



**BOARD OF TRUSTEES  
REGULAR MEETING  
MINUTES  
January 24, 2011  
Oakland Community College  
2480 Opdyke Road  
Bloomfield Hills, MI 48304**

**1. GENERAL FUNCTIONS**

1.1 Call to Order and Welcome

The meeting was called to order at 7:00 p.m. by Chair Kuhn who welcomed our new trustee, Daniel Kelly. Chair Kuhn announced the results of the special organizational meeting: Trustee Kuhn - Chair, Daniel Kelly – Vice Chair, Pamala Davis – Secretary, and Thomas Sullivan – Treasurer. Chair Kuhn introduced Tricia Melnikov, our new student representative from the Auburn Hills Campus for January and February.

1.2 Attendance

Present

Thomas Kuhn, Chair  
Daniel Kelly, Vice Chair  
Pamala Davis, Secretary  
Thomas Sullivan, Treasurer  
Shirley Bryant, Trustee  
Sandra Ritter, Trustee  
Anna Zimmerman, Trustee

Absent

None

1.3 Approval of Agenda

Trustee Bryant MOVED to approve the agenda, and Trustee Sullivan seconded.

Trustee Ritter asked to add a proposal to grant Anne Scott a lifetime membership to ACCT. Chair Kuhn added the proposal to item 6.1.

Trustee Zimmerman asked that the Chancellor's Contract be added to the agenda. Chair Kuhn added that item to the agenda under Unfinished Business as 5.2.

Trustee Ritter brought up about approving the Chancellor's objectives. Chair Kuhn responded that he believes it was the goal to have one more meeting with consultant George Potter before approving those objectives. Currently, Mr. Potter is out of town, but a meeting will be scheduled upon his return.

Trustee Ritter asked for the Cabinet Evaluation Plan to be added to the agenda. Chair Kuhn added that to the agenda as 5.3 Cabinet Evaluation Plan.

Chair Kuhn asked for a vote of everyone who is in favor of the agenda as amended.

AYES: Bryant, Davis, Kelly, Kuhn, Ritter, Sullivan, Zimmerman

NAYS: None Motion Carried

#### 1.4 Public Comments/Petitions

None

#### 1.5 Student Presentation

Dr. Jacqueline Shadko, President of the Orchard Ridge Campus, presented a DVD narrated by Carroll Bennett, English/Speech faculty and Forensics coach. Ms. Bennett spoke about the accomplishments of the Forensics team, as well as the upcoming Performance Studies Festival.

#### 1.6 Approval of Minutes

##### 1.6.1 Approval of November 15, 2010 Regular Board Meeting Minutes

Trustee Sullivan MOVED to accept the minutes of the November 15, 2010 regular board meeting. Trustee Bryant seconded.

AYES: Bryant, Davis, Kelly, Kuhn, Ritter, Sullivan, Zimmerman

NAYS: Motion Carried

##### 1.6.2 Approval of November 30, 2010 Special Board Meeting Minutes

Trustee Bryant MOVED to accept the minutes of the November 30, 2010 special board meeting. Trustee Davis seconded.

AYES: Bryant, Davis, Kelly, Kuhn, Sullivan, Zimmerman

ABSTAIN: Ritter (not in attendance) Motion Carried

## 2. CHANCELLOR'S REPORT

### 2.1 Chancellor's Comments

Dr. Meyer announced that OCC has noted a winter headcount of 29,363 students, which is the largest enrollment Oakland Community College has ever recorded. He further stated that we are also seeing a slight decrease in our credit hours. This means that we have more

students with less activity, but are incurring higher costs. We are seeing a divergence between an escalating cost based on an increase in student-related costs and declining revenues based on less total credit hours taken.

Dr. Meyer also commented on the State of the College Address that took place on January 18, 2011 entitled “Challenges and Changes.”

Trustee Zimmerman commented that a wonderful job was done by all those involved in the State of the College Address.

Trustee Ritter inquired as to how many individuals watched via the webcast. Dr. Meyer responded that approximately 1,000 individuals tuned in.

## 2.2 Staff Reports

Highland Lakes Campus – President Gordon May provided a PowerPoint presentation focusing on the Highland Lakes’ students, academic programs/highlights, special campus activities and programs, and community engagement and service.

## 2.3 Introduction of New Staff

In President Patricia Dolly’s absence, Dean Henry Tanaka introduced the following new staff to the Auburn Hills Campus: Victoria Nikiforov, English faculty; Shannon Flynn, Biology faculty; Dianne Smothers, mathematics secretary; and Gheorghita Tres, Spanish faculty, who was unable to attend.

President Jacqueline Shadko introduced Auerlio Cappella, maintenance facilities technician at the Orchard Ridge Campus.

President Steven Reif introduced the following new staff to the Royal Oak/Southfield Campuses: Stacy Charlesbois, non-teaching faculty librarian; Laura Kendall, humanities film teacher; Alkinie Lewis, health professions & technologies secretary; Valerie Merriwether, academic support center faculty; and Sally White, faculty office secretary.

# 3. ACADEMIC AND STUDENT AFFAIRS

## 3.1 Academic Senate Reports

None

## 3.2 Student Reports

Tricia Melnikov, a student at the Auburn Hills Campus, updated the Board on a variety of student activities at the various campuses for the months of December and January.

### 3.3 Academic Initiatives

#### “Learning is our only Priority”

Vice Chancellor of Academic and Student Affairs Dr. Richard Holcomb continued his presentation on “Learning is our only Priority,” focusing on “Students.” Dr. Holcomb provided the Board with an array of student statistics, ranging from gender, location, age, disabilities, as well as numerous others. He further stated that some of the challenges the College will face include college readiness, transfer readiness, and employment readiness.

## 4. COLLEGE RESOURCES

### 4.1 Personnel Recommendations

#### 4.1.1 Personnel Recommendations (December)

Trustee Bryant MOVED to approve the attached 4.1.1 Personnel Recommendations (December). Trustee Sullivan seconded.

AYES: Bryant, Davis, Kelly, Kuhn, Ritter, Sullivan, Zimmerman

NAYS: None Motion Carried

#### 4.1.2 Personnel Recommendations (January)

Trustee Sullivan MOVED to approve the attached 4.1.2 Personnel Recommendations (January). Trustee Davis seconded.

AYES: Bryant, Davis, Kelly, Kuhn, Ritter, Sullivan, Zimmerman

NAYS: None Motion Carried

### 4.2 Business and Finance

#### 4.2.1 Treasurer’s Report

The Board of Trustees reviewed the Treasurer’s Report.

#### 4.2.2 General Fund Budget Status Report

The Board of Trustees reviewed the General Fund Budget Status Report.

#### 4.2.3 Preliminary Budget 2011-2012 and 5-Year Projection

Vice Chancellor of Administrative Services Clarence Brantley presented a PowerPoint presentation outlining OCC’s 2011-2012 preliminary budget, as well as a four-year budget projection. Mr. Brantley distributed a handout for the Board to follow along with his presentation.

#### 4.3 College Facilities

4.3.1 The Board of Trustees reviewed the Progress Report – Construction Projects.

#### 4.4 Contracts and Purchases

##### **CONSENT AGENDA – CONTRACTS AND PURCHASES**

Items 4.4.1 to 4.4.2 listed below on the Consent Agenda – Contracts and Purchases were enacted by one motion. No separate discussions of these items were requested.

Trustee Davis MOVED to approve items 4.4.1 to 4.4.2 on the Consent Agenda - Contracts and Purchases. Trustee Sullivan seconded.

AYES: Bryant, Davis, Kelly, Kuhn, Ritter, Sullivan, Zimmerman

NAYS: None Motion Carried

##### 4.4.1 Technology Enhanced Classrooms Auburn Hills Campus Buildings H, J, K Renovation Southfield Campus Expansion

The Board of Trustees approved the use of National Satellite for Technology Enhanced Classroom equipment and installation services at an annual cost not to exceed \$750,000 through December 2011.

##### 4.4.2 Course Management System for Online Instruction College-Wide

The Board of Trustees approved the amended amount of the 36-month Blackboard license agreement at a cost not to exceed \$447,630.

##### **END OF CONSENT AGENDA – CONTRACTS AND PURCHASES**

#### **5 UNFINISHED BUSINESS**

##### 5.1 Televising Board Meetings

Trustee Davis MOVED that the Board of Trustees approve the televising of regular Board meetings. Trustee Bryant seconded.

AYES: Bryant, Kelly, Kuhn, Sullivan, Zimmerman

NAYS: Davis, Ritter Motion Carried

Trustee Bryant MOVED to approve an annual budget not to exceed \$20,000 for the purpose of televising the regular Board meetings. Trustee Davis seconded.

AYES: Bryant, Kelly, Kuhn, Sullivan, Zimmerman

NAYS: Davis, Ritter Motion Carried

Trustee Bryant MOVED to direct Administration to implement televising Board meetings no later than July 1, 2011. Trustee Kelly seconded.

AYES: Bryant, Kelly, Kuhn, Sullivan,

NAYS: Davis, Ritter, Zimmerman Motion Carried

## 5.2 Chancellor's Contract

Trustee Sullivan MOVED to ratify the agreement past Chair Bryant made with the Chancellor to extend the time for the informal discussions of his contract. Trustee Bryant seconded.

AYES: Bryant, Davis, Kelly, Kuhn, Sullivan, Zimmerman

NAYS: Ritter Motion Carried

## 5.3 Cabinet Evaluation Plan

Dr. Meyer discussed the evolution of the evaluation process for Cabinet officers. The Presidents, Vice Chancellor and Chancellor met several times to discuss the role of campus leadership and develop a performance system related to these duties and the strategic plan. This performance measurement tool for the Presidents, from which their performance will be evaluated, was previously provided to the Board. Dr. Meyer also noted the full Cabinet was actively meeting to finalize the role of District Office officers and nearing completion on this work.

Trustee Ritter asked the Chancellor for another copy of the grid that was previously provided.

# 6 NEW BUSINESS

## 6.1 Anne Scott - Proclamation of Appreciation for Services to Oakland Community College

Trustee Ritter MOVED to approve the Proclamation of Appreciation for Services to Oakland Community College for Anne Scott attached hereto. Trustee Davis seconded.

AYES: Bryant, Davis, Kelly, Kuhn, Ritter, Sullivan, Zimmerman

NAYS: None Motion Carried

Trustee Ritter MOVED to honor Anne Scott for her years of service by purchasing a lifetime membership to the Association of Community College Trustees (ACCT). Trustee Davis seconded.

Trustee Davis asked for a friendly amendment to the motion language to include paying for Anne Scott's travel expenses to accept the award from ACCT. Trustee Ritter seconded.

AYES: Davis, Ritter, Zimmerman

NAYS: Bryant, Kelly, Kuhn, Sullivan Motion Failed

Trustee Kelly MOVED to approve purchasing a lifetime membership to ACCT for Anne Scott.

AYES: Bryant, Davis, Kelly, Kuhn, Ritter, Zimmerman

NAYS: Sullivan Motion Carried

## 6.2 Memorandum of Agreement Renewal for Auditors

Trustee Bryant MOVED that the Board of Trustees approve the renewal of a one-year Memorandum of Agreement with Rehmann Accounting LLC to commence June 1, 2011 through May 31, 2012. Trustee Davis seconded.

AYES: Bryant, Davis, Kelly, Kuhn, Sullivan, Zimmerman

NAYS: Ritter Motion Carried

## 6.3 Executive Employment Agreements

Trustee Ritter MOVED to authorize the Board Chair to meet with Oakland Community College's legal counsel and report back on contract. Trustee Davis seconded.

After discussion, Trustee Ritter withdrew her motion.

Trustee Sullivan indicated that the first motion presented under item 6.3. was not addressed. Trustee Sullivan MOVED for the motion as presented. Chair Kuhn stated that since this was done by the previous Chair in the absence of the Board not having a December meeting, he would propose the following language: "MOVE to ratify the action of the Board Chair in giving notice that OCC will offer employment agreements with respect to the following administrators by no later than June 30, 2011 to be effective on July 1, 2011 based on the terms to be determined by the Board of Trustees after review of the contract language by legal counsel:

Clarence E. Brantley  
Andrew Hillberry  
Catherine Rush  
Patricia Dolly  
Gordon May  
Steven Reif  
Jacqueline Shadko

Vice Chancellor for Administrative Services  
Chief Information Officer  
Chief Human Resources Officer  
Campus President, Auburn Hills  
Campus President, Highland Lakes  
Campus President, Royal Oak/Southfield  
Campus President, Orchard Ridge"

Trustee Bryant seconded.

Trustee Zimmerman raised the point that it is the Chancellor's Cabinet, that they work for him and not for the Board, and that it is more proper for him to put the contracts together than the Board.

AYES: Bryant, Davis, Kelly, Kuhn, Sullivan, Zimmerman

NAYS: Ritter Motion Carried

Trustee Kelly MOVED to authorize the Board Chair to meet with Oakland Community College's legal counsel and report back on the contract. Trustee Bryant seconded.

Trustee Sullivan asked for a friendly amendment for the Vice Chair to be included in meeting with legal counsel.

Trustee Sullivan MOVED to call the question as amended, and Chair Kuhn called for the vote.

AYES: Bryant, Sullivan, Zimmerman

NAYS: Davis, Kelly, Kuhn, Ritter Motion Failed

Chair Kuhn asked for a vote on the standing motion.

AYES: Bryant, Kelly, Kuhn, Sullivan

NAYS: Davis, Ritter, Zimmerman Motion Carried

#### 6.4 Board of Trustees MCCA Representative

Trustee Sullivan MOVED that the Board of Trustees elect Trustee Bryant as representative to the MCCA Board of Directors to fill the open vacancy and complete the term beginning January 24, 2011 and ending July 14, 2011. Trustee Davis seconded.

AYES: Bryant, Davis, Kelly, Kuhn, Sullivan, Zimmerman

NAYS: Ritter Motion Carried

#### 6.5 February Board Meeting

Trustee Davis MOVED to change the February 21, 2011 Board meeting to February 14, 2011 as the current-scheduled meeting date conflicts with the mid-winter break for several Board member's children. Trustee Sullivan seconded.

AYES: Bryant, Davis, Kelly, Kuhn, Ritter, Sullivan, Zimmerman

NAYS: None Motion Carried

## 6.6 Lobbyists

Trustee Davis MOVED that the Board of Trustees direct Administration to review the need of lobbyists for OCC and provide the Board with a recommendation. Trustee Bryant seconded.

Trustee Kelly MOVED to amend the motion to include the Chancellor authorizing RFPs for a lobbyist and to bring back to the Board prior to the end of February.

Chair Kuhn asked for the vote on the amendment.

AYES: Bryant, Davis, Kelly, Kuhn, Ritter, Sullivan, Zimmerman

NAYS: None Motion Carried

Chair Kuhn asked for a vote on the combined motion to direct Administration to review the need of lobbyists for OCC and provide the Board with a recommendation, as well as for the Chancellor to authorize RFPs for a lobbyist and to bring back to the Board prior to the end of February.

AYES: Bryant, Davis, Kelly, Kuhn, Ritter, Sullivan, Zimmerman

NAYS: None Motion Carried

## 7 COMMUNITY COMMENTS

### 7.1 Board Member Reports and Comments

Trustee Davis thanked the previous Board for all of their hard work and stated they did a fine job.

Trustee Zimmerman thanked everyone for their support during the transition of her grandmother.

Trustee Bryant congratulated Dr. Meyer and all others who were a part of making the Pontiac Promise Zone Authority operational. She further reported that she and Trustees Zimmerman and Sullivan attended the kick-off, which was such a moving and wonderful experience to see 300 Pontiac High School students who will have their lives totally changed as a result of the work that Dr. Meyer has done in his leadership as chair. Trustee Bryant believes this is the type of thing that OCC should be doing, and that we are changing lives.

### 7.2 Organizations and Associations

OCCFA President Nick Valenti commented that he looks forward to working with the new Board. He also informed the Board of the passing of John Hinkins, a founding member of OCCFA.

Trustee Sullivan MOVED for the Board to go into closed session for the purposes of receiving an update on real property opportunities and to receive an update on labor negotiations. Trustee Bryant seconded.

Chair Kuhn requested a roll call be taken at 10:10 p.m. to go into closed session for the purposes of receiving an update on real property opportunities and to receive an update on labor negotiations.

AYES: Bryant, Davis, Kelly, Kuhn, Ritter, Sullivan, Zimmerman

NAYS: None Motion Carried

The Board of Trustees returned to open session after adjournment of the closed session at 11:04 p.m.

### 7.3 AFSCME Local 2042 Classified Bargaining Unit Labor Agreement

Trustee Davis MOVED to approve the agreement covering the period of July 1, 2010 through June 30, 2012. Trustee Sullivan seconded.

AYES: Bryant, Davis, Kelly, Kuhn, Ritter, Sullivan, Zimmerman

NAYS: None Motion Carried

## 8 ADJOURNMENT

Trustee Kelly MOVED to adjourn the meeting, and Trustee Davis seconded.

AYES: Bryant, Davis, Kelly, Kuhn, Ritter, Sullivan, Zimmerman

NAYS: None Motion Carried

Chair Kuhn adjourned the meeting at 11:05 p.m.

Respectfully submitted,

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Cherie A. Foster

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Date

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Thomas Kuhn, Chairperson

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Pamala M. Davis, Secretary



OAKLAND COMMUNITY COLLEGE®

# ACTION

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BOARD AGENDA ITEM 4.1.1  
January 24, 2011

## *PERSONNEL RECOMMENDATIONS*

APPROVED: OCC Board of Trustees on January 24, 2011

\_\_\_\_\_ January 25, 2011

**NOTE:** The December 13, 2010 Board of Trustees meeting was cancelled due to inclement weather. The Chancellor approved the Personnel Recommendations pending Board approval at its next meeting. This document represents the Personnel Recommendations for December, 2010 as approved by the Board of Trustees at its January 24, 2011 meeting.

**ADMINISTRATIVE – NON-EXEMPT**

**FULL-TIME**

**Temporary Appointment**

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>Campus</u></b>	<b><u>Annual Salary</u></b>	<b><u>Benefits Cost*</u></b>	<b><u>Effective</u></b>	<b>2010-2011 Fiscal Year Budget</b>
Khan, Tahir B.	Academic and Student Services Interim Dean (replacement due to employee retirement)	AH	\$96,170	\$45,835	01/04/11 - 06/30/11	X

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>Campus</u></b>	<b><u>Salary</u></b>	<b><u>Benefits Cost**</u></b>	<b><u>Effective</u></b>	<b>2010-2011 Fiscal Year Budget</b>
Boozer, Thomas R.	Academic and Student Services Interim Dean (replacement due to employee retirement)	OR	\$35,826	\$2,741	01/04/11 - 05/02/11	X

\*Note: The average cost of FICA, retirement and fringe benefits for full-time employees is 47.66% of annual base salary per the College budget

\*\*Note: The cost of FICA is 7.65% of salary per the College budget

**FACULTY**

**Appointment**

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>Campus</u></b>	<b><u>Annual Salary</u></b>	<b><u>Benefits Cost*</u></b>	<b><u>Effective</u></b>	<b>2010-2011 Fiscal Year <u>Budget</u></b>
Flynn, Shannon J.	Natural Science Teaching Faculty – Biology	AH	\$56,986	\$27,160	01/10/11	X
Nikiforov, Victoria	English Teaching Faculty - English	AH	\$56,986	\$27,160	01/10/11	X
Ofeimu, Tiffany, M.	Behavioral Science Teaching Faculty – Early Childhood Development	HL	\$56,986	\$27,160	01/10/11	X
Nosanchuk, Dave M.	Mathematics Teaching Faculty – Mathematics	HL	\$56,986	\$27,160	01/10/11	X
Broeckel, Tara M.	English Teaching Faculty - English	OR	\$56,986	\$27,160	01/10/11	X
Othman, Hany M.	BIS/CIS Teaching Faculty – Computer Information Systems	RO/SF	\$56,986	\$27,160	01/10/11	X

\*Note: The average cost of FICA, retirement and fringe benefits for full-time employees is 47.66% of annual base salary per the College budget

**FACULTY**

**Appointment**

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>Campus</u></b>	<b><u>Annual Salary</u></b>	<b><u>Benefits Cost*</u></b>	<b><u>Effective</u></b>	<b>2010-2011 Fiscal Year <u>Budget</u></b>
Dillaha, Ryan P.	English Teaching Faculty – English (revised from the Annual Contract appointment approved 11/15/10)	RO/SF	\$50,219	\$23,934	01/10/11	X
Hargrove, Yolanda D.	English Teaching Faculty - English	RO/SF	\$56,986	\$27,160	01/10/11	X
Liggett, Kathleen A.	English As a Second Language Teaching Faculty – English As a Second Language	RO/SF	\$56,986	\$27,160	01/10/11	X
Kendall, Laura L.	Humanities Teaching Faculty - Film	RO/SF	\$50,219	\$23,934	01/10/11	X
Merriwether, Valerie E.	Instructional & Information Resources Non-Teaching Faculty – Academic Support Center	SF	\$56,986	\$27,160	01/10/11	X
Charlesbois, Stacy B.	Instructional & Information Resources Non-Teaching Faculty – Librarian	SF	\$56,986	\$27,160	01/10/11	X

\*Note: The average cost of FICA, retirement and fringe benefits for full-time employees is 47.66% of annual base salary per the College budget

**FACULTY**

**FULL-TIME**

**Annual Contract Appointment**

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>Campus</u></b>	<b><u>Annual Salary</u></b>	<b><u>Benefits Cost*</u></b>	<b><u>Effective</u></b>	<b>2010-2011 Fiscal Year <u>Budget</u></b>
Norwood, Quincy T.	English Teaching Faculty – English	RO/SF	\$25,109	\$11,967	01/10/11 – 05/02/11	X

\*Note: The average cost of FICA, retirement and fringe benefits for full-time employees is 47.66% of annual base salary per the College budget

**FACULTY**

**Recommendation for Unpaid Leave of Absence**  
**(contractually required)**

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>Campus</u></b>	<b><u>Annual Salary</u></b>	<b><u>Benefits Cost*</u></b>	<b><u>Effective</u></b>	<b>2010-2011 Fiscal Year <u>Budget</u></b>
Atkinson, Nahrein S.	Counseling Non-Teaching Faculty – Counselor	RO	\$67,710	\$32,271	01/05/11 – 02/28/11	X

\*Note: The average cost of FICA, retirement and fringe benefits for full-time employees is 47.66% of annual base salary per the College budget

**MANAGEMENT STAFF – NON-EXEMPT**

**FULL-TIME**

**Promotion**

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>Campus</u></b>	<b><u>Annual Salary</u></b>	<b><u>Benefits Cost*</u></b>	<b><u>Effective</u></b>	<b>2010-2011 Fiscal Year <u>Budget</u></b>
Larmor, Brian D.	Information Technologies Network Specialist – Telecommunications/VOIP (from Telecommunications & Help Desk Specialist, DO@IT-G)	CW	\$61,044	\$29,094	12/20/10	X

\*Note: The average cost of FICA, retirement and fringe benefits for full-time employees is 47.66% of annual base salary per the College budget

**CLASSIFIED**

**FULL-TIME**

**Appointment**

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>Campus</u></b>	<b><u>Salary</u></b>	<b><u>Benefits Cost*</u></b>	<b><u>Effective</u></b>	<b>2010-2011 Fiscal Year <u>Budget</u></b>
Lewis, Alkinie C.	Health Professions & Technologies Secretary (replacement due to employee resignation)	SF	\$13.49/hr.	\$13,373	01/10/11	X

\*Note: The average cost of FICA, retirement and fringe benefits for full-time employees is 47.66% of annual base salary per the College budget

**CLASSIFIED**

**PART-TIME**

**Appointment**

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>Campus</u></b>	<b><u>Salary</u></b>	<b><u>Benefits Cost*</u></b>	<b><u>Effective</u></b>	<b>2010-2011 Fiscal Year <u>Budget</u></b>
Smothers, Dianne	Mathematics Secretary (replacement due to employee promotion/transfer)	AH	\$13.49/hr.	\$3,972	01/10/11	X
White, Sally S.	Faculty Office Secretary (replacement due to employee transfer)	RO	\$13.49/hr.	\$3,972	01/10/11	X

\*Note: The average cost of FICA, retirement and fringe benefits for part-time employees is 28.31% of annual base salary per the College budget

**CLASSIFIED**

**FULL-TIME**

**Status Change/Transfer**

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>Campus</u></b>	<b><u>Salary</u></b>	<b><u>Benefits Cost*</u></b>	<b><u>Effective</u></b>	<b>2010-2011 Fiscal Year <u>Budget</u></b>
Colon, Sherri L.	Enrollment Services Student Services Specialist (replacement due to employee retirement)	AH	\$21.44/hr.	\$21,254	01/24/11	X

\*Note: The average cost of FICA, retirement and fringe benefits for full-time employees is 47.66% of annual base salary per the College budget

**MAINTENANCE**

**FULL-TIME**

**Appointment**

**2010-2011  
Fiscal Year  
Budget**

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>Campus</u></b>	<b><u>Salary</u></b>	<b><u>Benefits Cost*</u></b>	<b><u>Effective</u></b>	
Cappella, Aurelio	Operations & Maintenance Facilities Technician (replacement due to employee retirement)	OR	\$21.86/hr.	\$21,670	01/10/11	X
Tadajewski, Paul A.	Operations & Maintenance Facilities Technician (replacement due to employee transfer)	OR	\$21.86/hr.	\$21,670	01/10/11	X
Meyer, Glenn A.	Operations & Maintenance Facilities Technician (replacement due to employee on leave of absence)	RO/SF	\$21.86/hr.	\$21,670	01/10/11	X

\*Note: The average cost of FICA, retirement and fringe benefits for full-time employees is 47.66% of annual base salary per the College budget

**MAINTENANCE**

**FULL-TIME**

**Transfer**

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>Campus</u></b>	<b><u>Salary</u></b>	<b><u>Benefits Cost*</u></b>	<b><u>Effective</u></b>	<b>2010-2011 Fiscal Year <u>Budget</u></b>
Bowie, Edward K.	Operations & Maintenance Building Custodian (replacement due to employee retirement)	AH	\$20.45/hr.	\$20,273	01/10/11	X
Cullen, Michael W.	Operations & Maintenance Building Custodian (replacement due to employee transfer)	AH	\$20.45/hr.	\$20,273	01/10/11	X
Shannon, Annette L.	Operations & Maintenance Building Custodian (replacement due to employee retirement)	HL	\$20.45/hr.	\$20,273	01/10/11	X
Fiss, Crystal L.	Operations & Maintenance Building Custodian (replacement due to employee retirement)	HL	\$20.45/hr.	\$20,273	01/10/11	X
Garcia, Catherine	Operations & Maintenance Building Custodian (replacement due to employee retirement)	RO/SF	\$20.45/hr.	\$20,273	01/10/11	X

\*Note: The average cost of FICA, retirement and fringe benefits for full-time employees is 47.66% of annual base salary per the College budget

**MAINTENANCE**

**FULL-TIME**

**Transfer**

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>Campus</u></b>	<b><u>Salary</u></b>	<b><u>Benefits Cost*</u></b>	<b><u>Effective</u></b>	<b>2010-2011 Fiscal Year <u>Budget</u></b>
Gandy, Jeffery	Operations & Maintenance Building Custodian (replacement due to employee retirement)	RO/SF	\$14.98/hr.	\$14,850	01/10/11	X

\*Note: The average cost of FICA, retirement and fringe benefits for full-time employees is 47.66% of annual base salary per the College budget

**SEPARATIONS**

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Effective</u>	<u>Reason for Separation</u>
Pocisk, Jonathan M.	Applied & Engineering Technology Paraprofessional - Auto	AH	11/19/10	Separation
Rande, Eileen C.	ACCESS ACCESS Specialist	OR	12/22/10	Resignation



OAKLAND COMMUNITY COLLEGE®

# ACTION

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BOARD AGENDA ITEM 4.1.2  
January 24, 2011

## *PERSONNEL RECOMMENDATIONS*

APPROVED: OCC Board of Trustees on January 24, 2011

\_\_\_\_\_ January 25, 2011

**FACULTY**

**FULL-TIME**

**Temporary Appointment**

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>Campus</u></b>	<b><u>Salary</u></b>	<b><u>Benefits Cost*</u></b>	<b><u>Effective</u></b>	<b>2010-2011 Fiscal Year <u>Budget</u></b>
Bertelsen, Rhea M.	Business/Accounting Teaching Faculty – Accounting (replacement due to employee transfer)	AH	\$20,088	\$5,687	01/10/11 – 05/02/11	X
Gaines, Rhonda S.	Counseling Non-Teaching Faculty-Counselor (replacement due to employee retirement)	RO/SF	\$20,221	\$5,725	03/07/11 – 06/27/11	X
Kozlowski, Frank V.	Counseling Non-Teaching Faculty-Counselor (replacement due to employee on leave of absence)	RO/SF	\$9,910	\$2,806	01/05/11 – 02/25/11	X

\*Note: The average cost of FICA and retirement for full-time employees is 28.31% of annual base salary per the College budget

**MANAGEMENT STAFF – NON-EXEMPT**

**FULL-TIME**

**Appointment**

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>Campus</u></b>	<b><u>Annual Salary</u></b>	<b><u>Benefits Cost*</u></b>	<b><u>Effective</u></b>	<b>2010-2011 Fiscal Year <u>Budget</u></b>
Westberg, Audra V.	Economic and Workforce Development Business Services Manager (replacement due to employee retirement)	AH M-TEC	\$64,984	\$30,971	02/07/11	X

\*Note: The average cost of FICA, retirement and fringe benefits for full-time employees is 47.66% of annual base salary per the College budget

**CLASSIFIED**

**FULL-TIME**

**Promotion**

**2010-2011  
Fiscal Year  
Budget**

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>Campus</u></b>	<b><u>Salary</u></b>	<b><u>Benefits Cost*</u></b>	<b><u>Effective</u></b>	
Calunas, Marianne	Library Learning Resources Technician (from full-time Library Technician, Library Services, AH-MTEC)	AH- M-TEC	\$22.83/hr.	\$22,632	01/31/11	X

\*Note: The average cost of FICA, retirement and fringe benefits for full-time employees is 47.66% of annual base salary per the College budget

**CLASSIFIED**

**FULL-TIME**

**Promotion/Transfer**

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>Campus</u></b>	<b><u>Salary</u></b>	<b><u>Benefits Cost*</u></b>	<b><u>Effective</u></b>	<b>2010-2011 Fiscal Year <u>Budget</u></b>
Appelt, Susan M.	Library Learning Resources Technician (from full-time Library Technician, Library Services, RO)	AH- M-TEC	\$22.83/hr.	\$22,632	01/31/11	X
Dilworth, Brenda J.	Academic Support Center Paraprofessional (from full-time Student Services Specialist, Enrollment Services, AH)	AH	\$24.58/hr.	\$24,367	01/31/11	X

\*Note: The average cost of FICA, retirement and fringe benefits for full-time employees is 47.66% of annual base salary per the College budget

**CLASSIFIED**

**FULL-TIME**

**Transfer**

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>Campus</u></b>	<b><u>Salary</u></b>	<b><u>Benefits Cost*</u></b>	<b><u>Effective</u></b>	<b>2010-2011 Fiscal Year <u>Budget</u></b>
Akehurst, Janet L.	Academic and Student Services Administrative Specialist II (from full-time Administrative Specialist II, Dean's Office, RO)	RO	\$27.16/hr.	\$26,924	01/31/11	X

**CLASSIFIED**

**FULL-TIME**

**Status Change/Transfer**

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>Campus</u></b>	<b><u>Salary</u></b>	<b><u>Benefits Cost*</u></b>	<b><u>Effective</u></b>	<b>2010-2011 Fiscal Year <u>Budget</u></b>
Liang, Jen H.	Academic Support Center Paraprofessional (from full-time Business Office Specialist, Business Office, OR)	AH	\$24.58/hr.	\$24,367	01/31/11	X

\*Note: The average cost of FICA, retirement and fringe benefits for full-time employees is 47.66% of annual base salary per the College budget

**CLASSIFIED**

**PART-TIME**

**Status Change/Transfer**

**2010-2011  
Fiscal Year  
Budget**

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>Campus</u></b>	<b><u>Salary</u></b>	<b><u>Benefits Cost*</u></b>	<b><u>Effective</u></b>	
Jazowski, Daniel J.	Physical Sciences Paraprofessional (from full-time Paraprofessional- Biology, Science, HL)	OR	\$22.06/hr.	\$6,495	01/18/11	X

\*Note: The average cost of FICA, retirement and fringe benefits for part-time employees is 28.31% of annual base salary per the College budget

**MAINTENANCE**

**FULL-TIME**

**Transfer**

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>Campus</u></b>	<b><u>Salary</u></b>	<b><u>Benefits Cost*</u></b>	<b><u>Effective</u></b>	<b>2010-2011 Fiscal Year <u>Budget</u></b>
Kendall, Michelle L.	Operations & Maintenance Building Custodian (from Building Custodian, OR)	RO/SF	\$13.96/hr.	\$13,839	01/13/11	X

\*Note: The average cost of FICA, retirement and fringe benefits for full-time employees is 47.66% of annual base salary per the College budget

## SEPARATIONS

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Effective</u>	<u>Reason for Separation</u>
Hinkins, John P.	English Faculty-English	AH	01/18/11	Deceased
Segal, Deborah A.	Financial Services Financial Aid Specialist	AH	01/19/11	Deceased
Smith, Randall P.	Public Safety Public Safety Officer	OR	01/25/11	Resignation

**Anne V. Scott**

**A Proclamation of Appreciation for Services to Oakland Community College**

**Whereas**

Anne V. Scott concludes 18 years of tenure on the Oakland Community College Board of Trustees, which included service as Trustee Delegate to the Michigan Community College Association (MCCA); as a member of the MCCA Executive Committee; as Alternate Representative of the Southeast Michigan Council of Governments; as Secretary to the OCC Board of Trustees; as a member of the Oakland Community College Foundation; as a member of the Clyde Harnack Firefighter Scholarship Committee; and as a member of the Board Audit Committee; and

**Whereas**

Ms. Scott has demonstrated equal commitment to the surrounding community through service as President and member of the Royal Oak/Oak Park Chamber of Commerce; as President of the Pontiac Rotary Club; as President and member of the Board of Directors of the Boys and Girls Club of South Oakland County; as Chair of the Michigan Area Boys and Girls Clubs of America; as Co-Chair of the Michigan Women's Political Caucus; as President of the Royal Oak Downtown Development Authority; and as a Deacon of the Orchard Lake Presbyterian Community Church; and

**Whereas**

Throughout her years of service on the Oakland Community College Board of Trustees Ms. Scott has been dedicated to the advancement and welfare of OCC students;

**Now, Therefore, be it resolved** that;

The Board of Trustees of Oakland Community College awards this Proclamation of Appreciation to Anne V. Scott in acknowledgement of her years of dedication to the college and its students.

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Chair, Oakland Community College  
Board of Trustees