



2002-2003 COLLEGE ACADEMIC SENATE
MINUTES OF APRIL 24, 2003
Auburn Hills Campus

The College Academic Senate was called to order at 3:25 p.m. by Chair Gerry Faye. The following individuals were present:

Auburn Hills:	S. Blackman, H. Broesamle, B. Catherino, L. Glenn, B. Konopka, S. Miller, R. Muro, P. O'Connor, J. Pardon, M. Ston, Libby Clements (student), Melanie Coyl (student)
Guests:	K. Ball, B. Powell, G. Rockind, A. Rungta
District Office:	M Kirsten-Hart, R. Thompson
Guests:	A. Hillberry, B. Montgomery, B. Newby
Highland Lakes:	D. Fiems, S. Hanna, C. Maze, G. May, K. Robinson, R. Spainhour
Guests:	K. Van Buren
Orchard Ridge:	J. Berry, J. Brown, E. Callaghan, G. Faye, M. Kokoszka, U. Nwagwu (student)
Guests:	N. Valenti, T. Walter M. Khirallah, B. Stanbrough
Royal Oak/Southfield	D. Bartleman, J. Eichold, R. Koblin, M.K. Lawless, K. Lorencz, D. Niemer, S. Reif, D. Rowe, M. Smydra
Guests:	G. Bryan, L. Crews, I. Thomas, M. Vollbach

2) Acceptance of Agenda:

MOTION: To accept the agenda as written. Seconded, passed.

3) Approval of Minutes:

MOTION: To approve the minutes of March 28, 2003 as written. Seconded, passed.

4) Leadership:

No formal report was made.

5) Presentation:

There were no presentations.

6) Old Business:

Deans Search Guidelines:

Dennis Fiems took the floor and stated since George Keith was absent, it was unfair to respond to George Keith's memo he wrote regarding the dean's selection process.

MOTION: To table this discussion until the College Senate meeting in June. Seconded, passed.

7) New Business:

TMC, SOAC, CASSC: Their Relationship to Academic Senate

TMC: George Keith gives the following rationale for having the TMC a standing committee of the Academic Senate.

"Because the TMC was the child of an administrative transformational plan, it has stood outside the stream of full academic deliberation and was to some measure viewed as such, under the general control of administration. Because academic technologies are now truly imbedded in our academic delivery systems, it now appears that more than ever the TMC needs the full endorsement of the academic community. That best can occur if the TMC serves as a standing committee of the College Senate."

George Keith recommended the following committee structure under College Senate:

Membership:

- Three representatives from each campus, one of who is a dean
- Chair to be elected from their ranks by representative membership
- One representative appointed by IT from IT
- Administration support (e.g., clerical assistance) to be provided
- Teaching Learning Technology Roundtable facilitator to be elected from the ranks by the representative membership

Compensation:

- The committee chair will receive 4 ICH for fall and winter and 2 ICH in summer I as is current practice for Curriculum, Curriculum Review, and Student Outcomes Assessment Chairs.
- In addition, the TLTR facilitator will receive 4 ICH for fall and winter and 2 ICH for summer I for designing and implementing roundtables.

NOTE: It is not necessary to be a voting member of a Campus Senate in order to sit on the TMC. The CIO and faculty member will serve as co-chairs of the TMC.

MOTION: To table and allow campuses to elect TMC members in May and then return the recommendation to the College Academic Senate June 12, 2003. Seconded, passed.

SOAC: Vice Chancellor George Keith requested a re-endorsement of the Student Outcomes Assessment Committee under the College Senate.

Rationale:

"Academic assessment should remain in the domain of the faculty. The Senate continues as the comprehensive forum for the consideration of academic issues and concerns."

Re-endorsement of SOAC Membership:

- Chair, to be elected by the committee membership
- Three faculty representatives from each campus
- Four deans
- One administrator from the Office of Institutional Effectiveness
- One representative from the Office of Advancement/or Vice Chancellor's Office
- The committee membership will elect one faculty member from each campus to also serve as Campus Assessment Facilitator
- One representative from SCT

Compensation:

- Chair receives 4 ICH for fall and winter and 2 ICH for summer I
- Campus Assessment Facilitators receive 4 ICH for fall and winter and 2 ICH for summer I

NOTE: A description of the facilitator's responsibilities is required and will be submitted when faculty return from break.

MOTION: To send the re-endorsement of SOAC request to campuses in May for their consideration and return it for the June 12, 2003 College Academic Senate meeting. Seconded. Discussion: We are re-endorsing the process of the selection of the members of SOAC. Motion passed.

CASSC: Discussion of CASSC was tabled to the June 12, 2003 College Academic Senate.

College Facilities Committee Update

Vice Chancellor Clarence Brantley presented the report on the activities of the College Facilities Committee. The report highlights the renovations projects the College has undertaken since the 1995 millage was passed. Mr. Brantley mentioned that the College is moving away from renovation toward maintenance on a systematic schedule. One of the tasks of the College-wide Facilities Committee is to review, prioritize, plan and schedule any proposed changes to the College's property. Current plans are to spend 7.5M on maintenance and 7.5M on renovation and repairs over the next 10 years.

Highland Lakes Campus Motions

MOTION: That the College Academic Senate request Marketing and Enrollment Services use student focus groups to look at the printed course schedule and give suggestions for revisions to make it more user friendly and functional.

Discussion: All of us who have contact w/students with regard to mistakes in the schedule. A new set of eyes need to look at the schedule in order to make the schedule clearer. A suggestion was made to have a group of students review the schedule before it is printed. Seconded, passed.

MOTION: The Academic Senate of Oakland Community College recognizes the extraordinary career of Chancellor Richard T. Thompson. No other member of our college community has served in such varied roles as teacher, dean, provost, Vice-Chancellor, counselor and Chancellor. He has done so with civility, dignity, great professionalism, and dedication to the values of the institution that he has helped to shape from such a variety of perspectives.

In addition, no other Chancellor has been more committed to the principle of shared governance as is embodied in the Academic Senate. Sometimes a member and at other times as an officer of the Senate or as Chancellor, Richard Thompson has fostered and supported open dialog and genuine participation in decision-making at every level of the College. He has always championed the active role of the Academic Senate in the life of this college.

Therefore, we acknowledge the retirement of our good friend with wishes of hope for his future and cheer him on in his pursuits, but we do so with the sense of sadness that exists when a good friend retires. We can only hope that he has shown the way for others to follow.

Seconded, passed.

Election of Officers:

Nominations for Chair: Gerry Faye

MOTION: To close nominations. Seconded, passed.

Nominations for Vice Chair: Mary Ston

MOTION: To close nominations. Seconded, passed.

Nominations for Secretary: Deborah Niemer, Marilynn Kokoszka, Gail Bryan

MOTION: To close nominations. Seconded, passed.

Reminder: Only newly elected members can vote.

Gail Bryan won the paper ballot vote for Secretary.

8) Standing Committees

Curriculum/Ron Spainhour

MOTION: to accept the consent agenda. Seconded, passed.

Mary Kay Lawless will Chair the Curriculum Committee beginning next year.

Karen Robinson spoke on behalf of the Highland Lakes Campus Senate thanking Ron Spainhour for his dedication and commitment to the College and his work with the Curriculum Committee and the Academic Senate.

Curriculum Review/Robert Powell

Phone PASS, a computerized test students take over the telephone, will replace the Speak Test for ESL students. A computerized test they take over the phone. Test results are given within 24 hours.

A sentence in the CRC report will be corrected as follows:

"Compared to F1 students who must take the ESL sequence of classes, foreign born students may be ~~3rd or 4th generations~~ 3 or 4 years where English is not spoken in the home."

SOAC/Patrick O'Connor

Friday May 9th is the next SOAC meeting.

Note: 75 faculty members have not yet received assessment training. SOAC Chair, Patrick O'Connor, was asked to come up with some training for this spring. There is an immediate need for an alternative to the book reviews. ACTION: Chancellor Thompson will carry this problem forward to Vice Chancellor George Keith.

College-Wide Diversity/Sharon Blackman

The College-Wide Cultural Diversity Week was successful. Please support activities and get involved. Encourage colleagues to participate in the various diversity activities.

TLTR/Deborah Niemer

Tomorrow's TLTR at Royal Oak covers such topics as wireless classrooms, language labs and virtual anatomy models.

9) Ad Hoc Committees

General Education/Noreen Ruehs

No Report

Student Life/James Berry

No Report

10) Administration

Chancellor Thompson spoke of the changes we'll be facing with our next visit with the Higher Learning Commission (NCA) in 2008. The recent focus visit determined that OCC is weak in articulation, coordination of and documentation of plans. We have not documented relationships or outcomes. There is no evidence of feedback into the system. Assessment is a concern. He reminded faculty that they are responsible for assessment.

The Higher Learning Commission (NCA) is moving away from the "checkoff – type" Mission Statement towards an active, more future oriented system. The criteria they will use are active, not descriptive; shifting from process to behaviors; shifting from independence to interdependence. Chancellor Thompson is confident that OCC is well positioned to move forward.

The State Legislature recently gave the task of providing Adult Basic Education to community colleges with 75% less funding. OCC will expand GED, ESL and adult literacy. We will not duplicate what is being offered in the high schools and, we will not cover the entire state.

11) Community Comments

New Campus Academic Senate members were introduced.

Vice Chancellor Brantley was asked to make sure that the candidates for Chancellor meet with all campuses.

12) Adjournment

Meeting adjourned: 4:55 p.m.

Respectfully submitted,

Marilynn Kokoszka, Secretary

Patricia J. Funtik, Recording Secretary