



2004-2005 COLLEGE ACADEMIC SENATE
MINUTES OF APRIL 28, 2005
Auburn Hills Campus

The College Academic Senate was called to order at 3:35 p.m. by Chair Gerry Faye. The following individuals were present:

Auburn Hills:	R. Bowden, H. Broesamle, L. Glenn, B. Konopka, R. Muro, G. Rockind, R. Ston
Guests:	K. Ball, T. Boozer, J. Brown- Williams, B. Catherino, S. Dry, S. Fine, M. Kersten-Hart, C. Kurzer, P. O'Connor, B. Meyers, G. Mays, A. Racka, S. Subbarao
Students:	T. Hutholm, S. M-Parini
District Office:	
Guests:	L. Appelt, B. Beitler, G. Haw, L. Nadlicki, M. Spangler
Highland Lakes:	J. Dunphy, J. Harper, G. Harris, G. Keith, C. Mathews, B. Montgomery
Guests:	B. Dubin, D. Fiems, S. Fiems, B. Griggs, S. Hanna, V. Kroll, J. Lobert, C. Maze, M. Petrack, K. Robinson, M. Ston, G. May
Orchard Ridge:	J. Cheyne, T. Cremeans, L. Mastin
Guests:	J. Berry, R. Brown, G. Faye, M. Kokoszka, K. Lichtenberg, M. A. McGee, D. Schmeichel, N. Valenti, B. Zemke
Royal Oak/Southfield:	S. Dyer, M. Pergeau, D. Rhodes, L. Roberts
Guests:	D. Bartleman, L. Crews, L. Linden, S. Linden, D. McRoberts, R. Nagler, D. Rowe, M. Vollbach C. Benson, J. Matteson, A. Sargeant

2) Acceptance of Agenda:

MOTION: To accept the agenda as written. Seconded, passed.

3) Approval of Minutes:

MOTION: To approve the minutes of March 24, 2005 as written. Seconded, passed.

4) Leadership:

Gerry Faye reported that Senate Leadership has discussed the lack of “shared governance” at OCC. Students should be put “first;” however, administrative ranks are padded at the cost of academic programs. Seven technology positions were filled by money budgeted by SCT but there hasn’t been any increase in the number of faculty positions. OCC is led to believe in globalization while an administrator denies a faculty presenter the cost of making a presentation in Vancouver at an event sponsored by an American organization. During the last two years the College has not been operating as an entity – there are four campuses and a District Office functioning on its own. Meetings are held when faculty are not available. There are very few new programs at OCC. Those that serve on the Chancellor’s Advisory Council are only involved in the intricacies of the institution. He commended the faculty and staff that work without compensation.

5) College Senate Elections for the 2005-06 Academic Year

Reminder: Only newly elected council members for 2005-06 can vote in the election.

Nominations for Chair: Gerry Faye – withdrew; Mary Ann McGee

MOTION: To close nominations and approve by acclamation. Seconded, passed.

Nominations for Vice Chair: Mike Vollbach

MOTION: To close nominations and approve by acclamation. Seconded, passed.

Nominations for Secretary: Karen Robinson; Nick Valenti

Ballots were distributed and Karen Robinson was elected.

- Chancellor’s Advisory Council Representatives
Three faculty representatives are elected to serve on the Chancellor’s Advisory Council. Last year the Senate endorsed the Senate Chair to serve on the council along with two other elected faculty representatives.

MOTION: To allow any faculty member to put his/her name forward to be elected to serve on the Chancellor’s Advisory Council.

A friendly amendment was made that self-nomination by faculty members would be made via e-mail and they would be elected by the College Academic Senate Council.

Discussion followed: The amendment was clarified that nominations would come from the faculty at large. It was also recommended that the faculty elected would attend the Senate Council meetings.

The motion was seconded and passed.

The Senate gave the task of determining the voting process to next year's Senate Leadership.

6) Presentations:

There were no presentations.

7) Old Business:

- Motion Regarding Early Intervention Strategies

Karen Robinson presented the following motion from the HL Campus Council:

MOTION: That the College Academic Senate develop a list of early intervention strategies to be distributed to all faculty for support of students in their classes.

Discussion followed. The purpose of the motion is to try to help students before they receive an academic hold letter from the College. The Senate discussed the process and it was recommended that each campus develop a list of strategies as they see fit for their campus culture. Mike Vollbach volunteered to coordinate the ideas received from the campuses, and the information would be posted on a website. Adjunct instructors should be included in the process as well.

The motion was seconded and passed.

- TMC Mission Statement

Gladys Rockind distributed a copy of the TMC Vision/Mission Statement. The mission statement has been reviewed by the Campus Senates, and Senate Leadership made a couple of minor changes.

MOTION: To adopt the Technology Management Committee of Oakland Community College Vision/Mission Statement. (Note: the typo in the Vision/Mission Statement will be fixed – “it” changed to “its”). Seconded, passed.

- Motion Regarding SAGE

Pat O'Connor reported that the motion regarding SAGE was already sent to the Campus Senates. SOAC is requesting this motion so that the results of the assessment can be analyzed and distributed in the same academic year the assessment is given.

MOTION: That the General Education Assessment Program known as SAGE be conducted during the Fall Semester of the 2005-06 academic year. Seconded, passed.

8) New Business:

- Motion Regarding Measuring the Technology Attribute

Pat O'Connor presented the following motion from SOAC:

MOTION: That the 2005-06 SAGE activity focus on the General Education attribute of "Being technologically and scientifically literate."

Discussion followed. The purpose of the motion is to measure students' technological and scientific ability. More information will be available at the May Campus Senate meetings.

MOTION: To lodge the motion stated above and send back to the Campus Senates for discussion at their May meetings. Seconded, passed.

- Motion on Prerequisites

Karen Robinson presented the following motion from the HL Campus Senate:

REQUEST: Since prerequisites are fundamental to upholding the Academic Integrity of our programs and courses and are critical for student success and retention, the Highland Lakes Senate Council requests that the College Academic Senate encourage disciplines to review their prerequisite decisions.

Suggested Forums for Such Faculty-Led Discussions:

- **Staff Development Day**
- **Fall Discipline Day**

Discussion followed: Campus Senate Chairs have contacted the faculty at their campuses regarding the removal of prerequisites. However, further discussions are needed.

MOTION: To lodge the motion stated above and send back to the Campus Senates for discussion at their May meetings. Seconded, passed.

- Courses with Content that Crosses Two Disciplines

Karen Robinson presented the following motion from the HL Campus Senate:

MOTION: That the Curriculum Committee develop an approval process for courses with content that crosses two disciplines.

Discussion followed. The purpose of the motion is to make the Curriculum Committee approval process more sensitive to courses that cross two disciplines.

MOTION: To lodge the motion stated above and send back to the Campus Senates for discussion at their May meetings. Seconded, passed.

- The Right Start Project

Lane Glenn described the OCC – Auburn Hills “Right Start” Project 2005-06. Faculty and staff would work with late starting students to improve completion rates, grades, retention, improve/increase use of facilities at non-peak times, and decrease “Add-a-Seat” approvals for targeted courses. The draft report included the following information: Participants; Overview; Goals of the “Right Start” Project; Description of Project; Student Support Services; Additional Strategies; and Outcomes Assessment. The pilot project would begin fall 2005 at the Auburn Hills campus. Lane Glenn made a request to send feedback to him or Meg Costello-Lambert at the AH Campus.

The Senate asked questions regarding the pilot project. The report was presented as information only because a process needs to be established and the intent of the project is to “learn as we go along.”

MOTION: Request that Administration not implement the “Right Start Project” until the Senate has had adequate time to review, ask questions and move forward to approve. Seconded, passed.

The intent of the motion is to discuss the project at the May Campus Senate meetings.

9) Standing Committees:

- *Curriculum/Mary Kay Lawless*
Terry Cremeans reported that there was no report.
- *Curriculum Review/Gail Mays*
Gail Mays reported that the committee met twice in April and they have identified 10 programs to review next year. A subcommittee will meet over the summer to streamline the curriculum review process.
- *Student Outcomes Assessment/Patrick O’Connor*
Pat O’Connor reported that the SOAC Report for April, 2005 was on the back of the paper with the motions, and it was sent out via e-mail.
- *Diversity/Sharon Blackman*
No report.
- *TMC/Gladys Rockind*
Gladys Rockind reported the following:

- Technology Forums will be held at all the campuses on May 13th and everyone was encouraged to attend. Information from the forums will be incorporated into the Academic Technology Plan and used to plan distance learning for the future.
- The last TLTR of the year will be held on May 27th. The event will provide demonstrations of the primary assistive technologies available to students and staff, and ways to incorporate into the classroom.

10) Ad Hoc Committees:

- *Student Life/Lane Glenn*
Lane Glenn reported that the Student Life Committee has started the fundable proposals process. Preference will be given to projects that encourage *Service Learning* and/or *Leadership Development* opportunities for students; or projects that promote student development and engagement in the campus *Environment*. The information packet for 2005-06 will be sent out via e-mail.
- *General Education/Rick Bowden*
No report.

11) Administration:

Chancellor Spangler reported the following:

- There will be a scholarship dinner to raise scholarship money on Thursday, May 5th.
- The second phase of the Strategic Planning Task Forces has started.
- The following tools have been used to help OCC measure progress:
 - *CCSSE
 - *Institutional Dashboard
 - *Student Learning Outcomes Assessment
 - *CC Benefits, Inc. will provide a web-based series of tools to assist community colleges in making strategic decisions. The program can provide information on course offerings needed today and 15 years into the future based on changes in industry. Training sessions will be provided in mid-May to show how to use the data base. Anyone interested in attending the training session should e-mail the Chancellor.

12) Community Comments:

- The Diversity Committees on the campuses and District Office were commended for the wonderful activities they planned during the month of April to celebrate Diversity month. Dance showcase, games, book and video discussions, potlucks and lunches, and a visit to the Jewish Holocaust were some of the events mentioned.
- Jose Garcia-Leon (pianist) will perform at the Smith Theatre on Saturday, April 30th at 7:30 p.m. The event is free to all that attend.
- Gheretta Harris reported that the new copiers will be arriving the end of May or first of June. There will be trainers available at all the copy center locations for two days to provide general instruction when the machines arrive, and the instruction will be repeated in the fall semester. There were questions regarding the number of copiers ordered, speed, quality and repair. Staff will be consulted as to the times the trainers

are needed because a lot of the faculty will not be teaching during the training time in the spring.

13) Adjournment:

Meeting adjourned: 4:55 p.m.

Respectfully submitted,

Nick Valenti, Secretary

Nancy K. Szabo, Recording Secretary