



OAKLAND  
COMMUNITY  
COLLEGE

# Board Digest

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## **Regular Meeting January 28, 2008**

The board interviewed representatives of three Lansing lobbying firms that are bidding to represent the college – Karoub and Associates, Governmental Consultant Services and Scofes and Associates.

### **Chancellor's Comments**

Chancellor Tim Meyer made the following announcements:

- Slight changes have been made to the Personnel Recommendations section of the agenda.
- President Patricia Dolly will introduce two new Auburn Hills Campus employees this evening.

President Dolly introduced new faculty members Dr. Kathy Tiell (social and behavioral science) and Patricia Harris (English).

Retiree Cathy Heard was presented with a gift and certificate by Chairperson Anna Zimmerman on behalf of the board.

Interim Executive Director Lloyd Crews provided an update on the accomplishments of the Student Life program since last March.

### **Academic and Student Affairs**

College Academic Senate Chair Mary Ann McGee welcomed the new chancellor and read a senate resolution commending the accomplishments of Vice Chancellor Brantley during his one year tenure as interim chancellor.

Highland Lakes nursing student Sarah Fitzpatrick commented on the beneficial impact the opening of the new Woodland Hall and Simmons Health Wing facilities has had on the campus' health programs. Noting the large enrollment in the current nursing class, Ms. Fitzpatrick stated that a number of activities have been planned for the benefit of nursing students including job fairs, peer mentoring programs and opportunities to participate in professional organizations.

### **College Resources**

The temporary faculty appointment of Kathryn Allen, English (OR) was approved, as was the management staff (non-exempt) appointment of Jessica Newman, coordinator of student development (AH).

The monthly report on the progress of millage-funded renovation projects was presented.

### **Consent Agenda – Contracts and Purchases**

The board approved the following items via consent agenda procedure: a memorandum of understanding permitting the use of OCC facilities and assets by various governmental entities during disasters or emergencies; an affiliation agreement with Greenfield Rehabilitation & Nursing Center for the on-site training of health care administration students; an affiliation agreement with Oakwood Rehabilitation & Skilled Nursing Center for the on-site training of health care administration students; a resolution to partner with the West Bloomfield School District to create an early college program that begins in the fall of 2008; the purchase of Survivair Panther self-contained breathing equipment for the fire training academy from

Southeast Equipment Company, Inc. for \$29,224; server and network equipment from Dell for \$143,000; utilization of CJ Marketing for the creation of printed materials for \$40,000; purchases of printing services (schedule of classes, college catalog) from the low bidder, Page Litho, Inc. of Detroit for \$197,980; provision and coordination of temporary staffing services by Adecco USA through March 31, 2009; waste removal services from Capital Waste for an annual expenditure of \$47,000; network electronics maintenance services from Delta Network Services of Milford, Michigan for \$362,032; overhaul of a Trane chiller at the Highland Lakes Campus for \$39,900; Cisco Certified Network Associate training from Jenny Griffith for \$26,400 through June 30, 2008.

### **Unfinished Business**

The first reading of the revised credit card policy was passed for final vote at the February 18 meeting.

Four firms responded to the RFP for investment consultative services, although one was disqualified. The remaining bidders will be interviewed by the board at the February 18 board meeting.

Four community representatives have been selected to serve on the CREST Advisory committee.

With these appointments the committee is ready to proceed.

Ten members of the community have volunteered to serve on the Audit Committee. The board will select four of that number to serve.

A Lawsuit Notification proposal that sets up a process for board notification on the status of law suits involving the college was introduced for vote at the February 18 board meeting.

### **Comments**

Trustee Scott noted that the next Michigan Community College Association meeting at Schoolcraft College will cover such important topics as applied baccalaureate degrees for nurses and the Michigan Jobs Training Program.

Trustee Scott also observed that she will maintain the tradition of participating in the annual Walk for Warmth initiated by the late trustee Janice Simmons, and asked for sponsorship assistance.

Finally, Trustee Scott announced that the annual fundraiser for the Clyde Harnack Firefighter Scholarship will feature a silent auction, appetizers and a floor show at the Comedy Castle in Royal Oak on March 27.

Trustee Pamala Davis requested that the CREST business plan be placed on the board's agenda for next month's meeting.

Vice Chair Dale Cunningham expressed his wish to thank Chancellor Clarence Brantley "publicly and personally" for his services as interim chancellor over the last year.

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The board entered into closed session to discuss labor negotiations and real estate matters.

***For further information on this session, contact College Communications (248) 341-2122.***