



OAKLAND  
COMMUNITY  
COLLEGE

**BOARD OF TRUSTEES  
REGULAR MEETING  
MINUTES  
May 19, 2003  
Oakland Community College  
2480 Opdyke Road  
Bloomfield Hills, MI 48304**

**1. GENERAL FUNCTIONS**

1.1 Call to Order and Welcome

The meeting was called to order by Chairperson Simmons at 7:00 p.m., who welcomed all guests and staff members.

1.2 Attendance

Present

Janice Simmons, Chairperson  
John Wangler, Vice Chairperson  
Anne Scott, Secretary  
Phillip Abraham, Trustee  
Pamala Davis, Trustee  
Sandra Ritter, Trustee  
Judith Wiser, Trustee

1.3 Student Presentation

None

1.4 Review of Minutes

1.4.1 The minutes of the April 21, 2003, Board of Trustees' regular meeting were approved as presented.

1.4.2 The minutes of the April 10, 2003, Board of Trustees' special meeting were approved as presented.

## 2. CHANCELLOR'S REPORT

### 2.1 Chancellor's Comments

- Chancellor Thompson reported that next year's State budget is still being developed. It is not clear, however, what special consideration will be given to Gogebic Community College which is highly dependent on state funding. He also noted that \$4 million in funds earmarked for the community college Tuition Incentive Program (TIP) has been transferred to universities' operating budgets. He expressed that this is not good public policy.
- The College expects a minor reduction in Perkins funding this year.
- Paul Salgado, Orchard Ridge Campus student representative to the Board, will offer an update on PTK activities.
- Honors Convocations will be held at all campuses.
- The next Business and Community Alliance meeting will be held on June 30, 2003, at the Combined Regional Emergency Services Training center at 6:00 p.m.
- Chef Doug Ganhs, Culinary Institute faculty member, won the Michigan Chef de Cuisine Association's Chef of the Year award.
- Ernest Harrison will offer an update on the Chancellor Search under staff reports this evening.
- There will not be an academic initiatives presentation.
- One new employee will be introduced this evening.

### 2.2 Staff Reports

Ernest Harrison reported that the Board will hold a special meeting on Tuesday, May 20, 2003, at 7:30 p.m., for the purpose of interviewing a candidate for the position of Chancellor. The time was changed from 7:00 p.m. to 7:30 p.m. Dr. Harrison thanked those who have participated in the open forums at each Campus and noted that reports from each forum will be forwarded to the Board for their review.

### 2.3 Introduction of New Staff

President Callaghan introduced Clarissa Elpedes, Orchard Ridge Campus Bookstore Assistant.

### 3. COLLEGE RESOURCES

#### 3.1 Personnel Recommendations

Trustee Wisner MOVED to approve the Personnel Recommendations as submitted.

AYES: Simmons, Wangler, Scott, Abraham, Ritter, Wisner

NAYS: None

ABSENT: Davis  
Motion Carried

The Board approved the following recommendations: the continuing faculty contract for Gail Bryan (RO) Counseling; the management staff – Teamsters’ appointment of Gail Foster (DO) Research Assistant; the classified appointment of Linda Reinhardt (DO) Accounting Specialist; the classified/part-time appointment of Donna Pellerito (HL) Nursing Secretary and Julia Yancey (AH) Financial Aid Specialist; and the maintenance appointment of Derrick Nelson (RO) Building Custodian.

##### 3.1.1 Exempt Administrative and Management Staff Salary Schedule 2003-2005

Secretary Scott MOVED that the Board of Trustees approve a salary increase of 3.1% for 2003-2004 and 3.1% for 2004-2005.

AYES: Simmons, Wangler, Scott, Abraham, Ritter, Wisner

NAYS: None

ABSENT: Davis  
Motion Carried

#### 3.2 Business and Finance

##### 3.2.1 Treasurer’s Report

The Board of Trustees reviewed the Treasurer’s Report.

### 3.2.2 General Fund Budget Status Report

The Board of Trustees reviewed the General Fund Budget Status Report.

### 3.2.3 2003-04 General Fund Budget

Secretary Scott MOVED to adopt the 2003-04 General Fund Budget in the amount of \$128,985,000 incorporating tuition rates effective in the fall, 2003 semester of \$52.50 per SCH for in-district students, \$88.90 per SCH for out-of-district students, and \$124.70 per SCH for out-of-state students.

AYES: Simmons, Wangler, Scott, Abraham, Davis, Ritter, Wisner

NAYS: None Motion Carried

Trustee Ritter requested that a document be prepared identifying how much was spent of the Board's allotted budget last year and what percentage of the Board's budget that dollar amount represents. The Board will review this information and then make a determination as to whether or not they wish to cut the Board's budget by an additional percentage.

Clarence Brantley will review the establishment of a contingency fund to cover the State's unfunded liability of the Michigan Public School Employee Retirement System.

Trustee Abraham requested a copy of the report from the State discussing the State's unfunded liability of the Michigan Public School Employee Retirement System.

## 3.3 College Facilities

### 3.3.1 Revised Facilities Master Plan Highland Lakes Campus

President Gordon May discussed the revised Highland Lakes Campus Facilities Master Plan noting that this is the primary

facilities project in the College. Vice Chancellor Clarence Brantley reviewed cash flow implications on the project.

Trustee Ritter MOVED that the College move forward with the plan.

AYES: Simmons, Wangler, Scott, Abraham, Davis, Ritter, Wisner

NAYS: None Motion Carried

### 3.3.2 Progress Report – Construction Projects

The Board of Trustees reviewed the Progress Report – Construction Projects.

## CONSENT AGENDA

Items 3.3.3 – 3.3.5 listed below on the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussions of these items unless a Board member or the Chancellor so requests, in which event the item will be removed from the general order of business and considered as the last item before Adjournment.

Secretary Scott MOVED to approve items 3.3.3 – 3.3.5 under consent agenda.

AYES: Simmons, Wangler, Scott, Abraham, Davis, Ritter, Wisner

NAYS: None Motion Carried

### 3.3.3 College-Wide Deferred Maintenance Project Roof Replacement Building E Auburn Hills Campus OCC Project No. PF-AH03-028

The Board of Trustees granted authority to the George W. Auch Company for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Project Cost</u>
Roof Replacement, Building E Auburn Hills Campus OCC Project No. PF-AH03-028	\$136,100

- 3.3.4 College-Wide Deferred Maintenance Project  
Interior Renovations  
Southfield Campus  
OCC Project No. PF-SF03-002

The Board of Trustees granted authority to the George W. Auch Company for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Project Cost</u>
Interior Renovations Southfield Campus OCC Project No. PF-SF03-002	\$2,772,800

- 3.3.5 College-Wide Deferred Maintenance Project  
Boiler Replacement and Installation of  
Emergency Generator/UPS System  
District Office  
OCC Project No. PF-DO03-018

The Board of Trustees granted authority to the George W. Auch Company for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Project Cost</u>
Boiler Replacement and Installation of Emergency Generator/UPS System District Office OCC Project No. PF-DO03-018	\$1,185,500

**END OF CONSENT AGENDA**

3.4 Contracts and Purchases

3.4.1 Affiliation Agreement

With the Hospices of Henry Ford  
Associated Degree Nursing (ADN)/  
Transitional Practical Nurse (TPN)/  
Modified Career Ladder (MCL)-  
Practical Nurse Education (PNE) Program  
Highland Lakes Campus

Trustee Ritter MOVED that the Board approve the College entering into an agreement with the Hospices of Henry Ford, of St. Clair Shores, Michigan, and authorize the Chairperson to execute the agreement.

AYES: Simmons, Wangler, Scott, Davis, Ritter, Wisner

NAYS: None M

otion Carried

3.4.2 Cafeteria Furniture

Royal Oak Campus

Secretary Scott MOVED that the Board of Trustees approve the purchase of furniture from National Business Space (NBS) at a cost not to exceed \$67,000.

AYES: Simmons, Wangler, Scott, Davis, Ritter, Wisner

NAYS: None M

otion Carried

**4. ACADEMIC AND STUDENT AFFAIRS**

4.1 Academic Senate Reports

Gerald Faye reported that officers for the 2003-04 College Academic Senate have been elected and include: Gerald Faye, Chair; Mary Ston, Vice Chair; and Gail Bryan, Secretary.

#### 4.2 Student Reports

Paul Salgado, Orchard Ridge Phi Theta Kappa Chapter President, distributed a report regarding current Phi Theta Kappa activities. He noted that the Orchard Ridge Campus hosted the Annual Michigan Convention during which time Phi Theta Kappa received numerous awards.

#### 4.3 Academic Initiatives

None

### 5. **OLD BUSINESS**

Trustee Wisner noted that while she appreciates the efforts of the Foundation, she has noticed a continual loss in income realized from bond funds and regular funds. Trustee Abraham requested information regarding the realized loss.

Trustee Ritter noted that she has a number of questions regarding the information that was sent in response to her inquiry about the pottery show. Chairperson Simmons encouraged Board members to send questions regarding the report to the Chancellor.

Chairperson Simmons requested that a stack of chairs be added in the Board Room to accommodate individuals attending Board of Trustee meetings.

### 6. **NEW BUSINESS**

None

### 7. **COMMUNITY COMMENTS**

#### 7.1 Board Member Reports and Comments



Secretary Scott MOVED that at the conclusion of the final Chancellor interview, May 23, 2003, the Board will meet in public to identify the candidates that will be given further consideration.  
A roll call vote was taken.

AYES: Simmons, Scott, Ritter

Wiser NAYS: Wangler, Abraham, Davis,  
Motion Denied

The Board of Trustees were asked to bring their calendars to the meeting on May 20, 2003, at which time they will select a meeting date to identify the candidates who will be given further consideration.

Secretary Scott MOVED that the Board establish a site visit committee composed of an exempt administrator (who will serve as coordinator), any Board of Trustee member if available, and one (1) advisory committee member from each of the following areas: Information Technologies (IT), Faculty, Classified, Public Safety, and middle management.

Trustee Abraham offered a friendly amendment that the Board select the individuals from the advisory committee by submitting names to Dr. Harrison who would identify the majority and ask if those individuals would like to be involved.

AYES: Simmons, Wangler, Scott, Abraham, Davis, Ritter, Wiser

Wiser NAYS: None Motion Carried

Trustee Wiser commended Nadia Boulos, Dean of Nursing and Health Professions Technologies, for her work on the nursing graduation. She also thanked the Public Safety Officers for their wonderful work noting that OCC has a great feeling of safety.

Secretary Scott reported that she recently attended the MCCA Board of Director's meeting. She also reported that President Smydra will serve as the honorary co-chair for the Boys and Girls Club of South Oakland County's 2003 Walk for the Future.

7.2 Labor Organizations and Associations

Sheryl Langdon, representing Teamster Local 214, reported that she was pleased to present signature copies of the collective bargaining agreement and settlement agreement to the College. She thanked the Board for settling the negotiations and expressed her anticipation that future relationships will be cooperative and based on mutual trust and respect.

### 7.3 Public Comments/Petitions

Community members and Orchard Ridge Campus students expressed concern over the non-renewal of Carol Thomas King's annual contract.

Trustee Abraham MOVED that the Board Chairperson at every meeting indicate that during public comment, any individual can discuss a topic for three minutes.

AYES: Simmons, Wangler, Scott, Abraham, Davis, Ritter, Wisner

NAYS: None Motion Carried

## 8. ADJOURNMENT

Chairperson Simmons adjourned the meeting at 9:04 p.m.

Respectfully submitted,

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Pamela Kramer

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Date

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Janice Simmons, Chairperson

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Anne Scott, Secretary