

Auburn Hills Campus Community Assembly  
Tuesday, December 3, 2013 – 4:00pm-5:00pm, G240

Minutes

**Campus Administration Announcements, Updates, Community Relations**

**Campus President Gordon May** welcomed 32 members of faculty and staff to the meeting and made the following points:

- **Student Success at OCC**

A meeting was held November 21 at the Royal Oak Campus to initiate discussion on the definition of student success. A draft definition was distributed (see attachment). Input is being sought from college employees on the final definition, which will be presented to the OCC Board of Trustees for approval/adoption. The College's Marketing Department advises that there will soon be a link on InfoMart for employees to provide such input.

- **Response to Concerns/Issues Raised at Prior Community Assembly Meetings**

- OCC's No Smoking Policy

The campus presidents and the deans of campus affairs met with Public Safety Director Terry McCauley regarding the college's no-smoking policy. Terry has since met with the Public Safety sergeants to discuss being more aggressive in identifying and addressing those who violate the policy. Smoking on college property has been reduced significantly but more is still to be done. More on this issue later.

- Communication – Board of Trustees Meetings

At the initial Community Assembly in October a request was made to have OCC Board of Trustees meetings broadcast so faculty and staff would have an opportunity to view them. Marketing Executive Director Janet Roberts advised that the broadcast schedule of board meetings is now available at InfoMart/Committees & Minutes/Board of Trustees. At Meeting Schedule, click on Schedule. The cable broadcasting schedule lists 10 stations in 11 cities in Oakland County.

- Miracle Boxes for Our Troops

President May thanked all who coordinated, attended, or supported the Miracle Boxes for Our Troops Saturday, November 23. It was an exceptional event. Co-advisor of the Student Veteran Association, Pat May said over 75 people participated in the event. She expressed her appreciation to everyone for all they did to make the effort successful.

- Suggestion box

To date no suggestions have been placed in the box, which is located outside the Business Office in Building G. People may be finding it preferable to raise questions and offer suggestions in person at the Community Assembly meetings.

- **Annual Martin Luther King, Jr. Convocation**

An invitation initiated by Michelle Fether-Samtouni, chair of the College Committee for Diversity and Inclusion, has been emailed by the President's Office to all college employees for this annual event. The speaker will be Mark P. Fancher, Staff Attorney – Racial Justice Project, ACLU of Michigan. His address is titled, *Dr. King's Revolution of Values*. This promises to be an inspiring evening. I encourage all to attend. The event is scheduled for Wednesday, January 15, at 6pm in the Smith Theatre at the Orchard Ridge Campus.

- **Personnel Changes**

- President May congratulated Jeff Ragle on having been selected Auburn Hills Interim Director of Student Services.
- President May offered personal reflections on his December 31, 2013, retirement from the college. He commented on the pleasure and satisfaction he derived from his 26 years at OCC and his recent stay at the Auburn Hills Campus and his belief that the college would continue to move forward in the years ahead. He said there would be an accelerated search for a new president for the campus. He said the search would include some of the excellent candidates from the Highland Lakes President's Search as well as additional candidates identified by the search consultant and that a successor was expected to be in place by the end of January 2014.

- **United College Access Network (UCAN)**

Dean Tanaka and several AH employees toured the University Center Building and The Den Nov. 21 and were very impressed with the facilities. Both buildings were beautiful and featured state-of-the-art design and furnishings. The second floor of the University Center will house the Avondale on-line school and the UCAN offices. Faculty will find the two classrooms, capacity 20 and 58, on the first floor to be flexible and inviting. Students will be pleased with the upbeat design elements and the welcoming atmosphere of The Den. These facilities are equipped with wireless. They are available to us, and we are encouraged to use them. The group got a quick look at several of the very appealing apartments in the adjacent 90-unit building. The parking structure, which will serve the entire complex, was slated to open the week of the tour. Faculty interested in scheduling classes in the University Center should contact Dean Tanaka.

## Campus Facilities/Equipment/Technology

- **Facilities Update – Jeff Ragle**

- F Core renovation is ahead of schedule; no problems are anticipated in having it ready for the start of Winter 2014 semester.
- If you need to leave a car in campus parking lots overnight or over a weekend, please park in a corner so you don't get plowed in.
- Use of the new online work order system is due to begin in December/January.
- Jeff reminded everyone to email room reservation requests to AHFacilities rather than to his email address. Colleen Bailey will continue to assist with room reservations.

## Presentations/Updates

- **Financial Aid**

Financial Aid Manager Sandra Strong gave a PowerPoint presentation—What You Should Know About Financial Aid—to help familiarize everyone with the complex process required to satisfy government regulations and process the ever-growing number of student requests for assistance. She made the following points:

- All processing and interaction with students is done electronically.
- The FAFSA form is required before anything can be done for a student.
- Students apply for a PIN number; parents of dependent students need one too.
- Students should fill out FAFSA as soon as they are done filing taxes.
- Completion of 67% and a 2.0 GPA are necessary to qualify for financial aid.
- Completion rate determines all aspects of financial aid.
- N grades require money be returned to the government.
- Fraud is a significant factor in N grades.
- N, W, WP, WF or F—all affect a student's financial aid.
- Veteran benefits are also affected by grades.
- We have a new veterans Website.
- We currently have 460 veterans certified to receive veteran benefits
- All five campuses respond to student inquiries through a centralized system for phone answering and document imaging so students have access to the first campus available to respond.

## Community Comments, Concerns, Suggested Solutions

- **Adopt-A-Family**

- J. Lizardi called attention to an email message about student government effort and invited employee participation.
- PTK has also adopted a family and would appreciate donations.

- **Smoking Issue** – S. Subbarao requested replacement of missing “tobacco free campus” signs on exterior doors in F Building. An effort is being made by facilities managers to locate a supply of the signs at the campus; if not successful, more will be ordered.

- **Campus IT Changes** – D. Frezza

- New desktop support tech Louis Barnhart is a good addition to the campus tech team; he began a month ago and has been doing a great job.
- After the December break, Sue Bourbeau will join Dan's campus IT group, which will begin serving not only the AH Campus, but also District Office and Pontiac Center.
- Classroom needs are still the team's top priority. Please report classroom issues promptly.

- **Student Success Definition**
  - M. Merritt – The definition should include an awareness that many students come to OCC for enrichment.
  - D. Schack suggested the wording of the student success definition is a bit too administrative. Her idea was echoed by others. It seems exclusive instead of inclusive. Not all students are here for a degree, some just want to enhance their life, skills and/or employability. Success is a personal goal.
  - K. House – The definition is very stiff—not flexible.
  - T. Khan – There is no mention of upgrading skills in the definition.
  
- **Raider One Calls** – M. Burrus asked that everyone use the Raider One phone line 248.232.4400—not the personal lines of the Raider One staff.
  
- **Campus Academic Senate Issue – S. Dry, Chair**
  - In response to a suggestion that computer literacy be included as a component in student placement, Campus Senate will create an ad hoc committee to consider the suggestion and review the placement process as a whole.
  - Senate Leadership also forwarded a suggestion to C. Mathews that computer literacy be addressed at new student orientation.
  
- **Recognition of G. May** – At this last Community Assembly that G. May would be facilitating, J. Ragle asked for a moment for all assembled to honor Gordon. On behalf of the campus, he thanked him and expressed appreciation for his service to Auburn Hills. All applauded Gordon. Gordon said it is hard leaving OCC. He thanked the AH Campus for welcoming him, called it an outstanding campus and wished everyone the best.

Next Meeting: Tuesday, March 4, 2014, 4:00pm-5:00pm, AH:G240.

Submitted by Betty Green

# Interlocking Parts

## *Student Success*

*“Student success is the efficient and effective advancement of students from enrollment to academic achievement ultimately resulting in certificate/degree completion, transfer and/or employment.”*