

DRAFT

2002–2003 COLLEGE ACADEMIC SENATE
MINUTES OF OCTOBER 24, 2002
Auburn Hills Campus

The College Academic Senate was called to order at 3:20 p.m. by Chair G. Faye. The following individuals were present:

Auburn Hills:	V. Anderson, R. Bowden, H. Broesamle, B. Catherino, L. Huber, L. Glenn, B. Konopka, R. Muro, P. O'Connor, J Pardon, M. Ston, S. Blackman Libby Clements (student)
Guests:	M. Clancy, V. Love, B. Meyers, B. Newby, J. Peart, N. Rudary, B. Vesprini
District Office: Guests:	G. Keith, R. Thompson P. Dorris, C. Mathews, B. Newby, L. Pososki
Highland Lakes:	J. Cheyne, D. Fiems, B. Garnsey, R. Grass, B. Griggs, S. Hanna, C. Maze, K. Robinson, R. Spainhour, G. May
Orchard Ridge Campus: Guests:	J. Berry, J. Brown, G. Faye, M. Kokoszka, M.A. McGee, T. Walter, B. Zemke, E. Callaghan M. J. Schuster
Royal Oak/Southfield	C. Benson, J. Eichold, M.K. Lawless, K. Lorencz, D. Niemer, D. Rowe, M. Smydra

2) Acceptance of Agenda:

Motion: To accept the agenda as written. Seconded, passed.

3) Approval of Minutes:

Motion: To approve the minutes of September 26, 2002 as written. Seconded, passed.

4) Leadership

Members of Senate Leadership met with Chair Trustee Janice Simmons on October 17, 2002 to discuss the process the Board used to select members for the Chancellor's Search Committee. Members of the Academic Senate objected to the way in which members were chosen to serve on the Chancellor's Selection Committee as discussed at the September 26 College Senate meeting. Chair Trustee Simmons was not open to changing the process.

Gerald Faye, College Academic Senate Chair, made the following statement on behalf of the College Academic Senate at the October 21, 2002 Board of Trustees meeting:

“The Academic Senate leadership met with Trustee Chair Simmons last Thursday afternoon, October 17 and discussed the selection by the Board of the Advisors to the Chancellor selection committee.

Our concern was, and is, that the Board used a process that completely disregards a system of shared governance that has been developed over the 37 years of this colleges' existence.

We know who has a legal right to decide the Chancellorship, but to disregard the internal structure of this college in seeking support in the decision-making process is to cast a decision as representative, when it clearly is not.”

5) Presentations:

There were no presentations.

6) Old Business:

1. *Curriculum Handbook* – R. Spainhour, Chair of the College Curriculum Committee explained the revisions made to the Curriculum Handbook.

Motion: To approve the Curriculum Handbook as submitted. Seconded, passed.

2. *Student Life Recommendations* – The Student Life Recommendations are a work in progress and reflect the current status of student life activities at the Orchard Ridge Campus. Please contact Jim Berry with any input, suggestions and ideas. Dr. Keith

encouraged the Royal Oak/Southfield and the Highland Lakes Campuses to begin developing student life activities at their respective sites. Budgets will be developed and the College will begin to support student life activities financially once the funding needs are understood. The College Academic Senate is in receipt of the Student Life Recommendations report.

3. Academic Master Plan – The Academic Master Plan was brought forward as an information item. The College Academic and Student Services Council (CASSC) will review the current plan. Revisions will be brought to the Senate.

4. Reconsideration of designating “Recommended” as a course category.

Motion: That the course category of “Recommended” be created and used in the college catalog. Seconded.

Discussion – Students sometimes need more information than is presented in the catalog.

Pro:

There are classes where students may have sufficient work experience and/or life experience to equal any course prerequisite. If these programs make the prerequisites required through Colleague, many students registering for these classes would have to hunt down faculty during the registration period to have their prerequisites waived (assuming that can still happen). On the other hand, putting no prerequisites at all suggests the classes are open to those with no experience and that’s not the case. A “recommended” option would allow students to have the knowledge they need to enroll into appropriate classes.

Con:

Faculty can refine their course descriptions in the catalog to include notes that indicate various recommendations. To many students, “recommended” equals “sign up for what you want.” The course description is an opportunity to make your recommendations. It is a means of getting more information to students. What is the objection to having recommended category? It is an integrity issue. Students will self determine if a recommended prerequisite is appropriate or not. Using “recommended” sends a bad message to students. We possibly increase our legal exposure when we recommend a certain level of expertise and something negative happens.

Motion: To reconsider the original motion to have two course categories “Prerequisites and Co–requisites” Seconded, passed. (17 Y, 11 N)

Discussion – Qualifiers may need to be added to the pre-requisite category in order to ensure their validity.

Motion: To return to campuses for discussion. Seconded, defeated. (12 Y, 16 N)

Discussion –There is not enough time left to take this back to the campuses because the catalog deadline is in February. The issue is of greatest importance at Auburn Hills.

Motion: To compromise. Layout the course description in the catalog as follows:

COURSE TITLE

Prerequisites

Recommended prior coursework or equivalent requirements

Seconded, passed. (17Y 13N)

5. The Highland Lakes Campus Senate Council motion replacing “advocate” with “academic appeal volunteer.”

Motion: That the word “advocate” in the Student Appeals process be replaced with “Academic Appeal Volunteer,” and amended to include the following: “The volunteer’s role shall be limited to helping the student understand the process and is not to aid in advocacy.” Seconded, passed.

6. The Highland Lakes Campus recommendation regarding the election of alternates.

The Highland Lakes Senate recommends that Senate Councils not elect alternates as the Constitution does not contemplate this and because the Senators should bring to their role an ongoing commitment to and understanding of the process.

Motion: To accept the Highland Lakes Campus recommendation. Seconded, withdrawn.

Discussion: The Constitution of the Academic Senate does not allow for alternates. There is no need for the motion because the Constitution exists as it is.

7) New Business:

1. Orchard Ridge Campus Senate Council Recommendation regarding the registration process. This recommendation will be discussed at the Campus Senate meetings and then returned to the College Senate for further discussion.

2. The College Planning Council Report was tabled until next month.

8) Standing Committees

- Curriculum Committee/R. Spainhour – The Curriculum Committee will distribute a memo requesting that faculty communicate with Vice Chancellor Keith in order to inform him of how many courses will be changing their prerequisites.
- Curriculum Review/R. Powell – Janet Peart reported for R. Powell that 6 programs and 2 disciplines were reviewed in 2001–2002 and that there are 12 programs scheduled to be reviewed in 2002–2003.
- SOAC/P. O’Connor – The upcoming book talks will earn SDUs for assessment. A general conference session is placed for December 6.
- Diversity/S. Blackman – The College–Wide Diversity Committee held its first meeting last week. We are in the process of developing an Annual Work Plan and making plans for this year.
- TLTR/D. Niemer – One TLTR is scheduled for November. There is no TLTR in December.

D. Rowe introduced a new item.

Motion: To investigate the discrepancy with our residency policies. Seconded.

Discussion:: Colleague software cannot check dates. **Motion failed.**

9) Ad Hoc Committees/Chairs:

- General Education Attributes/N. Ruehs – no report
- Student Life Committee/J. Berry – report given at the beginning of today’s meeting.

10) Administration/R. Thompson, Chancellor:

The Chancellor’s report on Oakland Community College’s celebration of its five–year plan was delayed until next month due to the length of today’s meeting.

Mr. Thompson introduced Catherine Rush, OCC’s new Chief Human Resources Officer.

11) Community Comments:

Auburn Hills – no report

Highland Lakes – no report

Orchard Ridge – no report

Royal Oak/Southfield – no report

12) Adjournment:

Meeting adjourned: 4:40 p.m.

Respectfully submitted,

Marilynn Kokoszka, Secretary

Patricia J. Funtik, Recording Secretary