



**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
October 18, 2011
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order at 7:00 p.m. by Chair Kuhn.

1.2 Attendance

Present

Thomas Kuhn, Chair
Daniel Kelly, Vice Chair
Pamala Davis, Secretary
Thomas Sullivan, Treasurer
Shirley Bryant, Trustee
Sandra Ritter, Trustee
Anna Zimmerman, Trustee

Absent

None

1.3 Approval of Agenda

Trustee Kelly MOVED to approve the agenda. Trustee Bryant seconded.

AYES: Bryant, Davis, Kelly, Kuhn, Ritter, Sullivan, Zimmerman

NAYS: None

Motion Carried

1.4 Public Comments/Petitions - None

1.5 Student Presentation - None

1.6 Approval of September 20, 2011 Board Meeting Minutes

Trustee Zimmerman MOVED to accept the minutes of the September 20, 2011 regular Board meeting. Trustee Bryant seconded.

AYES: Bryant, Davis, Kelly, Kuhn, Ritter, Sullivan, Zimmerman

NAYS: None

Motion Carried

2. CHANCELLOR'S REPORT

2.1 Chancellor's Comments - Dr. Meyer deferred his comments to his presentation under Academic Initiatives.

2.2 Staff Reports

Vice Chancellor of Administrative Services Clarence Brantley reported on the U.S. Department of Education's review of OCC's compliance with the Clery Act and the Drug-Free Schools Act. He noted four minor findings needing attention within the next sixty days. Director of Public Safety Terry McCauley addressed OCC's 2011 Annual Department of Public Safety Report with the Board, and indicated the report is available on line.

2.3 Introduction of New Staff

President Gordon May introduced Baiba Ejups, a new secretary for the ACCESS Department at the Highland Lakes Campus.

3. ACADEMIC AND STUDENT AFFAIRS

3.1 Academic Senate Reports – No report

3.2 Student Reports

RO/SF student representative Marcia Dinkins provided an update to the Board on a variety of student activities at the campuses.

3.3 Academic Initiatives – Dr. Meyer provided the Board with a presentation entitled, "OCC Student Profile – College Readiness." OCC's Strategic Plan has four strategic Priorities: College Readiness, Transfer Readiness, Employment Readiness, and Resources Focused on Student Learning. Dr. Meyer focused on College Readiness. He reviewed some of the developmental education statistics associated with our FTIAC students, such as age, race, gender, and goals. Dr. Meyer indicated next month's presentation will be presented from the student perspective: Influence of OCC Developmental Education on Student Success.

4. COLLEGE RESOURCES

4.1 Personnel Monitoring Report

4.1.1 The Board of Trustees reviewed the Personnel Monitoring Report.

4.1.2 Faculty Recommendations – No report

4.2 Business and Finance

4.2.1 Treasurer's Report

The Board of Trustees reviewed the Treasurer's Report.

4.2.2 General Fund Budget Status Report

The Board of Trustees reviewed the General Fund Budget Status Report.

4.3 College Facilities

4.3.1	1500 KVA Primary Transformer/Secondary Feeder Cable Replacement Power House <u>Royal Oak Campus</u> OCC Project No. PF-RO12-002	<u>Projected Cost</u> \$91,600
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Trustee Ritter MOVED to grant authority to the College's Construction Manager, George W. Auch Company, for the purpose of entering into the above-referenced project. Trustee Bryant seconded.

AYES: Bryant, Davis, Kelly, Kuhn, Ritter, Sullivan, Zimmerman

NAYS: None Motion Carried

4.3.2 The Board of Trustees reviewed the Progress Report – Construction Projects.

4.4 Contracts and Purchases

CONSENT CALENDAR – CONTRACTS AND PURCHASES

Items 4.4.1 through 4.4.4 listed below on the Consent Calendar – Contracts and Purchases were enacted by one motion. No separate discussions of these items were requested.

Trustee Ritter MOVED to approve items 4.4.1 through 4.4.4 on the Consent Calendar - Contracts and Purchases. Trustee Kelly seconded.

AYES: Bryant, Davis, Kelly, Kuhn, Ritter, Sullivan, Zimmerman

NAYS: None Motion Carried

4.4.1 Document Imaging College-Wide

The Board of Trustees approved the use of Perceptive Software's ImageNow product for enterprise content management and document imaging solutions at an initial cost not to exceed \$292,575.

4.4.2 Learning Management System for Online Instruction
College-Wide

The Board of Trustees approved the renewal of the Blackboard license agreement for 12 months at a cost not to exceed \$184,455.

4.4.3 Network Security Event Information Management
College-Wide

The Board of Trustees approved the purchase of a security event information management system with three years support from Delta Network Services at a cost not to exceed \$408,750.

4.4.4 Technology Enhanced Classrooms
College-Wide

The Board of Trustees approved the use of National Communications corporation for Technology Enhanced Classroom equipment and installation services at a cost not to exceed \$350,000 through December 2012.

END OF CONSENT CALENDAR – CONTRACTS AND PURCHASES

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

6.1 Attorney Representation – Chancellor’s Contract

Trustee Sullivan MOVED that a committee of the Chair, Vice Chair, and Secretary discuss with Dan Tukul possible contractual options to be presented to the Chancellor, and any contract the Chancellor proposes shall be brought back to the Board for further discussion. Trustee Davis seconded.

Trustees Ritter and Zimmerman questioned if the motion was within the approved agenda, and Chair Kuhn ruled Trustee Sullivan’s motion to be in order. Trustee Kelly clarified it is his understanding the three Board officers meet with attorney Tukul prior to presenting a contract to the Chancellor, and there would be another meeting with the complete Board to go over what they discussed. Trustee Sullivan replied yes, and said he would assume the meeting would be a closed session with the attorney.

Trustee Ritter clarified not only are we voting on an attorney, but we are identifying what the procedure is going to be, and Chair Kuhn confirmed the intent based on Trustee Sullivan’s motion. Trustee Ritter responded she doesn’t believe the Board had an opportunity to discuss

what the procedure should be. Trustee Sullivan stated he believes the three members chosen to talk to Mr. Tukul are well qualified to represent the Board – it is just a starting point. Trustee Ritter said there are a lot of items to discuss, and she was looking forward to the Board making the decision on what the procedure should be. Trustee Davis said it was her impression this is just to take it to the next step until the Board’s next meeting. Dr. Sullivan agreed with Trustee Davis we have to start somewhere. Trustee Kelly said as a member of the committee, he does not plan to take any action with the attorney or provide any direction without having Board involvement.

Trustee Zimmerman commented it would have been helpful for the Board to know the intent, and this could have been discussed once the Board came out of Closed Session. She asked in the future this be brought before the Board ahead of time, so it will be understood exactly what is meant when a motion is brought forward.

AYES: Bryant, Davis, Kelly, Kuhn, Ritter, Sullivan, Zimmerman

NAYS: None Motion Carried

7. COMMUNITY COMMENTS

7.1 Board Member Reports and Comments – No comments

7.2 Organizations and Associations – No comments

Trustee Kelly MOVED to go into Closed Session for the purpose of an update on labor negotiations. Trustee Bryant seconded.

Chair Kuhn requested a roll call be taken at 8:00 p.m. to go into Closed Session for the purpose of receiving an update on labor negotiations.

AYES: Bryant, Davis, Kelly, Kuhn, Ritter, Sullivan, Zimmerman

NAYS: None Motion Carried

The Board of Trustees returned to Open Session after adjournment of the Closed Session at 8:12 p.m.

7.3 Oakland Community College and American Federation of State, County and Municipal Employees (AFSCME) Local 1999 Maintenance Bargaining Unit Labor Agreement

Trustee Davis MOVED the Board of Trustees approve the agreement for a new Oakland Community College Maintenance collective bargaining agreement covering the period of September 13, 2011 through June 30, 2014. Trustee Sullivan seconded.

AYES: Bryant, Davis, Kelly, Kuhn, Sullivan, Zimmerman

NAYS: Ritter Motion Carried

8. ADJOURNMENT

Trustee Ritter MOVED to adjourn the meeting, and Trustee Bryant seconded.

AYES: Bryant, Davis, Kelly, Kuhn, Ritter, Sullivan, Zimmerman

NAYS: None Motion Carried

Chair Kuhn adjourned the meeting at 8:13 p.m.

Respectfully submitted,

Cherie A. Foster

Date

Thomas Kuhn, Chair

Pamala M. Davis, Secretary