

Oakland Community College

2010-2011 COLLEGE ACADEMIC SENATE
MINUTES OF April 28, 2011
Highland Lakes Campus

The College Academic Senate was called to order at 3:20 p.m. by Chair Mary Ann McGee. The following individuals were present:

Auburn Hills:	R. Andersen, C. Decker, S. Dry, J. Farrah, P. Hale, B. Konopka, J. Mousty, H. Tanaka, K. Tiell
Guests:	N. Dawson, M. Fether-Samtouni, L. Huber, W. Isanhart, M. Kersten-Hart, T. Khan, W. Lloyd, N. Showers
District Office:	G. Harris, L. Nadlicki, M. Schmidt, N. Szabo
Guests:	C. Drummond, R. Holcomb, S. Miller, A. Powell, L. Redmond, C. Tanner
Highland Lakes:	V. Emanoil, E. Fett, S. Henke, C. Maze, K. Robinson, G. May
Guests:	D. Baker, N. Boulos, R. Lamphear
Orchard Ridge:	T. Baracco, A. Frank, M. Kokoszka, M. A. McGee, D. Nowak, C. Nykamp, L. Roberts, J. Shadko
Guests:	T. Broeckel, R. Brown, S. Dyer, D. Jennings, R. Long, V. McNiff, I. Nandi, L. Nemitz, M. J. Schuster, T. Walter, M. Worthy, R. Wright, C. Ziolk
Students:	D. Johnson, K. Malkina
Royal Oak/Southfield:	E. Abbey, S. Jackson, C. Neely, B. Stanbrough
Guests:	S. Charlesbois, J. Jensen, D. Johnson-Bignotti, Y. Hargrove, S. Labadie, M. K. Lawless, K. Lee, J. Matteson, V. Merriwether, D. Niemer, H. Othman, C. Sanford-Brown

2) Acceptance of Agenda:

MOTION: To accept the agenda as written. Seconded, passed.

3) Approval of Minutes:

MOTION: To approve the minutes of March 24, 2011 as written. Seconded, passed.

4) Leadership:

- Chair Mary Ann McGee welcomed those in attendance to the final CAS meeting of the semester. There are two more Senate meetings scheduled this academic year; one in May at Southfield Campus, and one in June at Auburn Hills Campus.

She reported that the Senate reviewed a “Proposal to Re-Charge SOAC and CRC” and changes to the curriculum process at last month’s CAS meeting. As a result of the feedback received from the Campus Senates, the processes are still unclear and they will be revisited next academic year so further clarification can be provided. The Senate has not changed the current curriculum process. After the Senate approves the Consent Agenda, the agenda is sent to the Chancellor for final approval. The Chancellor has asked the Vice Chancellor of Academic and Student Affairs to review the curriculum proposals before he signs off on the forms. However, there is a communication piece missing in the process; there needs to be a feedback loop when proposals are not approved by the Vice Chancellor to faculty members initiating the curriculum proposals. There is a meeting scheduled on May 23rd with the Vice Chancellor, Senate Chair, 3 Standing Committee Chairs of the Senate, and others involved in the curriculum process to discuss: curricular process mapping; communication piece; who’s a part of the approval process; and roles and responsibilities.

5) College Senate Elections for the 2011-12 Academic Year

Mary Ann McGee reminded the Senate that only newly elected council members for next academic year can vote in the election.

Nomination for Chair: Mary Ann McGee

MOTION: To close nominations and approve by acclamation. Seconded, passed.

Nomination for Vice-Chair: Shawn Dry

MOTION: To close nominations and approve by acclamation. Seconded, passed.

Nomination for Secretary: Marilyn Kokoszka

MOTION: To close nominations and approve by acclamation. Seconded, passed.

6) Presentation

- Public Commentary for SSSRT Re-Design Recommendations

Mary Ann McGee asked the Senate to comment on the SSSRT re-design recommendations/process:

- A member of CPC reported that their council reviewed the recommendations one by one, came up with ideas and they are being forwarded to CASSC.
- As part of the process, the various areas were asked to complete questions. One of the questions asked the following: “Explain how your department could function college-wide with:
 - a. A 10, 20, or 30 percent reduction in staff
 - b. A 10, 20, or 30 percent reduction in non-personnel resources.”The answers given didn’t actually indicate what could be reduced based on the questions that were asked.
- The process ended up creating “wish lists” instead of answering what is really necessary in order to complete your job.
- A lot of the recommendations were self-serving; they were trying to accomplish their mission.
- When CASSC did not approve a recommendation, there was no reason given.

In summary, several comments were made regarding the process but there wasn’t any discussion on a specific recommendation(s).

7) Old Business:

- Proposed SLRC/CRC Process

Karen Lee reported that at last month’s CAS meeting the campuses were asked to discuss the draft documents outlining the “Proposed SLRC/CRC Process” at their April Campus Senate meetings for adoption/amendments at the April CAS meeting.

Clarification: The recharging of SOAC and CRC is not ready to be voted on today.

MOTION: To adopt the “Proposed SLRC/CRC Process” for next academic year. Seconded, passed.

- Report on Feedback re: “General Education Proposals”

Marilynn Kokoszka reported that the General Education Committee received suggestions from the campuses at Senate Leadership earlier in the month concerning the three Options presented in March for consideration.

Suggestions included:

- Blend Option 1 (Outcomes) with Option 3 (MACRAO) creating Option A (see “Ad Hoc General Education Committee Report” on distribution table)
- Blend Option 1 (Outcomes) with Option 2 (current Distribution List) creating Option B (see “Ad Hoc General Education Committee Report” on distribution table)
- All seemed to dislike the logos
- Another wanted to see schools that we used for our basis (research)

Conclusion:

- That we need to get further reaction
- Sort through the suggestions with a goal of presenting a single option to the Senate.
- To do so we need more people to contribute their ideas to the process.

Marilynn Kokoszka also reported that the ad hoc GE committee is concluding their work unless they are recharged for next academic year. If the committee is to continue, more people are needed to serve.

8) New Business:

- Motion from OR Campus re: Bachelor Degrees
Leslie Roberts presented the following motion on behalf of the OR Campus Senate:

MOTION: To consider removing all prerequisite exemptions currently being granted to bachelor's degree holders.

Discussion followed:

- A motion was passed at Senate a couple of years ago that exempted students with bachelor degrees from taking courses that require pre-requisites. This policy causes problems with: program integrity, academic preparedness and safety.
- HL Campus – one of the academic re-design teams made the same recommendation. It is a disaster when someone is enrolled in a culinary course and doesn't understand the safety issues.
- Will the same consideration be granted to “guest students?”
- Because guest students only apply for one semester, they would have to demonstrate they have taken the pre-requisite through their transcripts. This policy would decrease the number of guest students that attend OCC.
- **Friendly Amendment: Add “College Guest Students” to the motion for Clarification**
- There is a problem in the paralegal program when pre-requisites are exempted. Everyone in that area is in agreement with the motion presented, and Senate is urged to move forward.
- Is there data to support the motion?
- The word “consider” was added to reflect “not demanding.”
- Are we talking about this motion within programs?
- A recommendation was made to send to the campuses for further discussion.

MOTION: To discuss the motion from OR Campus re: Bachelor Degrees at the May Campus Senate meetings for adoption/amendments at the May CAS meeting. Seconded, passed.

Mary Ann McGee asked the Campus Senate Chairs to add this topic to their May agenda and consider questions asked, issues, and what kind of data to look at for a policy change.

9) Standing Committees:

- *Academic Master Plan/Shawn Dry*
 - Shawn Dry reported that CAMP met with IT to review the relationship between Information Technology and strategic and academic planning, and they also met with Facilities representatives to review the relationship between Facilities and strategic and academic planning. A full report will be provided in May that will summarize both conversations.

- *Curriculum/Mary Kay Lawless*

Mary Kay Lawless presented the Consent Agenda:

MOTION: To accept the Consent Agenda. Seconded, passed.

Mary Kay Lawless reported that the committee just finished their big push to meet the catalog deadline. The Senate thanked the Curriculum Committee and Leanne Nadlicki for all their hard work throughout the year.

Mary Kay Lawless highlighted the “Catalog Change Summary/2011-2012 – College Curriculum/Instruction Committee” (Per College Academic Senate Approval from 10-28-10 through 3-24-11) as follows:

- 39 “Minor Course Revisions” were approved
- 2 “Major Course Revisions” were approved
- 9 “New Courses” were approved
- 8 “Minor Program/Certificate Revisions” were approved
- 3 “Major Program/Certificate Revisions” were approved
- 1 “New Program/Certificate” was approved
- 6 “General Education Outcomes” were changed/added to various courses
- 4 “General Education Distribution List Additions” were approved
- Proposals Approved by College Academic Senate but **not** approved by Vice Chancellor/Chancellor – will not be offered and will not appear in the 2011 Catalog
 - 2 New Courses
 - 2 New Certificates of Achievement

Mary Kay Lawless also presented the draft “Course Waiver Form” for the College Prerequisite of Placement into ENG 1510. The waiver is a fast-track procedure through the College Curriculum Committee and it would be in effect: Fall 2011 until catalog deadline – March 2012.

MOTION: To discuss the draft “Course Waiver Form” at the May Campus Senate meetings for adoption/amendments at the May CAS meeting. Seconded, passed.

Mary Kay Lawless reported that the Curriculum Committee is reviewing the online “Curriculum Handbook.” Senate members were encouraged to send comments/suggestions regarding making the handbook more “user friendly” to her.

Additional Curriculum Discussion:

- Mary Kay Lawless verified that the March Consent Agenda was signed by the Vice Chancellor and Chancellor.
- Is rationale submitted when proposals aren’t approved by the Vice Chancellor/Chancellor?
- An additional piece needs to be added to the curriculum process to “close the loop.”
- Dr. Holcomb reported that new ways of presenting courses and programs will be recommended as part of the ART recommendations.
- Is there a cross-walk? There will be a new plan for the curriculum process presented in the fall.

- Note: The new courses and new certificates of achievement that were listed as “not approved by the Vice Chancellor/Chancellor” have all been approved with the exception of the course CMN-2000 Green Construction Administration which will be imbedded into a current course offered. “Green” will be part of the entire program.
- *Curriculum Review Committee /Karen Lee*
No additional report.
- *Student Outcomes Assessment/Robert Lamphear*
Robert Lamphear reported the following information:
 - Faculty Assessment Day was a success; 166 were in attendance
 - Program Assessment Day was also a success; 45 were in attendance
 - The committee discussed the HLC Conference and some of the changes to the reaccreditation process and how it will impact the college.
 - The committee also discussed the “Proposal to Re-Charge SOAC and CRC.”
 - The essay process has been completed and the winner will be announced on Monday.
- *TMC/Judy Matteson*
Judy Matteson reported the following information:
 - Updates
 - CMS RFP
 - Is Out
 - Responses are due back soon
 - Review team gathering 3rd week of May
 - Faculty Showcase
 - Huge success!!!
 - Thank you!!!
 - Current Projects
 - Correlating ATP (Academic Technology Plan) and the technology needs with CAMP (College Academic Master Plan)
 - Meeting tomorrow to see what needs to be updated

10) Ad Hoc Committees:

- *General Education Outcomes/*
No additional report.

11) Administration:

- Vice Chancellor Holcomb reported the following:
 - AtD (Achieving the Dream) – The core teams are working on strategies and how to move forward. The teams consist of individuals across the campuses. The data teams have submitted initial plans to AtD and they have responded to us with reconsiderations. The teams are looking at the following groups and ways our policies have affected them adversely: Developmental Ed; Developmental Math; ESL; High Touch (0-3 weeks) and Special Populations. Our charge is to define student success for these individuals. We are also looking at data sets and how well we are actually serving students. IR analysts have provided data, information and tremendous follow-up. The current initiatives are interrelated with the Strategic Plan.

- Academic Re-design Team (ART) – The Campus Presidents and Vice Chancellor have been reviewing the recommendations from the four cornerstones: Health; Technology; BIS/Business/Human Services; and Liberal Arts. The group is working on combining some recommendations that overlap into one recommendation. They are also looking at programs in a manner that will be beneficial to the institution. There is one more 2-hour meeting planned to finalize the recommendations before they are presented to CASSC. The finalized information will be presented in the same format as the SSSRT recommendations. There will be a “comment button” available on Infomart; comments can be made or questions can be asked and they will be forwarded to the next group. The ART recommendations will be ready to be reviewed by Senate at the May meeting. He thanked Sharon Miller and her staff for hosting a reception for the redesign team. Donations for food and giveaways were received for the event.
- Higher Learning Commission (HLC) – New policies are coming from the Federal Government regarding the Carnegie Model. The institution will need to define every type of class situation and how we meet Carnegie hours; we will need to be consistent in the way this is applied. More information will be provided when available.
- He encouraged the faculty to “Have a Great Summer!”

12) Community Comments:

- Gordon May reported that he attend FAD and PAD; both events were done really well and he encouraged participation for next year.
- He also announced that Velma Jones was recently awarded a “Distinguished Phi Theta Kappa Advisor Award.”
- Sharon Miller commended the Graphic Services Department for their hard work on the catalog.
- Jahquan Hawkins announced that the “3rd Annual Student Life Leadership Summit” will be held on Friday, May 6, 2011 from 8:30 a.m. – 3:00 p.m. at the AH Campus. The topic will be: “Learn Today, Lead Tomorrow.”
- Eric Abbey announced and welcomed the new RO/SF Senators and student representatives to Senate for next academic year.
- Mary Ann McGee announced that the ART recommendations will be reviewed at the May CAS meeting. She thanked all those for their hard work and commitment to Senate this year.

13) Adjournment:

Meeting adjourned: 4:25 p.m.

Respectfully submitted,

Marilynn F. Kokoszka, Secretary

Nancy K. Szabo, Recording Secretary

COLLEGE CURRICULUM / INSTRUCTION COMMITTEE
Academic Senate Consent Agenda
April 28, 2011
Orchard Ridge Campus

NEW COURSES

1. **MST-2351 Externship I.** This is a 1-credit course with a Group "B" Classification (25 students). Pre- or Corequisite: MST-1000, MST-1250; or consent of program coordinator. There is a \$10 course fee. Target date for first offering is Summer 2011. Course description:

"This course begins the student's practical experience in therapeutic massage. During this course the student will accumulate a specified number of hours of hands-on experience at pre-arranged, supervised sites. This course is designed to give the students an initial experience in the program clinic and affiliate sites and address proper documentation of massage sessions. See the course syllabus for required practical hours. Course / lab fees."

2. **MST-2352 Externship II.** This is a 1- credit course with a Group "B" Classification (25 students). Prerequisite: MST-2351. There is a \$10 course fee. Target date for first offering is Fall 2011. Course description:

"This course continues the student's practical experience in therapeutic massage at pre-arranged, supervised sites. Students will increase their scope of clientele services by working with populations with special needs at these sites. This course is designed to continue the student's experience in the program clinic and affiliate sites. Applications of assessment and documentation skills into each therapeutic massage session at the on-site clinic are expected. See the course syllabus for required practical hours. Course / lab fees."

3. **MST-2353 Externship III.** This is a 2-credit course with a Group "B" Classification (25 students). Prerequisite: MST-2352. Target date for first offering is Winter 2012. Course description:

"This course completes the student's practical experience in therapeutic massage. During this course emphasis will be placed on accumulating a specified number of hours of hands-on experience at pre-arranged, supervised sites. This course is designed to continue the student's experience in the program clinic and affiliate sites. Students will be expected to apply assessment and documentation skills into each therapeutic massage session at the on-site clinic. Critical thinking will be incorporated in designing an appropriate action plan for client treatment. Appropriate therapeutic techniques taught in previous semester courses will be included in each massage session. See the course syllabus for required practical hours. Course / lab fees."

OTHER BUSINESS

1. 2011 Catalog Change Summary of curriculum proposals passed this year.
2. Proposed fast-track form for waiver of the ENG-1510 placement prerequisite for all college-level courses scheduled to go into effect in the 2012-2013 academic year.

CATALOG CHANGE SUMMARY / 2011 - 2012
COLLEGE CURRICULUM / INSTRUCTION COMMITTEE
(Per College Academic Senate Approval from 10-28-10 through 3-24-11)

MINOR COURSE REVISIONS

1. **ARB-1510 Beginning Arabic I.** Change course description.
2. **ARB-1530 Beginning Arabic II.** Change course description.
3. **ARC-1130 Basic Architectural Design I.** Change prerequisite to: ARC-1000, ARC-1040; or consent of instructor.
4. **ARC-2111 Global Site Development.** Change prerequisite to: ARC-1140, ARC-1500; or consent of instructor.
5. **ARC-2165 Interior Design and Color Theory.** Change prerequisite to: ARC-2050, ARC-2180; or consent of instructor.
6. **ARC-2180 Architectural Design and Development.** Change prerequisite to: ARC-1140, ARC-200, ARC-2110, ARC-2140; or consent of instructor.
7. **ARC-2181 Design Theory.** Change prerequisite to: ARC-2165, ARC-2180; or consent of instructor.
8. **BIO-1530 Introductory Biology: Molecular and Cellular.** Change course title to: **Biology I: Molecular and Cellular.**
9. **BIO-1560 Introductory Biology: Biodiversity and Ecology.** Change course title to: **Biology II: Biodiversity and Ecology.** Add prerequisite: BIO-1511 or BIO-1530 with a "C" or better within the last 5 years. Change course description.
10. **CHI-1510 Beginning Chinese I.** Change course description.
11. **CHI-1530 Beginning Chinese II.** Change course description.
12. **CIS-2454 Web System Development (JSP).** Change course title to "Web System Development (JSP, PHP). Change course description.
13. **CIS-2818 Wireless and Mobile Systems.** Change course title to "Wireless Handheld Application Development." Change course description.

14. **CMN-1100 Introduction to Construction Management.** Change course description.
15. **COM-2403 Communication Arts and Technology Partnership.** Change course title to: **Communication Arts and Technology Internship.** Change course description.
16. **ENG-1700 Reading in Areas of Interest.** Add prerequisite of: Placement into ENG-1510 or higher.
17. **FRE-1510 Beginning French I.** Change course description.
18. **FRE-1530 Beginning French II.** Change course description.
19. **GER-1510 Beginning German I.** Change course description.
20. **GER-1530 Beginning German II.** Change course description.
21. **GLS-2900-2920 Topics in Global Studies.** Change prerequisite to: English Placement Level of ENG-1510 & consent of course instructor or coordinator of GLS program.
22. **GRD-1750 Computer Design I.** Change prerequisite to: GRD-1100 and GRD-1120.
23. **GRD-1850 Digital Illustration I.** Change prerequisite to: GRD-1100 and GRD-1120.
24. **HUM-1900 Introduction to the Film.** Change course title to “**Introduction to Film.**” Add prerequisite: English Placement Level of ENG-1510. Remove notation of “Equivalent: THE-1900 (2007-2008). Change course description.
25. **ITA-1510 Beginning Italian I.** Change course description.
26. **ITA-1530 Beginning Italian II.** Change course description.
27. **JPN-1510 Beginning Japanese I.** Change course description.
28. **JPN-1530 Beginning Japanese II.** Change course description.
29. **MDA-1461 Medical Assisting Practicum I.** Change prerequisite to: MDA-1051, MDA-1140, MDA-1200 and MED-1103 with a “C” or better; and consent of instructor based upon selection criteria specified in the Medical Assisting Student Handbook.

30. **MDA-2460 Medical Assisting Practicum II.** Change prerequisite to: MDA-1053, MDA-1055, MDA-1170, MDA-1461, MDA-1570, MDA-2010, MDA-2380 and MDA-2383 with a “C” or better; and consent of instructor based upon selection criteria specified in the Medical Assisting Student Handbook.
31. **MUS-1710 Oakland Community College Chorale.** Add prerequisite: Consent of instructor. Change course description.
32. **MUS-1720 Oakland Community College Chorale.** Add prerequisite: MUS-1710. Change course description.
33. **MUS-1730 Oakland Community College Chorale.** Add prerequisite: MUS-1720. Change course description.
34. **MUS-1740 Oakland Community College Chorale.** Add prerequisite: MUS-1730. Change course description.
35. **RUS-1510 Beginning Russian I.** Change course description.
36. **RUS-1530 Beginning Russian II.** Change course description.
37. **SPA-1510 Beginning Spanish I.** Change course description.
38. **SPA-1511 Spanish for Medical Personnel I.** Change title to “Spanish for Healthcare Personnel I.” Change course description.
39. **SPA-1530 Beginning Spanish II.** Change course description.

MAJOR COURSE REVISIONS

1. **HLS-1006 International Strategies in Homeland Security.** Decrease the number of credits from 4 to 3.
2. **RSP-2360 Clinical Practice III.** Decrease number of credits from 8 to 6. Change prerequisite to: Acceptance into the program and completion of RSP-2326 & RSP-2350. Change last sentence of course description decreasing the number of supervised clinical experience hours from 32 to 24.

NEW COURSES

1. **CMN-1000 Construction Career Pathways.** This is a 2-credit course with a Group “A” Classification (35 students).
2. **CMN-1250 Construction Applications.** This is a 3-credit course with a Group “B” Classification (25 students). Prerequisite is: CMN-1100 and CMN-1200. There is a \$50 course fee.
3. **CMN-2400 Construction Planning and Scheduling.** This is a 3-credit course with a Group “A” Classification (35 students). Prerequisite: CMN-1500, CMN-1700, and CMN-2100. There is a \$50 course fee.
4. **FFT-2560 Legal Considerations for the Fire Service.** This is a 3-credit course with a Group “A” Classification (35 students).
5. **HLS-1004 Terrorism Analysis.** This is a 3-credit course with a Group “A” Classification (35 students).
6. **PER-1748 Group Exercise.** This is a 1- credit course with a Group “B” Classification (25 students). There is a \$10 course fee.
7. **RSP-2260 Cardiopulmonary Pathophysiology.** This is a 2 credit course with a Group “B” Classification (25 students). Prerequisite: Acceptance into the program and completion of RSP-2230. Corequisite: RSP-2250 or consent of instructor.
8. **RSP-2370 Registry Review Seminar.** This is a 2 credit course with a Group “B” Classification (25 students). Prerequisite: Acceptance into the program and completion of RSP-2326, RSP-2350 or consent of instructor. Corequisite: RSP-2360 or consent of instructor.
9. **SPA-1531 Spanish for Healthcare Personnel II.** This is a 4-credit course with a Group “B” Classification (25 students). Prerequisite: SPA-1511.

MINOR PROGRAM / CERTIFICATE REVISIONS

1. **BAT.ALA Broadcast Arts Technology.** Add COM-2403 to the list of Recommended Electives. Total number of required credits does not change.
2. **FFT.AAS Firefighter Technology.** Add new course FFT-2560 (3-credits) in under “Major Requirements” as an option instead of FFT-1560 Aircraft

Firefighting and Rescue (3-credits). Total number of required credits does not change.

3. **GLS.ALA Global Studies.** Change program description by adding a footnote to clarify that the use of HIS-1510 or HIS-1520 can only be used in either the Major Requirement OR the Required Supportive Courses, but not both. Add two courses to the list of Required Supportive Courses: ANT-2510 (3-cr) and BIO-1512 (3-cr). Add discipline topic courses to the Required Supportive list with reference to the global emphasis of the topic and state the course substitution process to use such courses to fulfill degree requirements.
4. **HPT.APP Hospital Pharmacy Technology.** Change item 2 under Program Admission Procedures. Add “by the end of Winter Semester” to the end of the sentence, showing the deadline for prerequisite completion.
5. **HPT.CT Hospital Pharmacy Technology Certificate:** Change item 2 under Program Admission Procedures. Add “by the end of Winter Semester” to the end of the sentence, showing the deadline for prerequisite completion.
6. **MDA.AAS Medical Assisting.** Change program description. Create separate catalog page for MDA.CT Medical Assisting Certificate program. Remove inactive course, MDA-1580 Intermediate EKG and Arrhythmias (3-cr), from list of recommended electives. Total number of credits does not change.
7. **MDA.CT Medical Assisting Certificate.** Create separate catalog page for certificate program. Change program description to include information regarding new selection process for Practicum courses. Total number of required credits does not change.
8. **MGT.CMP.AAS Construction Management Professional.** Change program description. This change will clarify who is eligible for the block of 22 transfer credits.

MAJOR PROGRAM / CERTIFICATE REVISIONS

1. **ICM.PRE.ALA Pre-International Commerce.** Change program code to **ICM.INT.ALA.** Change program title to “**International Commerce.**” Change heading “General Requirements” to “Major Requirements” with the following courses listed: ECO-2610 Economics I, ECO-2620 Economic II, BUS-1100 Introduction to Business, BUS-2150 Global Business, and 8 credit hours in the same foreign language or if non-native speaker of English: ESL-2520 Writing and Reading for Academic Purposes IV and either ESL-2011

Advanced Oral Communication or ESL-2420 English Grammar and Listening Communication Skills IV. Changes to Required Supportive Courses: Add ACC-1800 Accounting Procedures, replace COM-1600 Fundamentals of Speech with COM-2290 Intercultural Communication. Add Heading “Necessary Requirements for the Liberal Arts Degree” with the following courses listed: ENG-1510 Composition I, ENG-1520 Composition II, Fine Arts/Humanities (non-language course) 3 credits, Math/Science 8 credits, Physical Education 1 credit, Political Science 3 credits, Social Science (non-Economics course) 2-3 credits. Changes to Recommended Electives: Move BUS-1100 to Major Requirements, remove CIS-1500 Introduction to Software Engineering, Add: CIS-2313 E-Business and E-Commerce (4-credits), GEO-1520 World Geography (3-credits), HIS-1520 World Civilization from the Modern Era (4-credits). Total number of required credits does not change.

2. **MGT.CMN.AAS Management Development – Construction Management Option.** Change program description. Increase the number of required credits from 64 to 78, making it an extended degree program, thus changing the program code to “**MGT.CMN.AASX**”. Add the following courses to the list of Major Requirements: CMN-1250 (3-cr), CMN-2100 (3-cr), CMN-2300 (3-cr), CMN-2400 (3-cr). Changes to Required Supportive Courses: Remove BUS-2530 (3-cr) and add CHE-1000 (4-cr) or PHY-1610 (4-cr).
3. **RSP.APP Respiratory Therapy.** Increase total number of required credits from 83 to 85. Add two new courses (RSP-2260 / 2-cr and RSP-2370 / 2-cr) to the list of Major Requirements. Decrease the number of credits on RSP-2360 from 8 to 6 as approved.

NEW PROGRAMS / CERTIFICATES

1. **NNO.CT Nanotechnology in Materials Science Certificate.** Total number of required credits is 42.

NEW PROGRAM OPTIONS

NONE

CERTIFICATES OF ACHIEVEMENT REVISIONS

NONE

NEW CERTIFICATES OF ACHIEVEMENT

NONE

GENERAL EDUCATION OUTCOMES

1. **FSH-1500 Foundations of Humanities.** Change General Education Outcome from “Global Understanding & Responsibility” to “**Aesthetic Awareness.**”
2. **HUM-1520 Arts and Literature Renaissance through Modern.** Add the General Education Outcome of “Aesthetic Awareness.”
3. **PER-1748 Group Exercise.** Add the General Education Outcome of “Personal Development.”
4. **SLS-1000 American Sign Language I.** Add General Education Outcome of “Effective Communication.”
5. **SLS-1010 American Sign Language II.** Add General Education Outcome of “Effective Communication.”
6. **SLS-1020 American Sign Language III.** Add General Education Outcome of “Effective Communication.”

GENERAL EDUCATION DISTRIBUTION LIST ADDITIONS

1. **HUM-1520 Arts and Literature Renaissance through Modern.** Add course to the **Fine Arts / Humanities** category of the General Education Distribution List.
2. **PER-1748 Group Exercise.** Add course to the **Physical Education** category of the General Education Distribution List.
3. **SLS-1000 American Sign Language I.** Add course to the **Fine Arts / Humanities** category of the General Education Distribution List.
4. **SLS-1010 American Sign Language II.** Add course to the **Fine Arts / Humanities** category of the General Education Distribution List.

**PROPOSALS APPROVED BY COLLEGE
ACADEMIC SENATE BUT NOT APPROVED BY
VICE CHANCELLOR / CHANCELLOR –
WILL NOT BE OFFERED & WILL NOT APPEAR IN
THE 2011 CATALOG**

NEW COURSES:

1. **CMN-2000 Green Construction Administration.** This is a 3-credit course with a Group “A” Classification (35 students). Prerequisite: AET-2010, ARC-1505 and CMN-1100. (Approved by Senate on 12-9-10).
2. **HLS-1003 Introduction to Intelligence for Homeland Security.** This is a 3-credit course with a Group “A” Classification (35 students). (Approved by Senate on 2-24-11).

NEW CERTIFICATES OF ACHIEVEMENT:

1. **HLS.LV1.CA Level 1 Homeland Security Certificate of Achievement.** Total number of required credits is 15. (Approved by Senate on 3-24-11).
2. **NNO.LV1.CA Nanotechnology in Materials Science Certificate of Achievement.** Total number of required credits is 13. (Approved by Senate on 3-24-11).