



**SOUTHEAST CAMPUS
Community Assembly**

Tuesday, June 2, 2015
3:00 p.m. – 4:00 p.m.

Southfield Campus, Room B203
MINUTES

Attendees:

C. Benson	S. Kokotovich	D. Ceci
K. Hugelier	D. Rohrbach	S. Reif
C. Boylston	C. Bogan	B. Garlock
S. Jackson	S. Charlesbois	B. Lowe
J. Brown-Williams	D. Burgess	S. Hardin

Dr. Reif welcomed staff members in attendance.

Minutes are available on InfoMart/Committee & Minutes/Community Assemblies/Royal Oak/Southfield.

I. Campus Security

- a. Lts. Boylston and Ceci addressed the group about when to call 911 and explained the routing of calls from 5555 and 911. Either one will work in an emergency, but 911 is the recommended number in the event of medical and all other emergencies. Both numbers will have calls answered by dispatch personnel who are thoroughly trained in handling all types of calls. 5555 is the number to call for all NON emergencies. The service number (5555) has changed to 858.4911. Lts. Boylston and Ceci urged and cautioned that the Public Safety cell phones and office numbers should not be used to contact PS. Use the 5555 number for all non-emergencies.
 - i. J. Eichold asked if students can call 5555 if locked out during operation hours. Yes, students may call 5555, or 858.4911 for assistance.
- b. Lts. Boylston and Ceci encouraged staff to watch “Active Shooter” and to be prepared and alert to your surroundings. Lt. Ceci also recommended “Run, Hide, Fight” on YouTube which was made by Houston, TX P.D. Department. It runs seven minutes and is excellent for students and staff.
- c. S. Jackson inquired about immediate e-mail notification, as was the case with the Oregon incident. Lts. answered that there was an email sent out shortly after the incident. Lt. Ceci reminded those in attendance that it is incumbent upon each of us to be prepared and informed.
- d. C. Benson inquired about the security camera update. Lts. Boylston and Ceci said that the camera project is in progress college-wide. Upgrades and increases of units at each site should be completed soon.

II. Facilities Update

a. Royal Oak Façade

- i. K. Hugelier explained that the Royal Oak Façade Replacement project is in the early stages of development. Most of the areas on campus will be affected with several phases involving temporary relocations. It is expected to begin in late summer of 2016. The entire project could take about 18 months to finish.

b. Tuition and Fee Guidelines

- i. Dr. Reif showed and commented on a PowerPoint presentation from Peter Provenzano. The topic of the presentation explained the relationship of Cost and Tuition and what the true cost of a class can be, including auxiliary and support services. Revenue sources were also highlighted with market comparisons for district fees. It was also discussed that some classes have very high costs compared to others.

c. Student Life

- i. Two health fairs are planned in October, one at each campus, RO/SF. Additional seminars include the Art of Social Media and a presentation by John C. Maxwell at SF. Stacey Jackson encouraged all to review the email notices and the Student Life calendar for the many activities and seminars being offered this Fall.

The next Community Assembly will be Thursday, November 19, 2015.