

College Academic Senate Leadership Retreat Report

Retreat Date: June 14, 2013

Senate Business for 2013-2014

- Share 1996 “Communication Standard” and “Operational Guiding Principles” (see reverse) with campus and college senates as reminder of code of conduct still in effect (September)
- General discussion of attendance and participation-based grading (fall)
- Perform assessment of administrative restructuring (winter)
 - This assessment should start with the outcomes stated for the restructuring and assess how well or not those outcomes were met.
 - The assessment could also address the adequacy or not of the outcomes themselves.
- Continue to engage with the EMP: encourage participation by senate members in EMP implementation teams, perhaps recommending specific individuals to volunteer for specific teams; charge CAMP to stay on top of things (see below); hold general conversations about each priority grouping or about each objective individually
- General discussion of innovative teaching and learning
- Investigate process of HLC accreditation training

Standing Committee Work for 2013-2014

- CAMP: members will volunteer for appropriate EMP implementation teams; develop process to assess EMP implementation; continue to encourage campus planning and work; perform environmental scan in conjunction with IR; investigate means by which students could be encouraged to participate in the EMP; suggest prioritization of EMP objectives; consider renaming the committee
- CIC: rework curriculum handbook and bring to senate; clarify dean involvement in curricular process; work on administrative communication on curriculum decisions
- CRC: rework mission statement; revise review process; develop procedure when no lead reviewer comes forward
- SOAC: maintain leadership role in FAD/PAD; work with student learning coordinators to develop common course outcomes; continue review of general education outcome statements and rubrics
- TMC: participate in distance learning and portal EMP objective implementation teams

Ad Hoc Committees for 2013-2014

- Teaching and Learning Conference: will not renew; could renew in future as ETL conference develops
- Transportation and Veteran Affairs: ask for recharge request with justification for work to be done
- Data (to be created in the fall): develop criteria for data to be used in curricular process (i.e., what the vice chancellor wants); discuss most fruitful process for sharing data with the institution (contra senate presentation “dump and run”); discuss IR relationship and cooperation with faculty who want to perform data collection and analysis; discuss creation of institutional review board

Operational Guiding Principles
Oakland Community College Academic Senate
Passed September 1996

- Be Proactive versus Reactive
- Constant Awareness of the Communication Standard (see below)
- Keep the Mission and Purpose of the College as Central Focuses for Our Work
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- Orient New Staff to Senate Objectives, Procedures, and Mission
- Orient New Senators to Senate Objectives, Procedures, and Mission
- The Senate is Not About Winning but Solving and Resolving
- Discussions are to be Based upon Preparedness
- Provide Appropriate Background Information to Participants in a Timely Manner
- Develop Trust Among the Membership
- Principle Driven rather than Time Driven
- Develop Communication between Campuses and District Office on one hand and Senate Committees on the other hand
- Periodic Review and Continuous Assessment

Communication Standard
Oakland Community College Academic Senate
Passed June 1996

As a deliberative body that fosters the free expression of ideas and promotes the College's vision of open communication and collaboration, we will be

- Respectful
- Civil
- Courteous
- Patient
- Tolerant
- Trusting

in our behavior to our Senate colleagues as we carry out our mission.