our attorney, and talk about what policies mean and to throw out the ones that don't mean anything to us. She stated the Board would have the time to address this at the July meeting.

Trustee Davis agrees we need to look at the Chancellor's contract.

Chair Bryant called the question whether the Board should have a July meeting.

AYES: Davis, Ritter, Scott

NAYS: Bryant, Kuhn, Sullivan, Zimmerman Motion Failed

#### 6.3 July 12, 2010 Board of Trustees Regular Meeting

This matter was addressed under 6.2.a.

#### 6.4 Trustee Expense Report

Trustee Ritter MOVED that the Board refrain from travel to educational conferences until we can settle the economic situation of the College. Trustee Davis seconded.

Trustee Zimmerman asked for clarification from Trustee Ritter that her intent is to have no educational travel whatsoever. Trustee Ritter responded that going to a foreign country in October is not what she thinks the Board should be doing. The Board should not be going to Traverse City. She feels the Board should stay home and take care of business.

Chair Bryant said at the last Board meeting Trustee Ritter indicated how important it was for the Board to be educated, and Trustee Ritter responded yes.

Trustee Sullivan mentioned that at the last meeting travel was reduced by 33 1/3 percent. He also stated that if he understands Trustee Ritter's motion, then why have an MCCA delegate when they won't be allowed to attend any of the meetings.

Trustee Ritter's position is that when trustees attend educational meetings they come back and share the information with the Board as Anne and she did after Seattle. She said they don't get reports from anyone else, so what's the point of travel.

Trustee Sullivan sought to clarify with Trustee Ritter her objection to travel is not economical, but because she doesn't get feedback from the other people. Trustee Ritter responded that it is not economical. Information can be obtained from the internet. All of the AACC materials were available on line after the convention. As far as MCCA is concerned in regards to the seminar, that's different than a meeting. When Anne represents us at a meeting, she is representing us because we have a membership there and they vote on what things to support with the Michigan legislature. When we go to a seminar wherever, what we are doing is we are going to get information, but it's not economical. Conventions are no longer as economical as they used to be.

Trustee Scott pointed out that we have a balanced budget right now, and we are not in jeopardy of not having a balanced budget. Trustee Scott suggested after MCCA we can look at the travel.

Trustee Davis MOVED to amend the original motion to ban all out-of-state travel until December 31, 2010. Trustee Ritter seconded.

AYES: Davis, Ritter

NAYS: Bryant, Kuhn, Scott, Sullivan, Zimmerman Motion Failed

The Board then voted on the original motion to refrain from travel to educational conferences until it can settle the economic situation of the College.

AYES: Davis, Ritter

NAYS: Bryant, Kuhn, Scott, Sullivan, Zimmerman Motion Failed

## 7 COMMUNITY COMMENTS

### 7.1 Board Member Reports and Comments

Trustee Zimmerman stated that she had the opportunity to attend a Board of Trustees meeting at the University of Michigan. She received a copy of their process. What they present at their Board meeting is very detailed and not micromanaging. She believes this would be meaningful and beneficial for our Board, and will be sharing copies with the trustees.

Trustee Scott mentioned that many of the smaller community colleges in Michigan are involved with the House and the Senate regarding the passing of some kind of legislation so that community colleges can issue certain baccalaureate degrees, especially in nursing. She also reminded everyone of the Foundation's Golf Outing on August 20<sup>th</sup> at Pine Knob Golf Course, with the proceeds to benefit our scholarships.

Trustee Ritter asked when the Board wants to have an understanding of the Chancellor's contract. Chair Bryant said she will work on scheduling that. Trustee Ritter asked that this item be placed on the agenda and have our attorney speak to the Board on this.

Trustee Davis MOVED to have the attorney here in August to discuss the ramifications of the Chancellor's contract in regards to the Board. Chair Bryant responded that this is a time in the meeting for comments and not for motions. She stated that she would make this happen.

Trustee Zimmerman thanked the presidents for their assistance when she presented at various chambers and rotaries regarding the millage. She also informed the Board that she will be taping tomorrow for a cable television spot regarding the millage.

Chair Bryant was asked by Craig Roshak, Chair of the Audit Committee, to make a report. The Audit Committee met on June 1<sup>st</sup> and entertained applications for community volunteer positions on the committee. The results are reappointment of Craig Roshak as Chair for a two-year term ending July 20, 2012, Beth Wielgat for a one-year term ending July 20, 2011

(completing the remainder of Thomas Timko's term), and Sharon Spilkin for a two-year term ending July 20, 2012. Chair Bryant appointed Trustee Kuhn to replace Anne Scott on the committee.

Trustee Ritter thanked whoever put the information together for the trustee budget. She would like to point out one error that indicated the only foreign travel was Trustee Scott traveling to China. She noted that some trustees attended a conference in Canada. She asked that correction be made.

Trustee Davis asked Mr. Brantley to make sure that when individuals apply for the Audit Committee they understand they are only here to audit the auditors and not to control the finances.

## 7.2 Organizations and Associations

Nick Valenti thanked the Board for allowing him to speak at the beginning of the meeting. He asked if the Board would consider placing labor union comments at the beginning of the meeting as often times they could make a comment that could relate to discussion at another point in the meeting. Trustee Scott replied that the agenda is an approved Board item and the Board would have to go back and change the policy.

## 8 ADJOURNMENT

Trustee Davis MOVED to adjourn the meeting, and Trustee Zimmerman seconded.

AYES: Bryant, Davis, Kuhn, Ritter, Scott, Sullivan, Zimmerman

NAYS: None

Motion Carried

Chairperson Bryant adjourned the meeting at 9:35 p.m.

Respectfully submitted,

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Cherie A. Foster

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Date

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Shirley J. Bryant, Chairperson

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Pamala M. Davis, Secretary



OAKLAND COMMUNITY COLLEGE®

**ACTION**

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BOARD AGENDA ITEM 4.1  
June 21, 2010

*PERSONNEL RECOMMENDATIONS*

APPROVED: OCC Board of Trustees on June 21, 2010

Margaret Carroll June 22, 2010

**FACULTY**

**Appointment**

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>Campus</u></b>	<b><u>Annual Salary</u></b>	<b><u>Benefits Cost*</u></b>	<b><u>Effective</u></b>	<b><u>2010-2011 Fiscal Year Budget</u></b>
Aretha, Cheryl W.	Biology Faculty - Teaching (replacement due to employee transfer)	HL	\$56,986	\$27,068	09/02/10	X
Mertz, Jeremy J.	Mathematics Faculty - Teaching (replacement due to employee retirement)	AH	\$56,986	\$27,068	09/02/10	X
Kuhn, Wendy F.	Biology Faculty - Teaching (replacement due to employee retirement)	OR	\$56,986	\$27,068	09/02/10	X

\*Note: The average cost of FICA, retirement and fringe benefits for full-time employees is 47.50% of annual base salary per the College budget



**FACULTY**

**Temporary Appointment**

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>Campus</u></b>	<b><u>Annual Salary</u></b>	<b><u>Benefits Cost*</u></b>	<b><u>Effective</u></b>	<b>2010-2011 Fiscal Year <u>Budget</u></b>
Nosanchuk, Dave M.	Mathematics Faculty – Teaching	HL	\$25,110	\$6,175	09/02/10 – 12/20/10	X

\*Note: The average cost of FICA and retirement is 24.59% of annual base salary per the College budget

**MANAGEMENT STAFF – NON-EXEMPT**

Appointment

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Annual Salary</u>	<u>Benefits Cost*</u>	<u>Effective</u>	<u>2010-2011 Fiscal Year Budget</u>
Hawkins, Jahquan C.	Academic & Student Services Coordinator, Student Development (replacement due to employee retirement)	OR	\$50,197	\$23,844	07/26/10	X

**MANAGEMENT STAFF – NON-EXEMPT  
GRANT FUNDED**

Extension of Temporary Appointment

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Annual Salary</u> <i>(prorated)</i>	<u>Benefits Cost*</u>	<u>Effective</u>	<u>2010-2011 Fiscal Year Budget</u>
Crockett, Phillip D.	Economic and Workforce Development Program Manager, Economic and Workforce Development	AH – M-TEC	\$64,439	\$30,608	07/22/10 – 03/31/11	X

\*Note: The average cost of FICA, retirement and fringe benefits for full-time employees is 47.50% of annual base salary per the College budget

**CLASSIFIED – FULL-TIME**

**Transfer**

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>Campus</u></b>	<b><u>Salary</u></b>	<b><u>Benefits Cost*</u></b>	<b><u>Effective</u></b>	<b><u>2010-2011 Fiscal Year Budget</u></b>
Thomas, Belynda R.	Academic Support Center Paraprofessional (replacement due to employee transfer)	RO	\$22.83/hr.	\$22,556	06/28/10	X

\*Note: The average cost of FICA, retirement and fringe benefits for full-time employees is 47.50% of annual base salary per the College budget

## SEPARATIONS

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Effective</u>	<u>Reason for Separation</u>
Anderson, Vivian, T. (01/01/96)	Biology Faculty - Teaching	AH	06/30/10	Retirement
Atkins, Neil B. (07/01/68)	Information Technologies Media Services Technician	HL	08/31/10	Retirement
Berry, James J. (09/01/69)	Academic & Student Services Dean	OR	12/31/10	Retirement
Blass, Barbara J. (09/03/87)	Mathematics Faculty – Teaching	RO	06/30/11	Retirement
Boozer, Thomas R. (08/04/03)	Academic & Student Services Dean	AH	06/30/10	Retirement
Boughner, Jacqueline L. (06/10/68)	Administrative Services Manager, Risk Management & Special Contracts	DO	08/31/10	Retirement
Boulos, Nadia E. (09/08/86)	Nursing & Health Professions & Technologies Dean	HL	06/30/11	Retirement

## SEPARATIONS

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Effective</u>	<u>Reason for Separation</u>
Bowman, Lynn E. (04/11/88)	Economic & Workforce Development Administrative Specialist	AH	12/31/10	Retirement
Brooks, Shelly M. (09/03/81)	Behavioral Sciences Faculty - Teaching	HL	08/31/10	Retirement
Brown, Ann E. (01/07/99)	Library Learning Resources Technician	AH	08/31/10	Retirement
Burdzinski, Joseph M. (01/09/78)	Economic & Workforce Development Program Manager	AH	07/31/10	Retirement
Camilleri, Ann M. (07/28/81)	Social Science Secretary	AH	07/31/10	Retirement

## SEPARATIONS

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Effective</u>	<u>Reason for Separation</u>
Canfield, Helen L. (05/22/81)	Library Learning Resources Technician	OR	08/31/10	Retirement
Cerny, Sandra H. (10/28/96)	ACCESS Secretary	AH	08/31/10	Retirement
Chiasson, Kathleen P. (09/01/94)	Mathematics Faculty - Teaching	AH	06/30/10	Retirement
Chudnof, Melvin B. (08/26/68)	Social Sciences Faculty - Teaching	AH	06/30/11	Retirement
Cisco, William R. (08/29/96)	Humanities (Spanish) Faculty - Teaching	AH	06/30/10	Retirement
Cork, Nadine J. (01/24/68)	Financial Services Financial Aid Specialist	DO	08/31/10	Retirement
Costello, Karen A. (09/22/80)	Public Safety Public Safety Officer	HL	06/30/10	Retirement

## SEPARATIONS

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Effective</u>	<u>Reason for Separation</u>
Dawson, Karen P. (10/25/76)	Dean's Office Administrative Specialist	RO	08/31/10	Retirement
DiLorenzo, Mary J. (08/29/88)	Library Learning Resources Technician	AH	08/31/10	Retirement
Einhardt, Barbara M. (10/05/82)	Counseling Faculty – Non-Teaching	HL	06/30/10	Retirement
Evans, Robin A. (11/21/77)	Enrollment Services Administrative Specialist	RO	07/31/10	Retirement
Fine, Susan K. (08/28/89)	Faculty Office Secretary	AH	01/31/11	Retirement
Fontana, Maxine V. (09/03/98)	Computer Information Systems Faculty – Teaching	AH	06/30/10	Retirement

## SEPARATIONS

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Effective</u>	<u>Reason for Separation</u>
Gee, David P. (11/15/67)	Computer Information Systems Faculty - Teaching	OR	06/30/10	Retirement
Gee, Susan M. (11/03/03)	Library Learning Resources Technician	HL	06/30/10	Retirement
George, Bonnie S. (05/05/82)	Economic & Workforce Development Program Manager	AH	08/31/10	Retirement
Glover, Sandra K. (08/29/83)	Biology Paraprofessional	HL	08/31/10	Retirement
Greig, Danny D. (12/04/78)	Operations & Maintenance Craftsmen	OR	08/31/10	Retirement
Harp, Janet A. (11/17/84)	Economic & Workforce Development Program Manager	AH	06/30/11	Retirement
Harrison, Carolyn D. (01/15/79)	English Faculty - Teaching	RO	06/30/10	Retirement



## SEPARATIONS

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Effective</u>	<u>Reason for Separation</u>
Helm, Rose M. (11/13/00)	Human Resources Administrative Assistant	DO	07/31/10	Retirement
Hill, Diane O. (08/28/03)	Theater Faculty - Teaching	OR	06/30/10	Retirement
House, Michael J. (11/17/77)	Operations & Maintenance Facility Technician	AH	08/31/10	Retirement
Howard, Katherine J. (08/26/85)	Auxiliary Services, Purchasing Administrative Specialist	DO	08/31/10	Retirement
Inch, R. Jack (09/10/68)	Human Sciences Faculty - Teaching	OR	08/31/10	Retirement
Kaye, Rochelle M. (04/25/88)	Economic & Workforce Development Program Manager	AH	07/31/10	Retirement

## SEPARATIONS

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Effective</u>	<u>Reason for Separation</u>
Kelty, Joseph A. (10/15/65)	Biology Faculty - Teaching	HL	06/30/10	Retirement
Kennedy, Gwendolyn (10/13/75)	Mailroom Shipping & Receiving Mailroom Shipping & Receiving Clerk	RO	08/31/10	Retirement
Kinney, J. Michael (08/31/89)	Business Faculty - Teaching	OR	07/31/10	Retirement
Kittle, Karen A. (01/04/86)	Health Professions & Technologies Faculty – Teaching	HL	08/31/10	Retirement
Kloosterhouse, Vicki L. (01/04/86)	Health Professions & Technologies Faculty - Teaching	HL	08/31/10	Retirement
Kroll, Victoria R. (08/29/72)	Academic Support Center Faculty – Non-Teaching	HL	06/30/10	Retirement
Kuzak, Martha L. (08/29/77)	Nursing Faculty - Teaching	HL	08/31/10	Retirement

## SEPARATIONS

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Effective</u>	<u>Reason for Separation</u>
Ladd, Robert B. (09/21/87)	Information Technologies Media Services Technician	AH	08/31/10	Retirement
LoCicero, Mary A. (08/26/68)	Business / Marketing Faculty – Teaching	RO	08/31/10	Retirement
Lorencz, Kathleen J. (09/01/69)	Business Faculty – Teaching	RO	12/31/10	Retirement
Ludwig, Ernst D. (07/08/68)	Operations & Maintenance Facility Technician	OR	08/31/10	Retirement
McBrown, Clara A. (09/26/74)	Enrollment Services Student Services Specialist	RO	07/31/10	Retirement
McCarthy, Anne E. (01/15/79)	Graphic Services Graphic Artist	AH	08/31/10	Retirement

## SEPARATIONS

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Effective</u>	<u>Reason for Separation</u>
McQuiston, Edward H. (08/08/77)	Science Paraprofessional	SF	03/31/11	Retirement
Melvin, Hugh J. (09/16/68)	Buildings & Grounds Superintendent	RO	08/31/10	Retirement
Merchant, Hilda M. (09/01/70)	Biology Faculty – Teaching	SF	07/31/10	Retirement
Molloy, Lawrence J. (09/05/80)	Computer Information Systems Faculty – Teaching	RO	07/31/10	Retirement
Nagler, Mary A. (11/28/88)	English Faculty – Teaching	RO	06/30/10	Retirement
Nagler, Richard A. (09/14/95)	Library Faculty – Non-Teaching	SF	06/30/10	Retirement
Northway, Barbara R. (09/01/83)	Library Learning Resources Technician	OR	08/31/10	Retirement

## SEPARATIONS

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Effective</u>	<u>Reason for Separation</u>
Novak, Susan R. (08/06/79)	Public Safety Public Safety Officer	RO	08/31/10	Retirement
Ogden, Grace B. (02/02/87)	BIS/CIS Paraprofessional	RO	08/31/11	Retirement
Parker, Jimmy L. (09/05/78)	Business Faculty – Teaching	HL	08/31/10	Retirement
Piepenburg, Robert E. (09/01/69)	Art Faculty – Teaching	OR	06/30/10	Retirement
Ping, Penny L. (09/29/89)	Academic Support Center Paraprofessional	OR	08/31/11	Retirement
Piper, Vivian (11/10/75)	Physical Facilities Administrative Specialist	DO	08/31/10	Retirement

## SEPARATIONS

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Effective</u>	<u>Reason for Separation</u>
Powell, Robert A. (04/02/79)	Engineering & Technological Sciences Faculty - Teaching	AH	08/31/10	Retirement
Pyykkonen, Louis M. (08/25/80)	Operations & Maintenance Grounds Keeper	RO	08/31/10	Retirement
Raffle, Cathy K. (08/31/81)	Children's Center Coordinator	OR	06/30/10	Retirement
Regan, M J (02/20/96)	Financial Services Administrative Specialist	DO	08/31/10	Retirement
Robertson, Earlene (03/24/69)	Dean's Office Administrative Specialist	HL	06/30/10	Retirement
Rockind, Gladys L. (01/08/79)	Mathematics Faculty - Teaching	AH	06/30/10	Retirement
Rogers, Elizabeth A. (02/08/93)	Counseling Secretary	RO	08/31/10	Retirement

## SEPARATIONS

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Effective</u>	<u>Reason for Separation</u>
Roman, Cynthia A. (04/06/09)	Nursing Director, Nursing & Health Professions & Technologies	HL	05/21/10	Resignation
Ruehs, Noreen, E. (09/23/83)	Counseling Faculty – Non Teaching	RO	02/28/11	Retirement
Scullen, Liesl A. (10/05/09)	International Student Office Secretary – PT	AH	06/10/10	Resignation
Shmelyov, Alex (06/26/03)	Institutional Research Interviewer	AH	05/20/10	Resignation
Sobol, Dennis R. (08/26/68)	Behavioral Sciences Faculty - Teaching	OR	12/31/10	Retirement
Solosky, Dolores J. (09/01/88)	Nursing Faculty – Teaching	HL	08/31/10	Retirement
Ston, Randolph G. (08/01/67)	Sociology Faculty – Teaching	AH	06/30/10	Retirement

Synnestvedt, Alberta L. (10/25/93)	Business Office Secretary	OR	01/31/11	Retirement
Vavrek, John G. (06/14/68)	Information Technologies Media Services Technician	SF	08/31/10	Retirement
Vavrek, Marie A. (05/05/80)	Public Safety Public Safety Officer	RO	08/31/10	Retirement
Walker, Jerome M. (08/01/05)	Buildings & Grounds Superintendent	AH	06/30/10	Retirement
Wardlaw, Taniesha L. (11/17/08)	Institutional Research Interviewer Telephone	AH	06/22/10	Separation
Watkins, Beverly G. (05/14/84)	Enrollment Services Student Services Specialist	AH	08/31/10	Retirement
Watkins, Cathy S. (11/08/71)	Academic Support Center Paraprofessional	AH	08/31/10	Retirement