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Regular Meeting November 15, 2011

Public Comments

Brunhilda Adam praised the assistance her son is receiving from his campus' ACCESS office. Mrs. Adam expressed her concern over any reductions in funding for ACCESS. ACCESS tutor Jeff Albrecht also spoke on the subject.

Chancellor's Comments

Noting the unprecedented successes this season of the OCC Women's Volleyball Team, Chancellor Tim Meyer asked President Gordon May to provide an overview of the team's current achievements. Dr. May noted the team recently won the National Junior College Athlete Association District E regional title, qualifying for the first time to compete in the Division II National Championships, November 17-20. The team boasts a 38-3 overall record, 14-0 in conference play.

Chief Human Resources Officer Catherine Rush provided an overview of the department's focus, current activities, future challenges, cost containment efforts, contract administration and negotiation activities and professional development/training programs.

Vice Chancellor of External Affairs Sharon Miller introduced new employee Janet Roberts, Executive Director of Marketing and Communications. Ms. Miller also introduced new RO Enrollment Services Administrative Specialist Amy Pepper.

Chancellor Tim Meyer continued his discussion on Student College Readiness from the student's perspective. Among other topics, the chancellor examined the percentage of ACT-tested high school students meeting college readiness benchmarks by subject (English, reading, math and science) at OCC, Michigan and national levels; OCC COMPASS placement policy; comparisons of ACT college-level cut scores vs. OCC cut scores; placements of fall 2011 OCC students taking the COMPASS English and math tests; OCC developmental students' views of barriers to success; and next steps.

College Resources

The full-time administrative (exempt) appointment of Janet Roberts, executive director, marketing and communications (DO) was announced, as was the full-time (non-exempt) appointment of Phyllis Curtis-Tweed, academic and student services dean (OR), and the classified appointments of Melissa Goins, library resources technician (full-time, DO) and David Silberman, learning resources technician (part-time, OR). Recommendations for continuing contracts were approved for the following full-time faculty members: Erin Scott, humanities (AH); Dawn Baker, nursing (HL); Lawrence Stark, communications/humanities (HL); David Strand, humanities (OR); and Nancy Shockley, behavioral sciences (RO/SF). The temporary full-time faculty appointment of Susan Ruellan, ESL (OR) was also approved.

A motion to issue requests for proposals for external auditing services was passed. Final approval by the board is to take place at the March 12, 2012 meeting.

Stacie Kwaiser, Partner in Charge with the college's independent auditors, the Rehmann Group, delivered an "unqualified opinion" of the 2010-11 audit, noting this was a "very good audit which gets better each year." Ms. Kwaiser offered kudos to Vice Chancellor Clarence Brantley and his team for their diligence and effectiveness.

The monthly report on the progress of millage-funded renovation projects was presented.

Consent Calendar – Contracts and Purchases

The following items were approved via consent calendar procedure: a board resolution authorizing the execution of a municipal value purchase agreement with US Bankcorp Equipment Finance for copier/printer equipment, service and supplies; purchase of COMPASS placement tests and scoring sheets from ACT for \$84,700; a contract with Saratech Inc. for training and facilitation services for \$200,000, effective through June 30, 2012.

Comments

Trustee Anna Zimmerman provided a written report on the Trustee Institute for Student Success, which she attended in Grand Rapids, September 27-29.

Board Treasurer Thomas Sullivan commended Trustee Shirley Bryant for attending tonight's board meeting so soon after her recent surgery.

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The board entered closed session for an update on labor negotiations.

For further information on this session, contact College Communications 248.341.2122.