

**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
March 19, 2001
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order by Chairperson Towar at 7:01 p.m., who welcomed all guests and staff members.

1.2 Attendance

Present

Jeanne Towar, Chairperson
Judith Wisner, Vice Chairperson
Sandra Ritter, Secretary
Anne Scott, Trustee
Janice Simmons, Trustee
John Wangler, Trustee

Absent

Pamala Davis, Trustee

1.3 Student Presentation

There was no student presentation.

1.4 Review of Minutes

The minutes of the February 19, 2001 meeting were accepted without revision.

2. CHANCELLOR'S REPORT

2.1 Chancellor's Comments

- The Phi Theta Kappa Awards Program and Luncheon was held on March 13th in Lansing. Two Oakland Community College students were recognized, Jason Janssen and Jacob Lenhardt, both of the Highland Lakes campus.
- Jason Janssen of the Highland Lakes campus will offer a student update to the Board this evening regarding Phi Theta Kappa activities.
- The Legislative Luncheon will be held on March 27th in Lansing at Karoub Associates beginning at 11:30 a.m.
- Chancellor Thompson noted that he recently testified on the topic of the negative impact of tax incentives on community college budgets during budget hearings held by the House Community College subcommittee.
- Tahir Khan will make a presentation this evening about the Computer Aided Design program.
- There will be no student presentation this evening.
- The Board will be asked to approve attendance at the Corporate Universities 2001 Conference, May 5-9, 2001.
- The Board will be asked to review and approve the Goals and Objectives for the Office of Chancellor, 2001-2002 under New Business.
- Two new staff members will be introduced.

2.2 Staff Reports

None

2.3 Introduction of New Staff

The following new staff members were introduced: Callina (Renee) Henson, PASS Specialist at the Auburn Hills campus and Romaneir Polley, Business Office Manager at the Royal Oak campus.

3. COLLEGE RESOURCES

3.1 Personnel Recommendations

Trustee Simmons MOVED to approve the personnel recommendations as presented.

AYES: Towar, Wiser, Ritter, Scott, Simmons, Wangler

Carried

NAYS: None

Motion

The half-semester sabbatical leave (Fall, 2001) for Pamela Dorris (DO); the recommendation for the Management staff appointment of Christina Toth-Felcyn, Coordinator of Community Education & Special Projects (SF); the Classified appointment of Michelle Jerome (DO); the Public Safety appointment of David Pasko, Public Safety Officer (CW) were approved.

The salaries of the Financial Services Accounting Specialist and the Financial Services Administrative Specialist were discussed.

3.2 Business and Finance

3.2.1 Treasurer's Report

The Board reviewed the Treasurer's Report.

3.2.2 General Fund Budget Status Report

The Board reviewed the General Fund Budget Status Report.

3.2.3 Tax Levies & Collection of Taxes for 2001-02

Trustee Scott MOVED that a maximum annual rate of 1.6109 Mills (\$1.6109 per \$1,000), adjusted to conform to Const. 1963, art. 9, § 31, and section 24e of Public Act 206 of 1893 as amended, and to any legislation implementing said section of the Michigan Constitution, be levied for general operating purposes.

AYES: Towar, Wisser, Ritter, Scott, Simmons, Wangler

NAYS: None

Mo

tion Carried

Trustee Wangler MOVED to adopt the Resolution for the Collection of Taxes to be collected in the same manner and at the same time as the 2000 City or Township taxes; or in the same

manner and at the same time as school district or intermediate school district taxes are being collected by the City or Township.

AYES: Towar, Wisner, Ritter, Scott, Simmons, Wangler

NAYS: None Motion Carried

tion Carried

3.3 College Facilities

Trustee Simmons MOVED to vote on items 3.3.1 – 3.3.4 under consent agenda.

AYES: Towar, Ritter, Wisner, Simmons, Wangler

NAYS: Scott Motion Carried

Trustee Wangler MOVED to approve items 3.3.1 – 3.3.4 under consent agenda.

AYES: Towar, Wangler, Simmons

NAYS: Wisner, Ritter, Scott Motion Denied

Trustee Ritter asked the Board to reconsider the motion to vote on items 3.3.1 – 3.3.4 under consent agenda

AYES: Towar, Wisner, Ritter, Scott, Simmons, Wangler

NAYS: None Motion Carried

Trustee Ritter MOVED to approve items 3.3.1 – 3.3.4 under consent agenda.

AYES: Towar, Wisner, Ritter, Scott, Simmons, Wangler

NAYS: None Motion Carried

3.3.1 College-Wide Deferred Maintenance Project
HVAC Equipment Repair and Upgrade – Orchard Ridge Campus

The Board granted authority to the George W. Auch Company for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Project Cost</u>
HVAC Equipment Repair and Upgrade Orchard Ridge Campus OCC Project No. PF-OR01-003	\$500,000

3.3.2 College-Wide Deferred Maintenance Project
Electrical Switchgear Replacement – Southfield Campus

The Board granted authority to the George W. Auch Company for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Project Cost</u>
Electrical Southfield Campus OCC Project No. PF-SF99-010	Switchgear \$150,000

3.3.3 College-Wide Construction Project
Parking Structure Design – Auburn Hills Campus

The Board granted authority to the George W. Auch Company for the purpose of entering into a contract for the following project:

<u>Project Name</u>	<u>Project Cost</u>
Parking Structure Design Auburn Hills Campus OCC Project No. PF-AH01-007	\$130,000

3.3.4 College-Wide Deferred Maintenance Project
Site Lighting and Boiler Replacement – District Office/Guest House

The Board granted authority to the George W. Auch Company for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Project Cost</u>
Site Lighting and Boiler Replacement District Office/Guest House OCC Project No. PF-DO01-005	\$177,900

3.3.5 Progress Report Construction Projects

The Board reviewed the Progress Report – Construction Projects and Board Chairperson Towar noted a savings of \$6 million.

3.4 Contracts and Purchases

CONSENT AGENDA

Items 3.4.1 – 3.4.8 listed below on the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussions of these items unless a Board member or the Chancellor so requests, in which event the item will be removed from the general order of business and considered as the last item before Adjournment.

It was MOVED by Trustee Simmons to approve items 3.4.1 – 3.4.8 under consent agenda.

AYES: Towar, Wisner, Ritter, Scott, Simmons, Wangler

NAYS: None
Carried

Motion

3.4.1 Space Rental 2001 Commencement

The Board of Trustees approved the contract with Palace Sports and Entertainment for rental of the Palace for the 2001 commencement ceremony at a cost not to exceed \$25,685.

3.4.2 Microsoft Campus Agreement

The Board of Trustees authorized the Microsoft Campus Agreement for one year ending January 31, 2002, with Software Express at a cost not to exceed \$53,820.68.

3.4.3 Carpeting – Highland Lakes Campus

The Board of Trustees approved the purchase of carpeting from Shaw Contract Flooring at a cost not to exceed \$28,090.

3.4.4 College Bus

The Board of Trustees approved the purchase of a 28' Champion Challenge Bus from Joe Panian Chevrolet at a cost not to exceed \$54,256.

3.4.5 Furniture – Pontiac Place

The Board of Trustees approved the purchase of furniture from Interior Systems Contract Group at a cost not to exceed \$67,281.

3.4.6 Contract with Pontiac Adult Education – Workforce Development Services

The Board of Trustees approved a contract with Pontiac Adult Education, for a cost not to exceed \$85,000 to deliver services under The Partnership for Adult Learning Program.

3.4.7 Contract with Fanuc Robotics North America, Inc.- Workforce Development Services

The Board of Trustees approved a modification of contract with Fanuc Robotics North America, Inc., at a cost not to exceed \$85,000 for instruction and materials delivered through June 30, 2001.

3.4.8 Contract with Jack Pine Consulting – Workforce Development Services

The Board of Trustees approved a contract with Jack Pine Consulting, at a cost not to exceed \$50,000 for training and materials delivered through June 30, 2001.

END OF CONSENT AGENDA

4. ACADEMIC AND STUDENT AFFAIRS

4.1 Academic Senate Reports

Gerry Faye noted that the Academic Senate and Administration have been working well together.

4.2 Student Reports

Jason Janssen of the Highland Lakes campus offered an update to the Board regarding Phi Theta Kappa activities. He distributed a chronology of accomplishments from March 10, 2000 to February 7, 2001 which included several community outreach activities. He will be in attendance at the Phi Theta Kappa convention in Denver late next week. Currently, he is searching for a replacement officer due to his graduation after this semester.

4.3 Academic Initiatives

Tahir Khan, Chair of the Technology Department at Auburn Hills, offered a presentation to the Board regarding the Computer Aided Design program. This program is designed to prepare students for entry level positions in the field of computer aided design. He noted that three options are offered within the Computer Aided Design program: Automotive/Industrial Modeling Option, Machine Tool Option and Vehicle Design Option. Computer Aided Engineering Technology, usually taught at the graduate level, is the newest program offered at OCC, the only community college in the country offering such a program.

5. OLD BUSINESS

None.

Trustee Wangler asked the Chancellor for the status on Public Safety and Sheriff's department issues. The Chancellor noted that the College is waiting for the security committee to complete its study which is expected by June. Currently, the College is working on a contract with Public Safety.

Trustee Wangler asked the Chancellor if there has been correspondence with the Teamsters. The Chancellor noted that the College has been corresponding with

the Teamsters. He also noted that no official bargaining dates have been set and there has been nothing to report to the Board.

The Chancellor noted that the process of filling the deans vacancies is underway and that a second position, director of public service programs, has been posted and will also be filled shortly. Lastly, he indicated that an interim director of public safety will be hired to oversee our public safety department until the College completes its study of security.

Trustee Ritter questioned why the College has delayed filling this position. The Chancellor noted that positions cannot be posted until a letter of retirement is received.

6. NEW BUSINESS

6.1 2001 – 2002 Schedule of Regular Board Meetings and Conferences

Trustee Scott **MOVED** to amend the 2001 – 2002 Schedule of Regular Board Meetings and Conferences to include the regional MCCA meetings.

AYES: Towar, Wiser, Ritter, Scott, Simmons, Wangler

NAYS: None
otion Carried

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Trustee Simmons **MOVED** that the Board of Trustees approve the attached 2001-2002 Schedule of Regular Board meetings and Conference dates as amended, approve the attendance of Board members at the conferences noted and authorize related travel expenses.

AYES: Towar, Wiser, Ritter, Scott, Simmons, Wangler

NAYS: None
otion Carried

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6.2 Conference Approval

Chairperson Towar **MOVED** to approve the Corporate Universities 2001: Benchmarks for Learning in the Digital Economy conference, May 5-9,

2001, approve the attendance of Board members at the conference and authorize related travel expenses.

AYES: Towar, Wiser, Ritter, Scott, Simmons, Wangler

NAYS: None Moti
on Carried

The Board reviewed and amended the Chancellor's Goals and Objectives for 2001-2002:

Trustee Simmons MOVED to approve the Chancellor's Goals and Objectives as amended.

AYES: Towar, Wiser, Ritter, Scott, Simmons, Wangler

NAYS: None M
otion Carried

It was discussed that a closed session will be held in May to conduct the Chancellor's evaluation. A packet will be sent to the Board prior to that session. The same process that was used last year will be used for the evaluation.

7 COMMUNITY COMMENTS

7.1 Board Member Reports and Comments

Trustee Scott noted that the Chancellor did a wonderful job testifying at the House Community College Subcommittee budget hearings.

Trustee Scott announced that she will arrange for the Clyde Harnick Scholarship Fund to award scholarships to prospective public officers and firefighters. She will bring applications to the April Board meeting.

Trustee Scott asked that every campus have representation in civic organizations.

7.2 Labor Organizations and Associations

Arlene Frank, representing Teamsters Local 214, asked the Board to accept the fact-finders recommendations and accept MERC's decision. She distributed a statement to the Board.

Linda Churchill, Vice President of the Classified union, announced that the Classified union supports the Teamster's efforts.

Jim Berry, OCCFA President, noted that his first three months as President have been a learning experience for him. He indicated that a healthy climate exists between faculty and administration and a lot of discussions have been occurring. He noted OCCFA's support of the millage renewal campaign.

7.3 Public Comments/Petitions

None.

8. ADJOURNMENT

Chairperson Towar adjourned the meeting at 8:50 p.m.

Respectfully submitted,

Pamela Kramer

Date

Jeanne Towar, Chairperson

Sandra Ritter, Secretary