PRESENT: D. Adams, M. Auer, R. Beer, L. Bugg, J. Curtis,
A. Evans, J. Flaherty, S. Frankie, R. Harris, J. Smith,
P. Spyers-Duran.

ABSENT WITH NOTICE: M. Klein.

1.   Welcome and Introductions

    New members were welcomed to the Board meeting. WCCC
officially requested that Jim Flaherty be their designated
Board member.

2.   Election of Officers

    This agenda item was postponed until the arrival of
Jean Curtis. Voting was done by secret ballot, with
tallying by Bob Harris and Anaclare Evans. Elected to one
year terms beginning October 1, 1988, were: President--Jean
Curtis; Vice President--Margaret Auer; Treasurer--Debbie
Adams; and Secretary--Joan Smith.

3.   Report on the Central Site

    Louise Bugg distributed and reviewed a written status
report on the central site. Concerns were raised by Oakland
regarding weeknight and weekend service from the Computing
Center's Network Control Center. These concerns are being
addressed in ongoing discussions with the CSC staff.

    Sue Frankie suggested that DALNET consider taking on
software development projects, possibly seeking outside
funding, when it would be in our best interest to do so.

4.   Reports from Task Forces

    Anaclare Evans presented a progress report of the work
of the Database Standards Task Force. A new Task Force
member representing special libraries is needed, since the
Botsford Hospital member is leaving.

    Peter Spyers-Duran reported on behalf of Eileen Mulhare
about development activities. A grant proposal for a DALNET
front end processor was submitted to the U.S. Department of
Education in May. Suggestions for other proposals were
requested.

    Louise Bugg reported on behalf of Charlene Wecker about
the Screen Design Task Force. The group completed its
assignment to review LUIS screens for NOTIS Release 4.4. It
will need to be convened in 1988/89 for several additional
tasks. Representatives are needed for the Task Force from
these three libraries: Children's, U of D, and OCLL.

5.   Additional Task Forces Needed

      The task of identifying options for handling authority
database management for a shared authority file was assigned
to the Database Standards Task Force. Anaclare indicated
that a report could be completed by the fall. Sue Frankie
asked that the Task Force consider the option of having the
work done centrally, with staff funded jointly by DALNET
libraries.

      Circulation and Acquisitions Task Forces will be
established in this manner. A chair will be appointed by
the President, from recommendations received from DALNET
libraries, and given a written "charge". Each chair will be
given a list of potential members, from which to create a
small (2 to 3 member) task force. The task force will draft
its recommendations and distribute them to all DALNET
libraries for input, prior to reporting to the Board.

      The President will appoint the Budget Formula Task
Force, from recommendations received. Debbie Adams, in her
role as Treasurer, requested that she be on this task force.

6.   OCLC Cluster Concept

      Louise distributed a description of OCLC's cluster
concept, with a brief summary of the issues for DALNET
libraries to consider and discuss at a later meeting.

7.   DALNET Capacity Planning

      Louise distributed a Central Site capacity report and
discussed information currently available regarding system
use. Sue Frankie requested maximum capacity predictions for
terminals, records, and transaction load.

8.   Approval of Pending Members

      After discussion of the potential impact on the system
of adding the pending members, approval was given for Wayne
State to proceed to contract with them. The list of pending
members had been previously distributed to the Board. The
two libraries most likely to join in the near future are
Macomb Community College and Harper Hospital.

      It was suggested that Board members begin to identify
other libraries in the Detroit area that would be good
additions to the system.

                              Notes by Louise Bugg
                              June 21, 1988

DALNET
DATABASE STANDARDS COMMITTEE
ANNUAL REPORT
1987-1988

Committee Membership: Helen Ma   (Detroit Public   Library),
Ann Pogany (Oakland University), Theresa Shen (Wayne   County
Community College),   Anne Sargent (University of Detroit),
Kathy Donohue Vredevoogd (Botsford Hospital), Anaclare Evans
(Wayne State University) Chair.

    The Database Standards Committee has held six meetings
during the year working from a lengthy agenda.   Although our
charge is to develop standards for the database, much of our
work has dealt with designing and refining procedures for
the orderly exchange of database related information.   These
procedures are based on the limitations of the current NOTIS
program and securities structures. Several standard notes
have been discussed and informally adopted.   Preliminary
policy statements for Library of Congress subject headings,
name and series authority records, and minimal records have
been drafted for discussion.

    The Committee has been working under some   basic
premises drafted by an earlier committee but never approved;
a general statement of standards will be based upon this
earlier document. Much of what we have done this year has
been preliminary to our coming to agreement on these various
standards.

    During the coming year we anticipate the drafting and
discussion of the overall standards, the completion of work
on policy documents for authority records, the drafting and
testing of some additional procedural documents dealing with
how we will indicate relationships between bibliographic
records. We will also begin to address the issue of
non-bibliographic information in our databases and how it
should be handled; additionally, the issue of records for
holdings not owned by any DALNET library (such as CRL
records) must be dealt with.

    A new committee member must be selected by the hospital
libraries to replace Kathy Donohue Vreedevoogd.

DALNET Development Task Force
Executive Summary
June 17, 1988

I. The DALNET Development Task is comprised of Louise Bugg and Eileen Mulhare.

II. At the Task Force meeting on April 15, 1988, the following projects were identified as ones for which DALNET may seek external funding in the future:

A. In-House Software Development

1. Inter-Library Loan Module.
2. Booking Module.
3. Bindery Module.
4. Circulation Micro Back-Up.
5. Display of Holdings by Institution.

B. Expansion of Central Site Equipment

1. CPU Expansion - Additional channels, increased speed/memory.
2. Disk Drives - Additional Drives, conversion of existing drives.
3. Tape Drives and Related Software.
4. Distributed Printing Hardware and Related Software.

C. Planning Study - Project to determine what equipment and software are necessary to implement a statewide network.

III. Grant Proposal Activity. The following proposal was submitted on May 16, 1988, by Wayne State University on behalf of DALNET, and in cooperation with DALNET members.

A. Proposal Title: "DALNET Network Equipment, Joint Use."

B. Submitted to: U.S. Department of Education, HEA Title II-D College Library Technology and Cooperation Grants Program.

C. Amount and Purpose: $149,477 requested for the purchase of dedicated front end processor to expand dedicated line and statewide access to the on-line catalog.

EMM/6-8-88

TO: Peter Spyers-Duran

FROM: Charlene D. Wecker *cdw*
           Chair, DALNET Screens Committee

SUBJECT: DALNET Screens Committee

DATE: June 6, 1988

The DALNET Screens Committee was formed in 1987. Members of the Committee include representatives from the following DALNET libraries: Beaumont Hospital, Royal Oak, Detroit Public Library, Oakland University, Wayne County Community College, and Wayne State University. A decision will need to be made regarding additional representatives from the three libraries who joined DALNET since the formation of this Committee.

The purpose of the Committee is to review and modify, as appropriate, the NOTIS Online Public Access Catalog (OPAC) screens. Specifically, the Committee is involved in:

1. designing/modifying the NOTIS introductory screen and all help screens;
2. modifying the prompts on the remaining NOTIS OPAC screens, i.e. screens with search retrievals;
3. creating additional screens, as allowed by NOTIS, e.g. additional help screens;
4. modifying the screens patrons view when dialing into NOTIS.

Screens also need to include information regarding DALNET libraries, i.e. names, NOTIS codes, and telephone numbers.

The intention of the Committee is to ensure that NOTIS screens are "user friendly" as well as appropriate to the clientele of participating libraries. NOTIS screens were originally designed/modified by members of WSUL's Screen Committee as they were the sole users of LUIS. The DALNET Screens Committee was formed at the time that other participant libraries began to go online.

The DALNET Screens Committee met and reviewed screens for Release 4.4 in 1987; these screens were subsequently modified. Future meetings of the Committee will occur on an "as needed basis". The Committee will need to be convened in 1988/89 for at least 5 purposes:

1. to finalize new "help" screens for Detroit Public Library's juvenile and local subject heading systems;
2. to review and modify, as necessary, OPAC screens in Release 4.5;
3. to review and modify, as necessary, changes needed for the implementation of Keyword/Boolean searching for all DALNET libraries;
4. to make necessary additions to screens as additional DALNET libraries go online with NOTIS;
5. to review the implementation of a "news" screen in LUIS.

cc: L. Bugg

Louise

DETROIT AREA LIBRARY NETWORK - DALNET
BOARD OF DIRECTORS - SIGNED

Dr. Peter Spyers-Duran, Dean
Wayne State University
134 Purdy Library
Detroit, MI 48202

577-4048

Signed: 10-22-85

Ms. Suzanne O. Frankie, Dean
Oakland University
Kresge Library
Rochester, MI 48309

370-2486

Signed: 10-31-86

Ms. Joan Smith
Medical Library Director
William Beaumont Hospital
3601 West 13 Mile Road
Royal Oak, MI 48072

288-8343

Signed: 2-12-87

Ms. Deborah L. Adams, Director
Botsford General Hospital
Hospital Library and Media Center
28050 Grand River
Farmington Hills, MI 48024

471-8515

Signed: 2-13-87

Mr. Thomas Risto, Director
Wayne County Community College
801 West Fort Street
Detroit, MI 48226

496-2883

Signed: 2-16-87

Ms. Jean Curtis, Director
Detroit Public Library
5201 Woodward Avenue
Detroit, MI 48202

833-3997

Signed: 6-24-87

Ms. Michele S. Klein, Director
Children's Hospital of Michigan
Medical Library
2901 Beaubien
Detroit, MI 48201

745-5322

Signed: 11-23-87

Ms. Margaret Auer, Director
University of Detroit
4001 West McNichols
Detroit, MI 48221

927-1074

Signed: 4-18-88

Mr. R.L. Beer, Executive Director
Oakland County Library Board
1200 North Telegraph Road
Pontiac, MI 48053

858-0013

Signed: 5-25-88

PENDING MEMBERS

Detroit Medical Center Libraries:

Ms. Cherrie Mudloff, Director
Detroit Receiving Hospital
Medical Library
4201 St. Antoine
Detroit, MI   48201

745-4475

Ms. Carol Scheuer, Director
Hutzel Hospital
Medical Library
4707 St. Antoine
Detroit, MI   48201

745-7178

Ms. Frances Phillips, Director
Medical Library
Grace Hospital Division
18700 Meyers Road
Detroit, MI   48235

966-3277

Ms. Daria Shackelford, Director
Rehabilitation Institute
Learning Resources Center
261 Mack Blvd.
Detroit, MI   48201

745-9860

Director, VACANT
Medical Library
Harper Hospital
3990 John R
Detroit, MI   48201

745-8262

Dr. Kul B. Gauri, Director
Academic Services
Macomb Community College
14500 Twelve Mile Road
Warren, MI   48093-3896

445-7606

Ms. Barbara Finn, Director
Sinai Hospital of Detroit
Samuel Frank Medical Library
6767 West Outer Drive
Detroit, MI   48235

493-5140

Dr. Johanna Kobran
Academic Dean
Oakland Community College
2900 Featherstone
Auburn Hills, MI   48054

853-4211

Ms. Sharon A. Phillips, Director
Health Science Library
Oakwood Hospital
18101 Oakwood Blvd.
P.O. Box 2500
Dearborn, MI   48123-2500

593-7685

5-26-88