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## Regular Meeting March 19, 2013

The meeting was gaveled to order by Founding Chair George Mosher who was in attendance for Founders' Day.

### Chancellor's Comments

- Chancellor Tim Meyer asked for a moment of silence in memory of AH President David Mathews, who passed away on February 28.
- For the 12 month period 2010-11 (the last for which figures are available) OCC, with an enrollment of 46,181, ranks highest in undergraduate enrollments among 15 top Michigan reporting institutions. The University of Michigan was not part of the survey.
- The chancellor expressed the college's gratitude to George Mosher (who today celebrates his 92<sup>nd</sup> birthday) and the charter board for their vision and leadership in setting OCC on its course of success. Mr. Mosher stated the group "had no idea OCC would become what it is today... all we wanted was to be the best community college in the nation."
- A video chronicling Mr. Mosher's life and career was shown.
- Celebratory cupcakes, prepared by CSI alumna April Forbes, winner of the Food Network competition "Cupcake Wars," and owner of the Cakeria Bakery in Pontiac, were distributed.

Dr. George Boggs of the College Brain Trust presented a Project Progress Report on the CBT's findings to date. Topics covered included the Educational Master Plan; Governance & Communications; Lines of Authority; Data Capacity; Program Review; Academic Policies & Procedures; Student Services; the Alignment of Planning and Implementation; Implementation of Integrated Planning; CREST & Contract Education; Child Care; Comparative Analysis; Review of Administrative Services ReDesign; Athletics; the Budget Allocation Model; Performance Evaluation; and Monitoring of the Awarding of Contracts.

RO/SF President Steve Reif introduced his new administrative assistant, Marie Thomas, and new science paraprofessional Michael Maurer to the board.

### Academic and Student Affairs

College Academic Senate Chair Shawn Dry reported the Senate's work of developing new curricula continues, and interaction with the administration remains "solid" with "good feedback."

Student Representative to the Board Stephanie Ehrhardt, President of the Nursing Student Association, reported on recent and upcoming student-related events at the various campuses, including an Open Mic Night at Orchard Ridge on March 27; a "Women of Distinction" event on March 28 and an Arab-American Cultural Presentation on April 9 at Royal Oak/Southfield; a talk on Microfinancing at Auburn Hills on March 20; and a recent campus blood drive at Highland Lakes.

Chancellor Tim Meyer presented Part II of "Directing Resources to Student Learning." As a major component of OCC's operating budget, the chancellor noted the college is becoming more strategic in its hiring processes, staffing plans, job descriptions and distribution of work. Topics covered were staffing, including the functions of the vacancy committee, interim measures, staff composition by labor organization, budget allocation and ratios of Full-Time Equated Students to full-time and total staff.

The following faculty recommendations for continuing contracts were presented for board approval: Linda Britton, mathematics, AH; Evelyn Chan, business, AH; Cheryl Decker, sociology, AH; Michelle Fether Samtoui, sociology, AH; Jeremy Mertz, mathematics, AH; Victoria Nikiforov, English, AH; Cheryl Aretha, biology, HL; Nina Barkell, nursing, HL; Angelika Maly, nursing, HL; Dave Nosanchuk, mathematics, HL; Thomas Pryor, English, HL; Endy Kuhn, biology, OR; Joseph Lowry, physics, OR; Dennis North, theater, OR; Peter Schade, graphic design,

OR; Stacy Charlesbois, library, RO/SF; Ryan Dillaha, English, RO/SF; Laura Kendall, humanities, RO/SF; and David West, biology, RO/SF.

The following staff appointments were announced: Matthew Madden, faculty technician (AH); Daniel Frezza, interim manager of desktop support.

The board passed the annual resolution to levy taxes for the general operation of the college, as well as a second annual resolution for the collection of the college's taxes by the district's cities and townships.

The progress report on the millage-funded renovations of college buildings was presented.

Jonathan Thomas, Director of Special Operations for ISES, the firm conducting the college's facility condition assessment, presented the study's findings. Six sites containing 78 buildings comprising 2.2 million square feet were assessed. The report concluded OCC's structures are in "pretty good shape" when compared to those of 39 other schools in the sample, but some investments must be made in the next 10 years.

#### **Consent Calendar**

The following items were approved by the board via consent calendar procedure: a series of accident investigation courses from Michigan State University for the Police Academy at an annual cost of \$63,200 through December 2015; purchase of the Turbo Generator Troubleshooting Learning System for the Environmental Systems Technology program from Applied Technology Systems for \$78,600; janitorial chemical and other supplies from Staples for \$180,000 annually; janitorial supplies and paper products from Empire Equipment & Supply for \$100,000 annually; an affiliation agreement with St. Joseph Mercy Oakland for training of nursing students; an affiliation agreement with Genesys Regional Medical Center for training of students in the surgical technology program; a Binder Agreement authorizing OCC to become a member of the Oakland County Tactical Training Consortium. No funding is needed to join the consortium.

#### **New Business**

Policy and Procedure 1.7.6, Board of Trustees Technology, passed on First Reading, with modifications.

An update to the agreement for the employment of college officers was passed.

#### **Comments**

Trustee Shirley Bryant noted she and Secretary Pam Davis have been sharing attendance at Michigan Community College Association meetings. Trustee Bryant noted she attended the March MCCA session at Wayne County Community College and was impressed with the OCC presentation on the topic "Keeping Students Prepared for the Workforce."

Ms. Bryant also discussed three pieces of legislation now before the Michigan House and Senate; HB4148, expands the number of fields (including nursing) in which community colleges may offer baccalaureate degrees; SB213 permits college and university boards to ban the carrying of concealed weapons on campuses, and a constitutional amendment that grants in-district tuition to all veterans.

Vice Chair Dr. Tom Sullivan noted the increasing volume of publicity on the value of community colleges in the media.

Speaking on behalf of the OCC Faculty Association, President Mary Ann McGee stated OCCFA looks forward to receiving the most recent CBT reports and moving the strategic plan forward.

***For further information on this session, contact College Communications 248.341.2122.***