

Site Visit Team Planning

1. Suggested members of the Site Visit Team are:

L. Bugg, WSUL
J. Houghton, WSUL
N. Skowronski, U of D
F. Buckley, DPL
D. Adams, Botsford

K. Dazzi, WSU CSC Technical

2. Cost estimates were based on these assumptions:

- a. Rooms would be shared.
- b. Each person would pay for own meals.
- c. We would visit two installations each of the top two vendors.
- d. The combination of sites that seemed to be the most expensive was costed out, i.e., Detroit to Tulsa to Houston to Gainesville to Hartford to Detroit.
- e. Sites considered were:

BLIS: Columbia in NYC and Johns Hopkins in Baltimore.

CLSI: Philadelphia Free and Memphis State.

GEAC: Univ. of Houston and Capitol Region, Hartford.

NOTIS: Tulsa City/County and Univ. of Florida, Gainesville.

3. To pay for the site visits, it is suggested that each library contribute a proportionate share of the total cost based on this formula.

The average percentage of:

- (1) the number of titles they would load initially into the database;
- (2) the number of terminals they would start up with;
- (3) the number of circulation transactions they have in one year.