

COMMUNITY ASSEMBLY  
SOUTHEAST CAMPUS  
**MINUTES**  
Tuesday, February 3, 2015  
3:00 p.m. – 4:00 p.m.  
Southfield Campus, Room B201

**Attendees:**

C. Baron-Lopez	E. Fox	P. Jones	R. Oszust	D. Tarabusi
M. Blugerman	B. Gambrell	D. Kauffman	T. Pierce	S. White
J. Brown-Williams	S. Hardin	E. Konja	M. Reid	
A. Caponi	J. Hawkins	A. Loftin	L. Robinson	
C. Carbone	N. Huey	B. Lowe	C. Sanford-Brown	
D. Ceci	K. Hugelier	B. Lowery	B. Sault	
T. Felcyn	K. Jones	W. McCord	S. Schmidt	

**Minutes Submitted by:** Marie Thomas

Agenda Item	Principal	Discussion Summary	Actions / Outcomes
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**OLD BUSINESS**

<p><b>1. Approval of Minutes</b> – November 4, 2014 Assembly</p>	Attendees		<p>Approved.</p> <p>Minutes are available on InfoMart/Committee &amp; Minutes/Community Assemblies/Royal Oak/Southfield.</p>
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**NEW BUSINESS**

<p><b>2. Welcome</b></p> <p>Announcements &amp; Updates:</p> <ul style="list-style-type: none"> <li>• Student Marshals</li> <li>• Commencement</li> <li>• Business Manager</li> <li>• New Intern</li> </ul>	<p>S. Reif</p> <p>S. Reif</p>	<p>RO and SF will need two representatives; one for each campus.</p> <p>This event will be held Saturday, May 30<sup>th</sup> at The Palace of Auburn Hills.</p> <p>Jackie Sibley is the Interim Business Manager until Jessica Jensen is able to return to work.</p> <p>Crystal Brown is a new intern at the SF Dean's Office for Winter 2015. She is from E.M.U. and pursuing a Masters Degree in Higher Education and a Certificate in Community</p>	<p>Submit the names of the student marshals to the Dean's Office.</p> <p>Information only.</p> <p>Information only.</p> <p>Information only.</p>
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Agenda Item	Principal	Discussion Summary	Actions / Outcomes
<ul style="list-style-type: none"> <li>• Web-Cam</li>   <li>• Summer Priority Registration</li>   <li>• Special Presentation:                             <ul style="list-style-type: none"> <li>– College Financial Forecast</li> </ul> </li> </ul>	Peter Provenzano	<p>College Leadership. Currently, Crystal is working as a Campus Associate Dean at WCCC.</p> <p>The President's Office will be purchasing a web-cam for use at RO and SF.</p> <p>The dates are March 9<sup>th</sup> through March 11<sup>th</sup>.</p> <p>A five-year financial forecast for years 2016 through 2020 was unveiled. It was created for long-term planning required to strategically position the College for financial sustainability. The presentation included information on declining revenues, such as property taxes and increasing expenditures, such as healthcare and other fixed costs.</p> <p>All College employees are being asked to look for ways to increase efficiencies and cost savings.</p>	<p>Information only.</p> <p>Information only.</p> <p>The Budget &amp; Financial Planning Department will be sending out budget worksheets in mid-February to those with budget responsibilities.</p>
<p><b>ADJOURNMENT:</b> 4:50 p.m.</p>			
<p><b>NEXT ASSEMBLY:</b> Tuesday, April 7, 2015 – Royal Oak Campus, Room TBA</p>			