

Oakland Community College

2012-2013 COLLEGE ACADEMIC SENATE
MINUTES OF May 23, 2013
Highland Lakes Campus

The College Academic Senate was called to order at 3:15 p.m. by Chair Shawn Dry. The Chair reminded the Senate that there are a number of very exciting and potentially contention items on the agenda; we are all academic professionals and our top priority is the benefit and welfare of our students. The following individuals were present:

Auburn Hills:	C. Decker, S. Dry, M. Fether-Samtouni, S. Flynn, P. Hale, B. Isanhart, B. Konopka, A. Palmer, H. Tanaka
Guests:	J. Allen, D. Bayer, E. Brennan, J. Craft, N. Dawson, G. Foster, M. Freeman, B. Hoag, K. Hyduk, C. Kurzer, J. Murdoch, V. Nikiforov, P. O'Connor, S. Ogg, M. Robinson, N. Showers, K. Sigler, D. Swanson, G. Tres
District Office:	S. Linden, L. Nadlicki, M. Schmidt
Guests:	P. Dorris, R. Holcomb, C. Maze, S. Miller, L. Redmond, J. Roberts
Highland Lakes:	W. Conway, T. Garcia, G. Huff, R. Lamphear, G. Mandas, L. Mastin, T. Pryor, M. Ston, G. May
Guests:	K. Aeschliman, C. Aretha, J. Baldwin, V. Emanoil, E. Fett, B. Garnsey, C. Genei, B. Griggs, R. Guenther, J. Hayes, S. Henke, R. Henson, N. Kassab, J. Lloyd, B. Matthews, E. McAllister, A. McFadden-Keesling, J. McKay, D. Nosanchuk, L. Przymusinski, K. Schulte, K. Stanley, K. Stilianos, T. Weideman, T. Wright-Ofeimu
Orchard Ridge:	P. Curtis-Tweed, A. Frank, A. Jackson, M. Kokoszka, M. A. McGee, J. Mitchell, C. Nykamp, R. Wright
Guests:	R. Brown, N. Conti, L. Durak, S. Dyer, G. Faye, J. Gunkelman, S. Hanna, V. McNiff, L. Michels, L. Nemitz, N. Springer-Ali, T. Reynolds, N. Valenti

Royal Oak/Southfield:

S. Charlesbois, T. Hendricks, D. Johnson-Bignotti, R. Lamb, H. Othman, B. Stanbrough, B. Thomas

Guests:

C. Benson, J. Eichold, M. K. Lawless, J. Matteson, C. McKinney, K. Mengich, V. Merriwether, G. Nasari, A. Paulson, D. Preisler, R. Reaves, N. Shockley

2) Acceptance of Agenda:

MOTION: To accept the agenda as written. Seconded, passed.

3) Approval of Minutes:

MOTION: To approve the minutes of April 25, 2013 as written. Seconded, passed.

4) Leadership: (Note: Leadership Report is posted on Infomart)

- CASSC and CPC Update
 - The entire meeting structure of the college is being reorganized as a bigger part of the CBT reports.
- Status of Motions Passed by Senate
 - Faculty-Friendly IT Interface (2/21/13)
 - Bob Montgomery has agreed to work on this, and Alan Jackson will work with the Department Chairs to determine what data is needed and how it can be accessed.
 - Senate Leadership Compensation (2/21/13)
 - Response (5/20/13): After careful consideration of the budget and analysis of the current compensation levels, we have determined the existing compensation for senate chairs is adequate and it will not be changed for the 2013-14 academic year. Concern was expressed about the posting being pulled for the CAMP Chair; confirmation has been received and there will be no compensation for this position for the next academic year.
 - Excellence in Teaching and Learning Conference (2/21/13)
 - Presented to Chancellor's Cabinet on 2/27/13 and a complete response has not been received.
 - Syllabus Components Document (4/25/13)

The following comments were received regarding the "Syllabus Components" document that was approved at the April CAS meeting. The Senate may investigate whether or not to include these items in the document next fall.

 - N Mark language?
 - Sample Templates for Adjuncts and New Faculty?
 - Where to post it?

Discussion followed:

 - The awarding of the N mark is federally mandated. Students that receive an N mark wouldn't be in class to see the syllabus; this should be up to the faculty to determine whether or not they want to include this information.
 - The "Syllabus Components" document is posted on InfoMart on the Academic Senate website under Academic Senate Approved Documents. Recommendations were made to post the document in other locations as well:
 - InfoMart – under Forms and Publications

- Include information in Adjunct Faculty Handbook
- Provide a link in online services for faculty to access when they look at their class lists
- Incorporate information in a beginning of the semester “checklist for faculty”
- Attendance-Based Grading (4/25/13)
 - Old Senate minutes search revealing nothing thus far (2001-2007)
 - Request to college lawyers forthcoming
 - Larger Senate discussion in the fall

5) Presentation

- Math Course Changes

Brian Shaw, Chair of the Math Department at OR Campus, provided a PowerPoint presentation on “Mathematics Discipline & College Readiness.” He highlighted the following:

- Overview

For many colleges and instructors, successful developmental math completion rates are discouraging:

 - 25% - normally seen
 - 50% - decent
 - 70% - gold standard
- History
 - The Administration and Faculty agreed to put developmental math classes MAT 1045 and 1050 into College Readiness per the FMA (~25% of ICH)
 - The Vice Chancellor asked the Math Discipline to consider moving MAT 1100 & 1150 to CR (~50% of ICH)
 - We were required to submit a document of concerns (with less than 48 hours notice). We submitted a 4-page document but have not yet received a response to these concerns.
 - At a second meeting, the chairs were told that this decision has already been made and will be implemented fall 2014.
 - The Chancellor has advised that MAT faculty should be represented on the CR Steering Committee.
- “Justifications”
 - At the second meeting with the Vice Chancellor, four justifications were given:
 - “Fall in line” with the rest of the country.
 - MAT 1100 & 1150 are “universally defined” as developmental.
 - HLC demands such rigor for accreditation.
 - Because MAT 1100 & 1150 do not transfer to many schools for *graduation credit*, they should not be in the math discipline.
- American Mathematical Society Statistical Abstract Data¹
 - Summary
 - 24% of 2-yr colleges separate MAT 1045/1050
 - 13% of 2-yr colleges separate MAT 1100
 - 7% of 2-yr colleges separate MAT 1150
- Data Driven?
 - CBT Report – “The integrated model should reinforce the importance of evidence-based planning”²
 - “OCC must be a Data-Driven institution.”

- As mathematicians, we fully support these ideas!
Yet, the discipline has NOT been presented data to explain the problems or concerns. In short, we do not know what problems are trying to be addressed!
- Guessing?
 - 2nd and 3rd hand data/information:
Achieving the Dream Data³ – The chart displayed was presented to the Board of Trustees. It provided information on the progression from developmental MAT within four years (2007 AtD cohort)
- Guessing? Continued
 - The problems with this AtD data: (note: only a few are listed)
 - Considers the VERY LOWEST LEVEL of our developmental population, MAT 1045
 - Does NOT address MAT 1100/1150 students!
 - Does NOT take into account student goals.
 - “Placement” does NOT equal “attempted.”
- We’re open to change!
- Concerns about the Dictated CR Plan to move MAT 1100 & 1150
 - What’s the goal?
 - Decline in Communication
 - Shared Governance
 - Stigma of segregation
 - Faculty may lose the critical “vertical alignment of curriculum” paradigm
 - No evidence of improvement
- Proposals
 - “Test Drive” CR with MAT 1045 & 1050
 - Develop metrics for meeting the needs of our students!
- Summary! (last statement)
We do not want to spend \$1 – 2 million only to spend years seeing more students fail and wishing we had done our homework better! 67% vs. 6%

Discussion followed:

- MAT 1100 & 1150 are developmental courses and they are taught in the MAT department at other colleges because they don’t have a developmental (College Readiness) department.
- Are they developmental or pre-college classes? According to the HLC, you have to teach courses at the appropriate level.
- It was voted on in the FMA to have a Division of College Readiness.
- The courses transfer as pre-college courses. The majority of institutions do not accept them as college-level courses.
- There is data and then there is knowledge from the data.
- Sharon Miller commented on behalf of Chancellor Meyer (attending daughter’s graduation) – “We need to work together for student success.”

Shawn Dry reminded the Senate that this presentation was meant to start conversation on this topic. Conversation will continue, and attention will focus on these issues. The complete PowerPoint presentation will be available on InfoMart on the Academic Senate website.

- SE Motion re: Math Course Changes
Stacy Charlesbois presented the following motion on behalf of the Southeast Campus Senate:

MOTION: The SE campus moves that the Vice Chancellor provide data from peer reviewed and nationally recognized Discipline organizations to support the decision to move MAT 1100 and MAT 1150 into the College Readiness Division.

The motion was seconded and passed.

6) Old Business

- None

7) New Business

- Administrators Teaching Courses

Ken Sigler, Chair of the CIS Department at AH Campus, addressed the Senate regarding the Chancellor's decision to not have administrators and exempt management staff teach at OCC. He made the following comments:

- In order for us to achieve our passion and common goal of "student success," it is vital for us to have good-quality instructors in the classroom. Student learning will be hurt by the absence of administrators from the classrooms.
- There will be a lack of expertise in the classroom, which is a loss to the college and students.
- Administrators are better able to perform their administrative duties with classroom experience.
- There has never been an issue with reprimanding administrators/exempt management staff; they are our best adjuncts.
- The Chancellor made this decision to avoid any potential "conflict of interest" and student intimidation.
- If there are grade disputes, they can be worked out collaboratively.
- Classes have been cancelled due to lack of instructors; this decision will affect several departments.

MOTION: The College Academic Senate requests that the Chancellor reconsider the policy he has proposed regarding administrators/exempt management staff teaching in the classrooms. Seconded.

Discussion followed:

- Expertise will be lost to other institutions.
- A recommendation was made that the Campus Presidents teach at a different campus than where they are located.
- The appeals board is composed of half students and half faculty, and chaired by an administrator/manager.
- There is a level of professional discretion and ethical behavior that the institution adheres to.

The motion passed.

- Student Learning Academy Letter to the Higher Learning Commission
Bob Lamphear, Chair of SOAC, read a letter that he will be submitting to the HLC. The letter was also shared at the May BOT meeting. In summary:
 - The environment at OCC threatens the sustainability of the achievements of the Student Learning Academy and our future assessment plans.
 - The accuracy of the information provided to the Results Forum was attested.
 - The current approach to OCC's future, as outlined in a recently released Educational Master Plan, undermines the well planned efforts of the past, including the academy years, and shared governance.
 - The cornerstone of the assessment activities planned for the next two years depend on Student Learning Coordinators as established in our FMA. Currently, administration refuses to abide by the negotiated contract to which they agreed, hence creating uncertainty as to whether these positions will be available in the Fall 2013 semester as planned.
 - The Board of Trustees was invited to an event supporting student learning where essay contest winners were presented their awards. He received an e-mail that chastised him for contacting the board directly; such requests should go through the Chancellor's office.
 - These situations affect our ability to sustain the progress made through the Student Learning Academy and could impact our efforts in Pathways, including our commitments to establish assessment plans for all courses.
 - The aforementioned situations indicate a growing concern for OCC's future plans, and there may be a need for increased involvement from the HLC to help us resolve these concerns.

In conclusion, Bob Lamphear asked that any well-documented examples be sent to him at his personal e-mail: rlamphear@gmail.com. The HLC is interested in OCC providing the best quality education for our students.

Discussion followed:

- Bob Lamphear was asked to make a revision to the letter before sending. The Educational Master Plan supports student learning and common course outcomes.
 - There are on-going conversations with OCCFA regarding a dispute on the compensation for Student Learning Coordinators. The college is committed to these outcomes.
 - Cathey Maze requested that a meeting be scheduled to discuss the letter before it is submitted to the HLC.
- CBT/Administration Reports and Documents
Shawn Dry reported that the Campus Senate Chairs agreed to create a schedule for campus-based forums on the CBT/Administration reports and documents. The schedule is posted on InfoMart for all the campuses and Michael Schmidt reported that creating a DO schedule of meetings is ongoing. The purpose of the forums is to review the documents and comment; both the positive and negative aspects of the documents should be explored by identifying good elements to approve, and by making suggestions for improvement or deletion.

Discussion followed:

- Gina Mandas read the following formal statement on behalf of HL Campus regarding their first reading of the documents:
 - We, the Highland Lakes Campus Senate acknowledge that the CBT reports addressing “Governance, Administration, and Communication,” “Policies and Procedures,” and the “Educational Master Plan,” may offer suggestions for improvements in administrative procedures and policies to better serve our students, staff and faculty. More importantly, however, there remains significant concern that with respect to academics, throughout this process there continues to be a loss of student and employee voice and a lack of transparency in the development of the plan. Additionally, we feel there is a failure to identify the problem or problems that would make these changes necessary and a failure to include the data to support these assertions.
- Michelle Fether-Samtouni made a request on behalf of AH Campus that an administrator attend CBT forum meetings to answer any questions that may arise. Also, that a blog and FAQs be established regarding the CBT reports.
- Shawn Dry also informed the Senate that the forum schedules have been sent to the Chancellor, and he asked that cabinet members be present at the meetings to answer questions.
- Sharon Miller reminded Senate that the “Guiding Principles” and “Prospective Actions” documents reflect the Cabinet’s interpretation of the CBT Report and articulate those aspects we will embrace as we move forward with planning and implementation.
- There is not a lot of trust when Cabinet makes decisions behind closed doors; perception is something that is hidden.
- Gordon May reported that he attended the AH Campus forum and there was a lot of good conversation; he encouraged other administrators to attend as well.
- There was a vigorous and positive discussion at the OR Campus forum and it was very helpful having Jackie Shadko in attendance.

8) Standing Committees:

Shawn Dry reported that each standing committee was asked to perform a review of the portions of the reports and documents that pertain to its mission and work. The chairs provided a preliminary summary of their committee’s findings during the committee report section. The summaries included both positive and negative elements that focused on academic and student learning issues and were supported by data (as much as possible). The complete reports are available on InfoMart.

- *Campus Academic Master Plan/Michelle Pergeau*

Elaine Fett reported the following:

- The campuses are continuing to work on campus initiatives to “promote student success.”
- A summary of these activities will be given in the June 1 report to Senate.

- *Curriculum/Mary Kay Lawless*

Mary Kay Lawless shared the committee’s conclusion as follows:

- “It is important to maintain a sense of collegiality and cohesion when doing something as important as Curriculum in all its aspects. In the end we are all here for the students. Without them, we are out of business.”

- *Curriculum Review Committee /Cheryl Aretha*
Cheryl Aretha reported the following:
 - The CRC has completed its pilot reviews of 7 academic units this year.
 - The committee has heard reports and feedback from the Music and Dental Hygiene programs.
 - The committee will meet on 5/31 to discuss the final reports from the other 5 academic units and listen to their feedback regarding the curriculum review process that was piloted this past academic year.
 - A final report will be submitted to the CAS in early June.

- *Student Outcomes Assessment/Robert Lamphear*
Bob Lamphear reported the following:
 - The next SOAC meeting is scheduled on May 31st.

- *TMC/Judy Matteson*
Judy Matteson reported the following:
 - There is only one sentence in the reports that make reference to TMC and they are fine with it.
 - There will be a June 1 report to the Senate.

- 9) Ad Hoc Committees:
 - *Teaching and Learning Conference/Cheryl Decker*
Shawn Dry reported that we are waiting to hear from administration regarding offering an ETL conference.

 - *Intercampus Transportation/Wendy Conway*
No report.

 - *Veteran Affairs/Tom Pryor*
Tom Pryor reported the following:
 - The committee is promoting a “call for veterans.”
 - Veterans that work at the college are being asked to volunteer to be a point person and mentor on their campus to our veteran students. If interested, please contact Tom Pryor.
 - He also wished everyone a Happy Memorial Day!

10) Administration:

- No report

11) Community Comments:

- Gina Mandas reported on a curriculum concern regarding offering Medical Spanish courses (SPA 1511 & 1531) online and face-to-face. Administration denied the courses “on the basis that these courses should be taught in a workforce or other non-credit venue. These are specialized courses that do not fit into the traditional foreign language curriculum.”
 - The Curriculum and Instruction Committee and the Academic Senate approved these courses, and students were able to use them to fulfill their humanities requirements.

- Cathey Maze reported that most online courses are not being approved by the Vice Chancellor; however, these courses are still active and face-to-face sections can be offered.
- Cathey Maze and Gina Mandas will discuss this topic at a later date.
- Stacy Charlesbois-Nordan announced that Theresa Wangler will be retiring on June 30th. A retirement party will be held for her at Jimi's Restaurant in Royal Oak on June 7th, beginning at 5:30 p.m. Tickets can be purchased through May 24th from the Allied Health office.
- Bob Lamphear announced that OCC is a member of the Michigan Academy of Science, Arts, & Letters. In March 2014 the academy will be at Oakland University; a multi-discipline event will be held where ideas are shared to promote excellence in student work.
- Sharon Miller announced that George Cartsonis, Director of College Communications, will be retiring in July; a retirement party will be held to honor him in September.
- Gordon May thanked those that participated in the Hunger Walk at the HL Campus; Teresa Garcia led the walk and the Lighthouse raised \$60,000 for hunger in Oakland County.
- Brian Shaw announced that the MAT Discipline at OCC has volunteered to host an event for 2-year college professors in October. He thanked Jackie Shadko and Jay Seewald for their hospitality at OR Campus.
- Nancy Shockley announced that she attended a conference in Bay City for PTK Chapters. She is a new advisor; this was a great experience and there is a good group of students participating.

12) Adjournment:

Meeting adjourned: 5:10 p.m.

Respectfully submitted,

Gheretta R. Harris, Secretary

Nancy K. Szabo, Recording Secretary