

DALNET BOARD MINUTES

Tuesday, April 11, 1995
Wayne State University, McGregor Conference Center

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| Present: | Peter Spyers-Duran | WSU |
| | Suzanne O. Frankie | OU |
| | Gloria B. Ellis | Walsh |
| | Margaret E. Auer | UDM |
| | Jean Curtis | DPL |
| | Kul B. Gauri | MCC |
| | Frances O. Young | WCCC |
| | Deborah L. Adams | BH |
| | Judy Murray | OCC |
| Excused: | Phyllis Jose | OCU |
| | Michele Klein | CH |
| Staff: | Louise Bugg | |
| | Robert Harris | |
| Guests: | Joan Emahiser, designee | BR |
| | Karen Fulwood, designee | HH |

The meeting was called to order by S. Frankie, Chair, at 10 a.m. at Wayne State University, McGregor Conference Center.

- 1.0 **Introductions:** Those present introduced themselves.
- 2.0 **Minutes:** Minutes of the October 13, 1994 meeting were approved at the request of the Chair with the correction that J. Murray is the 1995 Vice Chair. L. Bugg and R. Harris will be designated as staff rather than guests.
- 3.0 **Election of Secretary:** G. Ellis volunteered to serve as secretary to replace Sandra Martin who left Harper Hospital to become a member of the Wayne State University staff.
- 4.0 **Membership for DMC:** P. Spyers-Duran reported on the progress being made in bringing in Detroit Medical Center as a DALNET member. R. Harris noted that the group is close to signing. Hospitals to be added are Detroit Receiving, Hutzel, Grace, Huron Valley and Rehabilitation Institute of Michigan. Children's Hospital and Harper Hospital, who are DMC members, will retain their seats on the DALNET Board. The individual hospitals to be added will not have Board seats; DMC will gain a new seat. P. Spyers-Duran noted that the hospitals have small professional libraries that will strengthen the resources for Wayne's medical and health programs. K. Gauri

questioned what impact the libraries will have on the system. The libraries will be treated as individual units in the on-line catalog. L. Bugg noted implementation will be phased, with only one library ready to enter the system; three others will be treated as a group, and the last one will begin implementation one year later. The five hospitals have agreed on 50 terminals. S. Frankie questioned whether with more members costs will be controlled or go down. She further queried whether with new members enriching the database and cost-sharing a plus we should be targeting new members to cultivate. P. Spyers-Duran responded that DMC was part of the original plan and emerged as a corporation, with WSU as a member, only a few years ago. L. Bugg advised that a single network (computing staff) currently hooks up these libraries and gave an affirmative response to M. Auer's question whether these libraries are interested in MDAS.

Action: D. Adams moved, seconded by K. Gauri, acceptance of Detroit Medical Center as a member. Motion passed.

- 5.0 **Circulation Standards Committee recommendations:** L. Bugg reviewed the report of the DALNET Circulation Standards Committee of two issues referred to it by the Board: Issue 1: Honoring financial blocks when the block is exceeded due to money owed to another DALNET library and Issue 2: Confiscating materials not charged out from another DALNET site.

In discussing Issue 1, M. Auer questioned whether University of Detroit Mercy is alone in honoring these blocks. J. Curtis stated that she wishes to discuss this issue with her Library Board, for with board support she could make this a system-wide policy. As directors reviewed the actions taken in their institutions, it was agreed that the issue should be viewed by separating guest borrowers from in-house students. In summarizing the discussion, S. Frankie pointed out that this policy appears to be applicable only for guest borrowers, with the institutions' own policies enforced for its students and other in-house borrowers or primary clientele.. The Board is free to review the issue again.

In discussion of Issue 2, there was agreement on cooperation in handling incidents when materials that have not been charged out from another DALNET site are found. These should be handled on a case-by-case basis with communication at the appropriate level of management.

Action: There was consensus that institutions will support each other in a proactive manner (by calling, for example) when staff identify materials which may have been stolen from other DALNET libraries or have not been properly charged out to the individual.

6. **Budget and Finance Committee:** S. Frankie questioned the role of and need for a Budget and Finance Committee. J. Curtis, Chair, confirmed that the committee has not met. P. Spyers-Duran stated that last year the Board as a whole served as the committee. M. Auer recalled authoring the committee's charge (2/93) at a time when there was no review of the budget and when costs were rising at a higher percentage

than the general world. The charge included direction to review in 1995-96 the original formula for assessing fees.

Action: J. Curtis recommended a committee examine the issues outlined in the 1993 charge and identify common concerns about the budget. K. Gauri, J. Curtis and M. Auer will comprise this review committee.

7.0 Updates:

7.1. Michnet affiliation and dial-up changes: Noting that all DALNET libraries need Ethernet TCP/IP access to NOTIS and the Internet, L. Bugg reviewed the proposals which have been made to provide those libraries needing this access with group affiliation with MichNet which takes advantage of special pricing and which would expand dial-up access to LUIS. 1)MERIT has made a proposal for Oakland County Law, Walsh, Botsford, Detroit Public Library, Detroit Institute of Arts, Highland Park Public Library and Wayne County Community College; the special pricing offer will expire December 31, 1995. Institutions can be phased in. One MichNet node is needed this summer to provide dial-up when the new system goes into effect. Costs for a single node are \$10,500 (one-time) using a T1 connection with annual fees of \$15,277. 2) With DALNET affiliation with MichNet, there would be need to operate an authorization/authentication server to manage individual user IDs for dial-up as well as public group IDs. DALNET also needs to determine how many dial-up tokens (simultaneous sessions) to purchase. These sessions can be restricted to LUIS and have a time limit. DALNET would also be able to purchase modems at MichNet dial-up sites in addition to Wayne State. 3) DALNET members can proceed with the initial MichNet node at Wayne with an addendum to the DALNET agreement; provide MichNet dial-up services, either as an option or as a shared cost; and determine charge for dial-up IDs for individuals to recover costs.

Action: Members should advise L. Bugg as to the option in which they are interested. She must determine by June 1 how the first node will be funded. What institutions will be joining for public access IDs?

7.2 MRLT progress: L. Bugg distributed a progress report on the MRLT PACLink Title IIA Grant Project. PACLink was implemented last year and extended to DALNET libraries. In this second year the University of Michigan Flint has added its online catalog to the PACLink menu. The AFRicana database contributed by the University of Michigan, is the first shared MDAS file and will be made available to DALNET libraries. Contract negotiations have begun with vendors for sharing of commercial databases. It is anticipated that Western Michigan and Eastern Michigan Universities will be linked via PAC Link to MRLT libraries in the future. In response to a question by K. Gauri, she noted that work is proceeding on Z39.50 standards to support inter-system transmissions of full-text records.

7.3 Future planning needs/timetable. S. Frankie reported that she and L. Bugg had talked about the need for DALNET to plan for the future, i.e. the next generation system. L.

Bugg explained that the outline she distributed built on this conversation. Based on the assumption DALNET should migrate to the next generation online library system before the year 2000, the outline identifies phases in migration and initial goals. S. Frankie stressed the need to develop a process which places emphasis on a shared vision for this next generation and identifies the unique functional requirements for this new system.

Action: P. Spyers-Duran commended L. Bugg for her excellent overview.

Action: Project Managers Mary Ann Sheble (UDM), Indra David (OU), and Frank White (MCC) were named to this team to develop this process to accomplish initial goals. They were charged to report back at the next board meeting.

8.0 **Other items:**

8.1 J. Curtis asked if Detroit Public Schools has contacted Wayne State University for automation.

8.2 L. Bugg has distributed pricing for the Business and Company Profiles database.

8.3 **Election process:** R. Harris distributed nomination ballots for the election of officers which will be held at the next meeting. He also distributed a list of those who have held office since 1988. Board members who receive at least two nominations will be slated for office.

Action: Nomination ballots must be returned by July 17 to R. Harris.

8.4 **Next meeting:** The next meeting, at which time the FY 97 Budget will be presented, will be held Thursday, September 14 at 10:00 a.m. at Macomb Community College.

The meeting was adjourned at 12 noon. Dr. Patricia Senn Breivik, newly named Dean of Libraries and Library and Information Science at Wayne State University, joined the Board members for lunch.

Gloria B. Ellis
Secretary