



OAKLAND
COMMUNITY
COLLEGE

2005-2006 COLLEGE ACADEMIC SENATE
MINUTES OF June 22, 2006
Royal Oak Campus

The College Academic Senate was called to order at 3:15 p.m. by Chair Mary Ann McGee. The following individuals were present:

Auburn Hills:	T. Boozer, S. Dry, P. Hale, B. Konopka, G. Mays, R. Ston, D. Adams
Guests:	L. Glenn, A. Paramo-Dionne, G. Rockind
District Office:	G. Haw, M. Spangler
Guests:	T. Harris, A. Hillberry, B. Montgomery, M. A. Sheble,
Highland Lakes:	E. Fett, D. Fiems, S. Fiems, S. Hanna, M. Petrack, K. Robinson, M. Ston, G. May
Guests:	N. Boulos, V. Kloosterhouse
Orchard Ridge:	M. Kokoszka, D. Levinson, M. A. McGee, M. Pergeau, N. Valenti, J. Shadko
Guests:	J. Berry, T. Ingram, K. Lichtenberg
Royal Oak/Southfield:	T. Hendricks, D. Johnson-Bignotti, M. K. Lawless, S. Linden, R. Nagler, D. Rowe, A. Sargeant, M. Vollbach
Guests:	M. Abuhassabu, C. Benson, D. Kauffman, S. Larson, K. Lorencz, D. Niemer, S. Reif, B. Sadecki, C. Sanford-Brown, B. Stanbrough, T. Wangler

2) Acceptance of Agenda:

MOTION: To add “Academic Planning Committee Report” under Old Business. Seconded, passed.

MOTION: To accept the agenda as amended. Seconded, passed.

3) Approval of Minutes:

MOTION: To approve the minutes of May 25, 2006 as written. Seconded, passed

4) Leadership:

Chair Mary Ann McGee acknowledged the Standing Committee Chairs, Campus Senate Chairs and Senate Leadership for their hard work in the committees during the 2005-06 academic year.

5) Presentation:

- Student Life Committee

An ad hoc committee consisting of Shelly Larson, Alicia Paramo-Dionne and Roger Steele has been working on a pilot for Student Leadership at OCC.

Alicia Paramo-Dionne and Shelly Larson presented a slide show on “Student Leadership” which highlighted the following:

- Why Student Leadership?
 1. Engaged students succeed
 2. Employers are looking for soft skills
 3. Perception of the college improves
- What is the Student Leadership Program?
- How the Student Leadership Program is evolving at OCC
- Visit to PIMA Community College
 - Fact finding mission to an institution that directly mirrors OCC
- Potential Student Leadership Program – Develop a basic model at three different levels:
 1. Leadership Credential
 2. Leadership Affidavit
 3. Leadership Medallion
- The Student Leadership Point System
 - Credit classes
 - Student Life Workshops
 - Participation in Student Group/Club
 - Leadership related conferences
- Leadership Courses – Currently offered at over 1,000 community colleges
Course Topics:
 - Leadership theories
 - Student journal
 - Team Building, etc.
- Significant Challenges and Next Steps
 - Program Development
 - Workshop Development
 - Budget
 - Pilot in Winter 2007

The CAS was asked to send their input/ideas to Shelly or Alicia. In order for the program to be successful, the campuses need to support and promote the program.

6) Old Business:

- Draft of the General Education Committee’s Proposal
MOTION: To move as a committee of the whole for discussion. Seconded, passed.

The CAS discussed the motions presented by the Highland Lakes, Orchard Ridge and Southeast Campus Councils regarding the General Education Committee’s Proposal.

MOTION: To dissolve the committee as a whole to vote on the motions. Seconded, passed.

Mary Ston presented the following motion from the Highland Lakes Campus Council:

MOTION: That the Highland Lakes Senate Council endorses the Proposed Protocols for Evaluating Attributes.

The “Proposed Protocols for Evaluating Attributes” were discussed as follows:

- The protocols are intended to be a framework for discussion.
- There are direct or indirect measures for all the courses.
- Faculty have to be willing to develop the means of assessment.
- Attributes need to be filtered throughout the courses.

A friendly amendment was made to change the Proposed Protocols for Evaluating Attributes as follows:

- 1. The attribute must be measurable by multiple means.**
~~▪ Must be measurable by direct means~~
 ▪ ~~Should be measurable by indirect means~~
- 2. The attribute must have the broadest curriculum impact. e.g., the greatest number of courses in the general education distribution; e.g., the greatest number of courses in the general curriculum**
- 3. The attribute must have the broadest impact in terms of transfer of skills, e.g., to upper-division education, to work, to life skills**
- 4. The attribute must have the broadest impact in terms of total students**

The amended motion was seconded and passed.

Marilynn Kokoszka presented the following motion from the OR Campus Council:

MOTION: The Orchard Ridge Academic Senate Council moves that no more than five attributes be identified with three held commonly by the college and two others with special discipline determination.

A friendly amendment was made to the motion as follows:

MOTION: The Orchard Ridge Academic Senate Council moves that no more than five attributes be identified with some held commonly by the college and up to two others with special discipline determination. Seconded.

Discussion followed:

- The motion is not clarified enough.

- This is another option to add to the proposed list.
- Attributes would be assessed by disciplines and reviewed by SOAC.
- Too much responsibility is placed on SOAC.

The motion as amended failed.

Mike Vollbach presented the following motion from the Southeast Campus Council:

MOTION: That Proposal I be supported and put forward on a ballot, with other proposals, for voting not just a talking point:

Proposal I

- **Effective Communication**
- **Critical Thinking**
- **Information Literacy**
- **Global Responsibility**

Discussion followed:

- Whenever a ballot is developed, Proposal I would be added to the ballot with the other proposals.
- It was clarified that the proposals are “talking points.”
- It is too soon to determine what should be on the ballot.
- Dialogue needs to occur in the fall on the campuses, in forums, and at Staff Development Day.

A friendly amendment was made that Proposal I be included in the list of other proposals. Seconded, passed.

Mike Vollbach presented the following motion from the Southeast Campus Council:

MOTION: Convene a college-wide committee to prepare the discussion for staff development day on campuses in the Fall. Seconded, passed.

George Keith reported that the Vice Chancellor’s Office will meet with the Deans and Senate Leadership to discuss the agenda for Staff Development Day.

- Textbook Ad Hoc Committee Report

Mary Ston presented the following motion from the Highland Lakes Campus Council:

MOTION: That the recommendations from the Textbook *Ad Hoc* Committee Report be presented to all faculty at the fall Staff Development Day.

Discussion followed: The document is on the blackboard site. The document recommends alternative strategies for getting textbook information to students.

The motion was seconded and passed.

- Academic Planning Committee Report
Gordon May presented a “Friendly Discussion Item to Support the College Academic Master Plan” as follows:

On behalf of Strategic Planning Task Force 5.1.2 (Global Topics and Components), I offer the following statement:

Oakland Community College should provide educational experiences that enable students to gain a global perspective through existing curricula and in the development of new curricula and program activities.

Shawn Dry, representative of the Academic Planning Committee, accepted the discussion item and he will ask the committee to include this item in the report. A student reported that Oaxaca and Salzburg are two different global experiences that OCC provides.

7) New Business:

- Election for CAC Representatives to the Chancellor’s Advisory Council

Mary Ann McGee reported that there are two open seats for faculty to serve on the Chancellor’s Advisory Council and three faculty members have expressed interest in serving: Jim Halleman, Tahir Khan, and Jayne Lobert. The voting members for 2005-06 were asked to vote by ballot for two members. Tahir Khan and Jayne Lobert were elected.

- Resolution Honoring Dr. Keith on his Retirement

Mary Ann McGee read a resolution honoring Dr. Keith on his Retirement:

RESOLVED, that the College Academic Senate recognize his lifetime contributions to the causes of Teaching and Learning and his commitment to the work of the Academic Senate and be it

FURTHER RESOLVED, that the Senate expresses its deep appreciation and gratitude for his many years of service

The resolution was seconded and passed.

8) Standing Committees:

- *Academic Planning/Jayne Lobert*
Report available on distribution table.
- *Curriculum/Mary Kay Lawless*
MOTION: To accept the Consent Agenda. Seconded, passed.

Mary Kay reported the following:

- She thanked the committee for their hard work.

- The committee is working on putting the information online so corrections can be made electronically.
 - September and October are good months to bring forward changes.
- *Curriculum Review/Gail Mays*
Gail Mays reported that CRC completed seven reviews in 2005-06 using the revised Self-Study process. The “Curriculum Review Committee Annual Report to the College Academic Senate” is available on the distribution table.
 - *Student Outcomes Assessment/Vicki Kloosterhouse*
Vicki Kloosterhouse clarified that the role of out-of-classroom faculty with regard to assessment and SOAC parallel that of the general education faculty. In this way, they join their colleagues in developing and defining general education learning outcomes for the students at OCC. They will also work with the general education faculty to measure student success in these areas and develop action plans to address any concerns and to enhance student learning. Faculty from the IIC, Counseling and LRC are writing outcomes for their courses; it is not SOAC’s intention to assess the services provided in those areas. She also reported that the “SOAC End of the Year Report for 2005-06” was available on the distribution table, and she thanked everyone that served on the committee for their hard work.
 - *Diversity/Lloyd Crews*
Bev Stanbrough reported that the end of the year report was available on Infomart. She encouraged those present to participate in campus and college-wide diversity events.
 - *TMC/Gladys Rockind*
Gladys Rockind reported that the TMC Retreat for Planning is scheduled for Friday, June 23rd from 9:00 a.m. – 12:00 noon. The end of the year report will be sent to the Senate Chairs when completed.
 - *College Administrative Services Council/M. Vollbach*
Cathy Rush reported that CASC reviewed health and safety reports, procedures for handling college property and they discussed a data management system.

9) Ad Hoc Committees:

- *Student Life/J.J. Berry*
No additional report.
- *General Education Attributes/Mike Vollbach*
The Senate thanked Mike Vollbach and the committee for their work on the GE attributes.
- *Higher Learning Commission/Mary Ann McGee*
No report.
- *On-line Distance Education/Gladys Rockind*
Gladys Rockind reported that distance learning has been growing exponentially at Oakland Community College without a plan. The committee’s goal is to create a plan for

the future of distance learning at OCC to assure the availability/continuity of this modality. In order to help create a Campus Plan (vision for on-line education at their campus), she provided a list of topics for the Campus Senates to discuss at their September Campus Senate meetings.

- *Textbook/Mary Ann McGee*

MOTION: To sunset the Ad Hoc Textbook Committee. Seconded, passed.

10) Administration:

Mary Spangler reported the following:

- She has been working at the state level regarding the funding formula to ensure that OCC doesn't get short-changed.
- At the national level, OCC has received word that we are in line to receive two special appropriations for emerging sectors and for international initiatives. The specific amounts have not been finalized, but she anticipates the total amount will be in the high six-figure area.
- The college will be hosting and brokering an educational consortium of 8 community colleges.

11) Community Comments:

- Andy Hillberry announced that IT is working on providing wireless access for students at OR Campus in the Rathskeller. This is a pilot program for the summer and fall semesters. Other campuses will be included in the winter semester.
- Barb Konopka thanked Dave Adams for serving as Interim President. She also welcomed Dr. Patricia Dolly as the new President of AH Campus, and she is glad the campus can move forward.

12) Adjournment:

Meeting adjourned: 4:50 p.m.

Respectfully submitted,

Karen Robinson, Secretary

Nancy K. Szabo, Recording Secretary