



**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
December 13, 2011
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order at 7:00 p.m. by Chair Kuhn. Chair Kuhn welcomed Auburn Hills Student Representative MiVida Burrus.

1.2 Attendance

Present

Thomas Kuhn, Chair
Pamala Davis, Secretary
Thomas Sullivan, Treasurer
Shirley Bryant, Trustee
Sandra Ritter, Trustee
Anna Zimmerman, Trustee

Absent

Daniel Kelly, Vice Chair

1.3 Approval of Agenda

Trustee Bryant MOVED to approve the agenda. Trustee Zimmerman seconded.

AYES: Bryant, Davis, Kuhn, Ritter, Sullivan, Zimmerman

NAYS: None

Motion Carried

1.4 Public Comments/Petitions - None

1.5 Student Presentation - None

1.6 Approval of November Board Meeting Minutes

1.6.1 Approval of November 15, 2011 Special Meeting Minutes

Trustee Zimmerman MOVED to accept the minutes of the November 15, 2011 special Board meeting. Trustee Bryant seconded.

AYES: Bryant, Davis, Kuhn, Sullivan, Zimmerman

NAYS: None Motion Carried

1.6.2 Approval of November 15, 2011 Regular Meeting Minutes

Trustee Zimmerman MOVED to accept the minutes of the November 15, 2011 regular Board meeting. Trustee Bryant seconded.

AYES: Bryant, Davis, Kuhn, Sullivan, Zimmerman

NAYS: None Motion Carried

1.6.3 Approval of November 21, 2011 Special Meeting Minutes

Trustee Zimmerman MOVED to accept the minutes of the November 21, 2011 special Board meeting. Trustee Bryant seconded.

AYES: Bryant, Davis, Kuhn, Sullivan, Zimmerman

NAYS: None Motion Carried

2. CHANCELLOR'S REPORT

2.1 Chancellor's Comments

Dr. Meyer reported the College is very active in Lansing in support of MCCA's legislative agenda concerning dual enrollment of high school students in college and the funding patterns around it.

Dr. Meyer also reported State Senator David Robertson was hosted at the Auburn Hills Campus touring OCC's advanced manufacturing auto tech areas, as well as the CREST facility. Senator Robertson was most impressed and left with a better understanding of the benefits of a community college.

Lastly, Dr. Meyer stated he initiated a tri-county community college discussion with Dr. Jacobs of Macomb Community College and Dr. Ivery from Wayne County Community College regarding partnerships in various academic opportunities, as well as resource sharing, collective purchasing, health insurance, etc.

2.2 Staff Reports - None

2.3 Introduction of New Staff - None

3. ACADEMIC AND STUDENT AFFAIRS

3.1 Academic Senate Reports – None

3.2 Student Reports

Auburn Hills Student Representative MiVida Burrus introduced herself and provided an update to the Board on a variety of student activities at the campuses. On behalf of the students, their advisors, and the staff who assist them, Ms. Burrus thanked the Board in supporting their initiatives and programs.

3.3 Academic Initiatives – No report

4. COLLEGE RESOURCES

4.1 Personnel Monitoring Report

4.1.1 The Board of Trustees reviewed the revised Personnel Monitoring Report.

4.1.2 Faculty Recommendations

Trustee Ritter MOVED to approve the revised Faculty Recommendations Report.
Trustee Sullivan seconded.

AYES: Bryant, Davis, Kuhn, Ritter, Sullivan, Zimmerman

NAYS: None Motion Carried

4.2 Business and Finance

4.2.1 Treasurer's Report

The Board of Trustees reviewed the Treasurer's Report.

4.2.2 General Fund Budget Status Report

The Board reviewed the General Fund Budget Status Report.

4.3 College Facilities

4.3.1 The Board of Trustees reviewed the Progress Report – Construction Projects.

4.4 Contracts and Purchases

Trustee Sullivan requested item 4.3.3 be removed from the Consent Calendar.

CONSENT CALENDAR – CONTRACTS AND PURCHASES

Items 4.4.1, 4.4.2, and 4.4.4 listed below on the Consent Calendar – Contracts and Purchases were enacted by one motion. No separate discussions of these items were requested.

Trustee Bryant **MOVED** to approve items 4.4.1, 4.4.2, and 4.4.4 on the Consent Calendar - Contracts and Purchases. Trustee Zimmerman seconded.

AYES: Bryant, Davis, Kuhn, Ritter, Sullivan, Zimmerman

NAYS: None Motion Carried

4.4.1 Medical and Fire Dispatch Training Oakland Police Academy Auburn Hills Campus

The Board of Trustees approved the use of Priority Dispatch Corp. to provide Medical and Fire Dispatch Training at a cost not to exceed \$69,250 annually through December 2014.

4.4.2 Affiliation Agreement with POH Regional Medical Center Clinical Experience College-Wide

The Board of Trustees approved the College entering into an affiliation agreement with POH Regional Medical Center, and authorized the Chairperson to execute the agreement.

4.4.4 Contract with Michigan Manufacturing Technology Center Economic and Workforce Development

The Board of Trustees approved a rate of \$1200/per day with MMTC for a total amount not to exceed \$172,888 for training delivered through June 30, 2012.

END OF CONSENT CALENDAR – CONTRACTS AND PURCHASES

4.4.3 Microsoft Campus License Agreement College-Wide

Trustee Davis MOVED the Board of Trustees authorized the purchase of a three-year Microsoft Campus License Agreement from Dell Corporation at a total cost not to exceed \$210,772 through January 31, 2015. Trustee Ritter seconded.

Trustee Sullivan pointed out the difference between the top two bids is \$6,000 over a three-year period with the second lowest bid being a Michigan company as opposed to the lowest bid coming from Texas. He questioned whether it would be beneficial to go with the Michigan company thereby helping the State of Michigan to the tune of approximately \$2,000 a year.

Chief Information Officer Andrew Hillberry responded it is still the understanding of the College to recommend the lowest bid. Mr. Hillberry continued with Dell being the College's standard computer, we do have indirect soft cost savings with the Microsoft License Agreement being installed on the computers before shipment. If we go with another company, we would have to pay for additional labor to have the software installed locally.

AYES: Bryant, Davis, Kuhn, Ritter, Sullivan, Zimmerman

NAYS: None Motion Carried

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

None

7. COMMUNITY COMMENTS

7.1 Board Member Reports and Comments

Trustee Ritter stated she had requested an item be placed on the agenda and it wasn't and inquired why. Chair Kuhn responded that in order for Administration to provide a full and complete response it was better to first receive the documentation for review and then place it on the next meeting agenda.

Trustee Zimmerman stated she had some questions from the November meeting regarding Dr. Meyer's presentation, as well as the H.R. presentation and she would like these items added to the next Board meeting agenda.

Trustee Davis announced the Board has formally adopted key organizational performance indicators as Board goals.

Trustee Bryant thanked Trustee Davis for taking over the MCCA representative duties while Ms. Bryant is convalescing from foot surgery.

The Board wished everyone happy holidays, Merry Christmas, and a happy new year.

7.2 Organizations and Associations

OCCFA President Nick Valenti announced to the Board the incoming OCCFA president is Mary Ann McGee. Mr. Valenti thanked the Board for the past two years, and he wished everyone a happy holiday.

Mary Ann McGee stated as she is taking on the new responsibility of OCCFA president in January, she is resigning as College Academic Senate Chair. Shawn Dry, the current Vice Chair of Senate, will be the incoming Chair. She also thanked the Board and wished everyone happy holidays.

8. ADJOURNMENT

Trustee Davis MOVED to adjourn the meeting, and Trustee Bryant seconded.

AYES: Bryant, Davis, Kuhn, Ritter, Sullivan, Zimmerman

NAYS: None Motion Carried

Chair Kuhn adjourned the meeting at 7:26 p.m.

Respectfully submitted,

Cherie A. Foster

Date

Thomas Kuhn, Chair

Pamala M. Davis, Secretary