

## 2001-2002 COLLEGE ACADEMIC SENATE

### MINUTES OF NOVEMBER 29, 2001

#### Orchard Ridge Campus

The College Academic Senate was called to order at 3:15 p.m. by Chair G. Faye. The following individuals were present:

**Auburn Hills:** S. Blackman, M. Ston, B. Vesprini

**Guests:** R. Bowden, G. Casey, L. Glenn, J. Peart,

**District Office:** C. Brown, D. Bugay, R. Thompson

**Guests:** J. Campbell

**Highland Lakes:** K. Burdette, D. Fiems, K. Robinson, K. Smith, R. Spainhour, G. Keith

**Student:** Janet (Biology student)

**Orchard Ridge:** P. Allen, J. Berry, G. Faye, M. Kokoszka, D. Sobol, N. Valenti, T. Walter, B. Zemke, E. Callaghan

**Guests:** P. Jackson

**Royal Oak/Southfield:** C. Benson, J. Eichold, R. Koblin, K. Lorencz, S. Reif, M. Smydra

**Guests:** G. May, J. Novakowski

2) Acceptance of Agenda:

***Motion: To accept the agenda as written. Seconded, passed.***

3) Approval of Minutes:

***Motion: To approve the minutes of October 25, 2001 as written. Seconded, passed.***

4) Leadership:

G. Faye called upon Dr. Edward Callaghan. Dr. Callaghan spoke to the Senate of the untimely deaths of Jim Stawara, Hospitality Faculty and Sue Pickering, Counselor at Orchard Ridge. Jim was killed in a car crash on November 4 and Sue died at home on November 28. Dr. Callaghan asked that we keep their families in our thoughts and prayers.

5) Presentation:

Cheryl Kozell, Executive Director of Advancement reported that the Advancement Team is an organizational structure for positioning the institution for change and identifying and supporting the transformation activities of the College.

College Units involved in Advancement include:

\* Advancement Office (formerly Resource Development)

\* Institutional Research Office

\* Marketing

- \* Director of Institutional Effectiveness (M. Orłowski)
- \* Vice Chancellor for Academic and Student Services
- \* Faculty and Academic Administrators

The Advancement Team is assessing the need for new academic programs, and revising and revamping existing programs. They are implementing new instructional delivery systems; assessing the effectiveness of academic offerings and evaluating the integrity of the academic process. Currently advancement is being implemented through a focus on Program Marketing Assistance to six academic pilot projects:

- \* Aviation/Flight Technology
- \* Collision Auto Repair
- \* Culinary Arts/Hospitality
- \* Landscape Design
- \* Legal Assistant
- \* Medical Assisting

#### 6) Old Business

##### *Augmentation of College Facilities Committee*

The following faculty are being recommended for the College Facilities Committee:

Auburn Hills - Randy Ston  
 District Office - Darryl Wood  
 Highland Lakes - Ken Reynolds  
 Orchard Ridge – Pam Jackson  
 Royal Oak/Southfield - Kathy Lorencz

##### *Augmentation of Vacancy Committee*

Recommendations made by faculty will be forwarded to the Vacancy Committee for their consideration.

##### *“I” Grade*

The following motion was presented by the Royal Oak/Southfield Campus at the September 27, 2001 College Academic Senate meeting. The motion was tabled until the November College Senate meeting at that time.

***Motion: Students who have completed all the College requirements for a degree and/or certificate shall be granted that degree and/or certificate without regard to any “open record.” [i.e. an I(ncomplete) grade in a course not required for the degree and/or certificate.***

*Motion: To table until we can get a legal ruling. Seconded, failed.*

**The motion was restated. Votes were counted with 13 yes and 13 no. Motion failed.**  
*Two-letter Designation for Days of the Week*

The following motion was passed at the September 27, 2001 College Academic Senate

meeting.

***Motion: To recommend using a two letter designation for days of the week in all of OCC's publications. Seconded, passed.***

***Motion: To table. Seconded. Failed.***

***Motion: The Senate recommends to Datatel that they clarify Thursday as best they can.***

***Seconded, passed.***

## **7) New Business**

There was nothing discussed under new business

## **8) Standing Committees**

Curriculum Committee/R. Spainhour

***Motion: To accept the consent agenda. Seconded, passed.***

The Curriculum Committee is discussing general education attributes. Point of information - Many of the issues we are having with general education attributes will be solved by a program being written for Colleague. The Curriculum Committee is working on the suggestions that were made at the November 5, 2001 hearing. The Curriculum Forms were cleaned up and progress is being made. The Curriculum process will not be changed.

Curriculum Review/J.Peart

Report submitted. Some disciplines have only one faculty member and if that faculty leaves the College, the program might disappear. There are problems with disciplines with zero full-time faculty too.

SOAC/ P. O' Connor

Please submit assessment items to assessment coordinators. Samples of assessments used in class should be passed forward. OCCFA will clarify what is happening on Discipline Day.

Diversity/ M. Smydra

Committee members are meeting with people outside of the organization to get a sense of how they see OCC in regards to diversity. The Diversity Committee will report on their activities in February.

TLTR /K. Robinson

Friday's TLTR at Auburn Hills will present Hands on Alley.

## **9) Ad Hoc Committees/Chairs**

***Motion: To disband the Technology Implementation Committee. Seconded, passed.***

Student Life Committee/D. Sobol

The Student Life Report was discussed. Auburn Hills did not discuss the report. District Office did discuss the report but did not make a decision about it. Orchard Ridge discussed the report at length. A member of the audience spoke about the fact that the Student Life Committee worked very hard and spent many hours researching the issues surrounding student life. Committee members complained that the Student Life Report was “sent through over and over” without receiving a response from Vice Chancellor Brown. The committee was reminded that the Student Life Report uncovers many issues and that it will take us a long time to deal with those issues. Comments from the Highland Lakes Campus - Highland Lakes has tried every possible, conceivable activity that might in any way serve student life with a notable lack of success. We have to recognize that our community does not revolve around the community college. Our students have lots of distractions. The Student Life Committee stated that each campus has the responsibility to draw out student life at each campus and that each campus does have something to offer students in the way of student life. We have a commitment to our students. The committee believes that there is enough flexibility in the recommendations to meet the needs of students at any campus.

The suggested activity fee is an element outside the bounds of the Senate. Taxing some students to provide benefits for all students is not okay.

***Motion: To send back to campuses. Seconded, failed.***

***Motion: That these recommendations be forwarded to the Chancellor to read and report back on his views of the report and to get a report back within two months on the status of the recommendations. Seconded. Motion withdrawn.***

Discussion/clarification: Carol Brown reported that she would take the report under consideration. This motion is to ask Carol only to do what she promised to do in September.

Senate Chair G. Faye will ask Carol for her feedback at the next meeting. We need to give other campuses time to review the report.

***Motion: That this report be studied by the various campuses and report opinions at the January 2002 College Senate meeting. Seconded, passed.***

## **10) Administration**

Chancellor Thompson distributed briefing books which outline the areas OCC will focus on during the next five years. These strategic imperatives were discussed at the Business and Community Alliance and they will be tested out by focus groups. The Board of Trustees will review them in January. The College Planning Council will use information gathered from all these various groups to write the goal statements for the next five years. A celebration is planned for September.

**11) Community Comments**

Auburn Hills - The Empty Bowl Dinner is scheduled for Tuesday, December 4, 2001 from 5-7. It will be held in the cafeteria.

Highland Lakes – No report

Orchard Ridge – OCC theatre students will perform *The Good Doctor* November 28 – December 1; The Winter Art Fair is scheduled for December 8 and 9 and a Student Art Reception is scheduled form December 11.

RO/SF - The Potter’s Market is scheduled for December 1 and 2.

**12) Adjournment**

Adjournment: 4:50 p.m.

Respectfully submitted,

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Marilyn Kokoszka, Secretary

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Patricia J. Funtik, Recording Secretary