

Oakland Community College

2012-2013 COLLEGE ACADEMIC SENATE

MINUTES OF June 13, 2013

Orchard Ridge Campus

The College Academic Senate was called to order at 3:15 p.m. by Chair Shawn Dry. The Chair reminded the Senate that there are a number of potentially contentious issues on the agenda and to remember that we are here for the benefit of the students and advancement of the institution. He requested all speakers to remain courteous during their remarks.

The following individuals were present:

Auburn Hills:	C. Decker, S. Dry, J. Farrah, M. Fether-Samtouni, S. Flynn, B. Isanhart, B. Konopka, H. Tanaka,
Guests:	J. Allen, D. Bayer, E. Brennan, N. Dawson, K. Hyduk, J. Noman,
District Office:	L. Nadlicki, M. Schmidt, T. Meyer,
Guests:	C. Flagg, R. Montgomery,
Highland Lakes:	W. Conway, T. Garcia, J. Helminski, R. Lamphear, G. Mandas, G. May,
Guests:	C. Aretha, N. Barkell, R. Bragg, K. Guzzi, J. Lobert, E. McAllister, J. McKay, C. Roman, K. Stanley, T. Walter
Orchard Ridge:	P. Curtis-Tweed, A. Frank, A. Jackson, M. Kokoszka, M. A. McGee, J. Mitchell, C. Nykamp, D. Strand, R. Wright, J. Shadko
Guests:	G. Arthur, S. Baier, I. Bailey, C. Bennett, R. Brown, A. Colvard-Parrish, S. Dyer, L. Emerson, G. Faye, J. Hawkins, P. Jackson, D. Ksionzek, S. Lesser, D. Levinson, L. Michaels, V. McNiff, B. Mulkoff, P. Schade, M. Shirlee, R. Spann, K. VanBuren, N. Valenti, C. Ziolk
	K. Malkina
	S. Charlesbois, T. Hendricks, D. Johnson-Bignotti, R. Lamb, H. Othman, B. Stanbrough, S. Reif
Student:	S. Bradley, A. Caponi, C. Couch, K. Daniel, J. Eichold, B. Gambrell, Y.
Royal Oak/Southfield:	Hargrove, L. Kendall, M. K. Lawless, J. Matteson, C. McKinney, K. Mengich, V. Merriwether, A. Paulson, D. Preisler, R. Reaves, A. Selameh, N. Shockley
Guests:	

2) Acceptance of Agenda:

MOTION: To accept the agenda as written. Seconded, passed.

3) Approval of Minutes

MOTION: To approve the minutes of May 23, 2013, as written. Seconded, passed.

4) Leadership (Note: Leadership Report is posted on Infomart)

- Status of Motions Passed by Senate
 - Faculty-Friendly IT Interface (2/21/13)
 - Bob Montgomery reported that this interface will be studied over the summer to determine what the best system would be for OCC.
 - Alan Jackson will work with IT on this project.
 - Excellence in Teaching and Learning Conference (2/21/13)
 - Recommendations will be included in Dr. Meyers' remarks.
 - Attendance-based Grading (4/25/13)
 - Gary Casey provided a document (available on Infomart) indicating that there is no formal legal decision on grading on attendance. Shawn said this provides OCC the opportunity to have a full discussion on the merits of the issue, which will take place in the Senate in the Fall.
 - Request for data supporting position to move MAT 1100 and MAT 1150 into the College Readiness Division
 - Dr. Meyer responded:
 - Data on this topic is ambiguous;
 - Suggested during a meeting with math faculty and chairs the question should be how it relates to credit or non-credit issues and where it belongs.
 - Dr. Meyer suggested a conference or series of workshops on this and other developmental education issues.
 - Math faculty member Emily McAllister noted that the Michigan Math Association of 2-year Colleges is holding a conference at OCC in early-October and a broader discussion could be held at that conference.
 - Dr. Meyer affirmed and suggested she talk with Sally Hanna for some funding, then return with a framework for a discussion.

5) CBT and Administration Reports and Documents

Chair Shawn Dry that the Senate Leadership is suggesting moving to a Committee of the Whole for discussion of this topic. There is currently no motion on the floor, and during a Meeting of the Whole no motions may be made nor is the discussion entered into the minutes. Informal notes of the discussion will be taken to aid further discussion.

MOTION: That the College Senate move to a Committee of the Whole for discussion of CBT and Administration Reports and Documents. Seconded and passed.

The meeting of the Committee of the Whole adjourned.

MOTION: The Orchard Ridge campus moves to reject any recommendation for the suspension, dissolution, or replacement of campus senates.

The motion was seconded and passed.

MOTION: The Orchard Ridge campus senate moves that the College Academic Senate be afforded the opportunity to meet directly with the College Brain Trust representatives to discuss their reports.

The motion was seconded and passed.

6) Standing Committees

- *Campus Academic Master Plan/Michelle Pergeau*
 - The June 1 CAMP report will be available on Infomart.
- *Curriculum/Mary Kay Lawless*
 - Moved that the consent agenda be accepted.
 - The motion was seconded and passed.
 - PHO-2803 Special Projects in Digital Video is a new course to be offered in the Fall 2013 semester. The course will not appear in the printed catalog but will be available in Online Services beginning Fall 2013.
 - Questions regarding the contact hours for this course, and the general formula determining contact hours, were raised. The Chair requested that this be referred to the Curriculum Committee.
 - SPA-1511 Request for title change to Beginning Spanish I for Healthcare was approved but the catalog deadline was missed. The revised title will not appear in the printed catalog but will be available in Online Services beginning Fall 2013.
 - SPA 1531 Request for title change to Beginning Spanish II for Healthcare was approved but the catalog deadline was missed. The revised title will not appear in the printed catalog but will be available in Online Services beginning Fall 2013.
 - APM-8270 Compound Angles was to be deactivated but on appeal was approved. The course will not appear in the printed catalog but will be re-added to the printed catalog in 2014. It will continue to appear in Online Services.
 - Mary Kay noted that decisions made regarding Curriculum Committee recommendations are not always communicated to the Committee in a timely manner, and hoped this “loop” can be closed for the curriculum process.
- *Curriculum Review/Cheryl Aretha*
 - They have completed the pilot process taking academic units through curriculum review. This and other topics are included in the Annual Report for 2012-2013 which is available on Infomart. Highlights from that report include:
 - Reviewers did not feel comfortable assigning discipline members to action plans.
 - Three academic units were given permission to work on their curriculum review during the summer
 - Next year, 13 academic units will be reviewed. Three of these still need leaders.
- *Student Outcomes Assessment/Robert Lamphear*
 - The annual report will be submitted shortly.
 - The Aesthetic Awareness Rubric was approved.
 - All General Education Rubrics have been created and approved

- Drafts were submitted for comments of the Student Learning Coordinator training regarding Common Course Outcome and GE Assessment Plan Development
- Faculty Assessment Day 2013-2014 will be combined with Program Assessment Day, and be offered in September and March.
- The letter to the Higher learning Commission was mailed.
- *Technology Management/Judy Matteson*
 - A planning retreat is scheduled.
 - They are hopeful that IR will do a technology survey for the committee.

7) Ad Hoc Committees

- *Teaching and Learning Conference/Cheryl Decker*
 - This committee has done their work and expects to be sunsetted.
- *Intercampus Transportation/Wendy Conway*
 - Presented survey results which she believes indicate a need for this service.
 - They have requested IR to expand the survey the committee performed.
- *Veteran Affairs/Tom Pryor: Nancy Shockley presented this report*
 - They are requesting that each campus find out which students are veterans.
 - Deb Bayer is working to update the website.
 - Katherine McMullen is scheduling an orientation for veteran students.
 - Placement services will provide forums following the orientation for skills such as resume building.
 - Various other activities are being planned.

8) Administration/Tim Meyer

Dr. Meyer appreciated the decorum and discussion during the Committee of the Whole. More conversations such as this are needed to move away from politics and work toward planning.

9) Community Comments

- Jackie Shadko invited everyone to a reception celebrating Marilyn Kokoszka 43 years at OCC.
- Bob Lamphear announced that the Student Learning Academy has successfully met all requirements.

10) Adjournment

The meeting adjourned at 5:00 p.m.

Respectfully submitted:

Gheretta R. Harris, Secretary

Mary Anne Cotton, Acting Recording Secretary

COLLEGE CURRICULUM / INSTRUCTION COMMITTEE

Academic Senate Consent Agenda

June 13, 2013

Orchard Ridge Campus

MINOR COURSE REVISIONS

1. **CIS-2454 Web System Development (JSP, PHP):** Change title to: **Web System Development (PHP, Java)**. Change course description. Target date for first offering is Fall 2014.
2. **CIS-2858 Integration and Advanced Web Systems:** Change title to: **Web System Integration and Service Development**. Change course description. Target date for first offering is Fall 2014.
3. **SUR-2150 Clinical Practicum I:** Change prerequisite to: Acceptance to the Surgical Technology Program and completion of SUR-2420, SUR-2450; or consent of instructor. Target date for first offering is Fall 2014.
4. **SUR-2350 Clinical Practicum II:** Change prerequisite to: Acceptance to the Surgical Technology Program and successful completion of SUR-2150; or consent of instructor. Co-requisite: SUR-2440. Target date for first offering is Fall 2014.
5. **SUR-2370 Clinical Practicum III:** Change prerequisite to: Acceptance to the Surgical Technology Program and successful completion of SUR-2150 and SUR-2350; or consent of instructor. Target date for first offering is Fall 2014.

OTHER BUSINESS

1. Updates to 2013 – 2014 Catalog Change Summary dated 4-25-13:

- **PHO-2803 Special Projects in Digital Video – New Course**
Approved by Senate on 3-28-13; Initially rejected by Vice Chancellor until correction to Contact Hours was made; Appeal made by faculty member which resulted in reconsideration and final approval by the Vice Chancellor on 6-3-13. Catalog deadline was missed - Course will not appear in the printed catalog until 2014; however, the course description will appear in Online Services and can be offered beginning in Fall 2013.
- **SPA-1511 Spanish for Healthcare Personnel I – Minor Course Revision**
Request for title change to **Beginning Spanish I for Healthcare** approved by Senate on 2-21-13; Initially rejected by Vice Chancellor; Appeal made by faculty member which resulted in reconsideration and final approval by the Vice Chancellor on 6-4-13. Catalog deadline was missed – Revised course title will not appear in the printed catalog until 2014; however, the new course title will appear in Online Services beginning Fall 2013.
- **SPA-1531 Spanish for Healthcare Personnel II – Minor Course Revision**
Request for title change to **Beginning Spanish II for Healthcare** approved by Senate on 2-21-13; Initially rejected by Vice Chancellor; Appeal made by faculty member which resulted in reconsideration and final approval by the Vice Chancellor on 6-4-13. Catalog deadline was missed – Revised course title will not appear in the printed catalog until 2014; however, the new course title will appear in Online Services beginning Fall 2013.
- **APM-8270 Compound Angles – Course Sunset / Deactivation**
Appeal made by Dean Phil Hale to keep course active as it is being offered this Fall. Approval to keep course active was granted by Associate Vice Chancellor C. Maze on 5-21-13. Catalog deadline was missed – Course will be re-added to the printed catalog in 2014 with description from the current (2012) catalog. The course will continue to appear in Online Services.