



OAKLAND
COMMUNITY
COLLEGE

Board Digest

George A. Bee Administration Center
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Regular Meeting March 15, 2010

President Steve Reif introduced Royal Oak/Southfield student Sherry Rietz who will serve as student representative to the board at the March, April and May meetings.

Community members Peter Arbour and his daughter, Lily, in attendance to observe the board in action, were also introduced.

Public Comments

Georgia Dixon, a student in the medical assistance program, presented her concerns regarding registration. Royal Oak/Southfield student Michelle Scott, who ably testified before the Michigan State Senate Subcommittee on Appropriations with Chancellor Meyer and Trustee Scott earlier this month, recounted her positive learning experiences at OCC.

Chancellor's Report

Chancellor Tim Meyer presented a progress report on millage efforts. He noted that:

- A kickoff event was held on March 2 at the MSU Management Center in Troy.
- A millage PowerPoint presentation is being developed for use by board members in presentations to the community.
- A schedule of speaking engagements before community groups (Rotaries, Chambers of Commerce, etc.) is being assembled for board members.
- With the retirement of Cheryl Kozell, Pam Dorris will take over coordination of millage activities.
- The board must approve the ballot proposal language at its April meeting.

Royal Oak/Southfield President Steve Reif announced that the college's respiratory therapy program, which recently underwent professional accreditation, has met or exceeded all standards – its graduates passing all three professional licensing examinations at or above 90%. The program will now expand its enrollment and extend its length by a semester, Dr. Reif noted.

Vice Chancellor Clarence Brantley introduced new financial services budget analyst Renee Oszust.

Royal Oak/Southfield student Sherry Reitz provided an overview of recent and upcoming Student Life-related activities on the campuses, including speakers, films and special events. The OCC Forensics Team, Ms. Reitz noted, took fifth at the Michigan State Championships, with team member Victoria Greenstein winning overall state Top Speaker honors.

Interim Vice Chancellor Martha Smydra presented the Action Plan for the Higher Learning Commission (HLC), which includes expectations, outcomes, and evidence collected in preparation for the HLC Monitoring Report due on May 1. An HLC-mandated Climate Survey is now ready for distribution.

College Resources

On the occasion of her retirement, Acting Chief Strategic Development Officer Cheryl Kozell was presented with a certificate of appreciation and a gift by the board. Chancellor Meyer characterized Ms. Kozell as “an inspiration, a leader among leaders whose honest answers and keen insights are highly esteemed”.

The appointment of Dr. Richard Holcomb as vice chancellor of academic and student affairs was approved. Recommendations for continuing contracts were also approved for faculty members Robert Anderson (AH), Athena Bolger (OR), Wendy Conway (HL), Richard Driscoll (AH), Aletia Droba (RO/SF), Kelly Flores (HL), Richard Lamb (RO/SF), Gayle Mazocco (HL), Emily McAllister (HL),

Michael Myers (AH), Michael Robinson (AH), and Julie Seider (OR).

The board passed the annual resolution to levy taxes for the general operation of the college, as well as the annual resolution for collection of the college's taxes by the district's cities and townships.

Consent Agenda – Maintenance Contracts

The following items were removed from the Consent Agenda and approved separately:

- Parking lot reconfiguration, replacement of deteriorated pavement, additional lighting, installation of Americans with Disabilities Act – congruent access to the campus' Pavilion, Highland Lakes Campus - \$849,500.
- Structural investigation and repair, Building K, Orchard Ridge Campus - \$375,000.
- Additional improvements to the lighting system in Building J, Orchard Ridge Campus - \$199,500.
- Replacement of 152 worn-out interior and exterior doors at the Orchard Ridge Campus - \$473,800.

The monthly report of the progress of millage-funded construction projects was submitted.

Consent Agenda – Contracts and Purchases

The following contracts and purchases were approved via consent agenda procedure: lighting products from the low bidder, Graybar of Van Buren Township for \$45,000; printing services for the 2010-11 College Catalog from the low bidder, Macomb Printing, for \$70,933; renewal of contract for waste removal and recycling services with Capital Waste, Inc., for \$45,576; purchase of 29 microscopes for the Southfield Campus science labs from the low bidder W. Nuhsbaum, Inc. for \$38,638; establishment of an affiliation agreement with Great Lakes Athletic Club for on-site training of exercise science and technology students.

Craig Roshak, who succeeds Trustee Anne Scott as chair of the Board Audit Committee, presented a quarterly report of the group's activities. Among the key items the committee has discussed are the Whistleblower RFT process and the committee's recommendations, progress reports on the action plan for an internal control audit, restatement of Foundation financial statements to update presentation of Board Designated Funds, and the replacement of community member Tom Timko, who has resigned.

New Business

Board Policy 3.4.2 ("Purchasing Policy") was approved for first reading, with two amendments: (1) that the board be supplied with a quarterly report on college purchases (2) that the cap for non-board approved items be set at \$50,000. Second reading will occur at the May board meeting.

The Board Member Travel Expense Policy was approved for first reading with two changes. Second reading will occur at the May board meeting.

Board Member Reports and Comments

Trustee Sandra Ritter noted that several board goals have been identified for the balance of the year including a board self-evaluation process, monitoring the strategic plan, and assuming a leadership role in the millage campaign.

Trustee Anne Scott noted that she and Trustee Ritter met with all members of the Oakland County congressional delegation and their staffs while attending the AACC Legislative Seminar in Washington recently. The delegation is well aware of the good work OCC does, and all promised support for the millage renewal. Trustee Ritter will provide a written report on the experience.

For further information on this session, contact College Communications (248) 341-2122.