

# Board Digest

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## Regular Meeting September 23, 2002

### Chancellor's Comments

Chancellor Thompson made the following observations and comments:

- Responding to Board's request not to have anyone's back to the audience, the tables in the Board Room were reconfigured. The Board voted to approve Plan 1 for the room reconfiguration with the addition of more chairs for audience and information on cost to replace worn tables in this much-used room.
- The annual United Way Drive began September 9 and will wrap up at month-end to avoid conflicting with the start of the OCC Foundation's fall fundraising activities.
- Sharon Blackman is recommended for the position of President of the Auburn Hills Campus.
- Three interim deans were appointed as vacancies occurred to insure smooth transitions, so the dates on those appointments preceded the Board's approval during the September 23 meeting.
- Elizabeth Clements, PTK-AH is the student representative for this Board meeting.
- No new academic initiatives will be presented during this meeting.
- The District Office was evacuated quickly and safely on September 18 due to a gas leak; Gail Pitts, Darryl Wood and Jeff Ragle are to be commended for their rapid responses in this emergency situation.

**Datatel Update from Chief Information Officer Andrew Hilberry:** The first full fall semester using the software was completed and went well. Financial Aid and faculty load modules also moved smoothly to the new system. Datatel has moved from a project implementation mode to a management structure with a management team in place to provide ongoing direction and facilitate communication throughout the organization. Training by Datatel and OCC staff will be ongoing, necessitated by staff changes and by continuing upgrades to the Datatel system.

**Student Presentation:** HL President Gordon May introduced Erin Suminski, president of OCC's 400-member Nursing Student Association (NSA), established by the nursing student grads of the Class of 2000. She explained the career-focused and community service activities of the group on the HL and SF campuses, NSA's board and committee structures and the organization's goals. Chair Simmons, as a former OCC nursing grad, expressed her pride in the group and encouraged more involvement from OCC's associate degree nurses in state and national organizations.

**New Employees Welcomed:** HL President Gordon May welcomed new Student Services Specialist Kathleen Pfahlert; OR President Dr. Edward Callaghan welcomed two Mathematics teaching faculty – Lisa Durak and Doug Mace.

### College Resources

#### Personnel Recommendations:

- The following full-time faculty appointments were approved: Vicki McNiff, Counseling (OR); Linda Sam, IIC (AH). Temporary faculty appointments for Jack Peebles, Social and Behavioral Science (AH) and Rhonda Gaines (AH) were approved, as was the recommendation for continuing of contract for Lois Douglas, English (OR).
- Sharon Blackman was named president of the Auburn Hills Campus.
- Temporary administrative appointments of interim deans for Academic and Student Services were approved for Julius Brown (OR), James Berry (OR) and Debra Rowe (AH).
- Management staff appointments approved by the Board included: two managers of Campus Academic Services - Marikay Clancy (AH) and Lloyd Crews (RO); Robert McDonald, apprentice coordinator, Applied and Engineering Technologies (AH); Sue Armstrong, child care coordinator (HL).
- The classified transfers/promotions of Susan Mason, administrative specialist (SF) and Julie McVicar, financial aid specialist (AH) were approved, as were maintenance transfers/promotions for mailroom/shipping and

receiving clerks Francine Jones (OR) and Brenda Townsend (DO/MTEC), and groundskeeper Dwayne McCoy (OR). Additionally, the board approved the appointment of Neal Stuart as public safety officer (CW).

#### ***Business and Finance:***

- The Board accepted the Treasurer's Report dated August 31, 2002.
- The Board accepted the General Fund Budget Status Report. Vice Chancellor Clarence Brantley explained that the difference in year-to-date revenues between last year and this year are due to the way the current *Colleague* system reports revenue directly and immediately into the general ledger without the 30-60 day lag under the previous system as information was manually prepared.

#### ***College Facilities:***

The Board approved four deferred maintenance projects: Orchard Ridge: clay tile roof underlayment on seven buildings, theater and pump house - \$2,341,500, exterior door replacements on six buildings - \$267,700; Highland Lakes: variable air volume design modifications at Woodland Hall - \$64,600, sewer investigation/repair - \$95,600. As of September 1, 2002, the Board had approved 22 small renovation projects totaling \$55,308.35, and 11 major projects totaling \$9,329,941.

#### ***Contracts and Purchases:***

The Board approved the following: Auburn Hills - A contract with White Collar Canine for \$50,000 to purchase, test and pre-train police dogs; the purchase of 15 Survivair Self-Contained Breathing apparatus from Argus Supply Company for \$47,989.66; Royal Oak – purchase and installation of theater and Building D carpet from Spectra Contract Flooring for \$28,711.25; District Office – contract with Wright Griffin Davis and Company for \$45,000 to prepare financial reports to comply with new mandatory Government Accounting Standards Board (GASB) reporting standards.

Via the consent agenda procedure, the Board approved six contracts for Workforce Development Services EDJT grants with the following third-party providers: RDR Group, \$50,000 for Change Management training for Kmart employees; National Tech Team, \$80,000 for DaimlerChrysler technical training; Morrell, Inc., for \$40,000 for DaimlerChrysler technical training; Bosch-Rexroth Corporation, \$45,000 for DaimlerChrysler technical training; Behr Systems, \$50,000 for DaimlerChrysler technical training; Valentine Robotics, \$40,000 for DaimlerChrysler technical training (contract modification). The Board also approved a Workforce Development Services contract with Camelot Staffing, Inc. for \$55,000 to provide skilled training facilitators for OCC's new PC Support Technician program at M-TEC, as well as an agreement with Henry Ford Medical Centers of Sterling Heights to provide facilities for a Medical Assisting learning experience.

#### **Academic and Student Affairs**

***Academic Senate:*** No report; Senate has not yet met for this school year.

***Student Report:*** Auburn Hills student and PTK President Elizabeth Clements explained PTK's membership initiatives and activities to foster enhanced student life at AH.

#### **Old Business**

***Televised Board Meetings:*** Report will be presented at October Board meeting.

#### **New Business**

***Advisory Committee for Chancellor Search:*** The Board completed the formation of an Advisory Committee to assist in the search for a new chancellor. Members will include OCC administrators, faculty, staff, students, Board members and individuals from the general public.

***The Public Safety Agreement*** has been ratified.

***Labor Negotiations:*** The Board voted to conduct discussions in closed session.

#### **Comments**

- Chairperson Simmons asked the Board's support of the September 28 Pancake Breakfast to benefit OCC's Pontiac Center Scholarship Program.
- At the next meeting Chairperson Simmons will report on the ACCT meeting she attended recently.
- Trustee Ritter would like to see other students, such as General Education and vocational/technical students included for future student presentations. Tony Hildebrand volunteered to present the automotive program at the October meeting.

*For further information on this session, contact College Communications (248) 341-2122.*