

Library Automation Project

CSC Coordinating Team Meeting
October 16, 1985

Present: L. Bugg, F. Burejsza, T. Falzon, A. Gloster,
G. Kasiowniak, J. Williams

1. Staffing --

- a. Systems programmer: Personnel has approved the position, so it will now be posted. Some candidates have already been identified.
- b. Applications programmer/analyst: Jim completed the job posting form and distributed it for review. Art will do the required Hay job analysis form to forward to Personnel with the final job posting form, to be signed by Peter.

2. Site visit --

Arrangements have been finalized for Art, Frank, Tony, Gerry, and Kelly Dazzi, to visit the NOTIS installation at the University of Illinois, Chicago, on Thursday, Oct. 17. Questions were added to the lists already compiled to be asked during the visit. A written report of the site visit will be done.

3. NOTIS training --

Louise is still waiting for a call from Peggy Steele at NOTIS to schedule a pre-installation visit. (Note: Peggy is ill and will call next Monday.)

One full set of NOTIS documentation is being sent.

4. Implementation plan and schedule --

CSC staff met with IBM staff to discuss the best option for preparing the IBM 4381 for NOTIS. IBM prefers Option 2.

Tony has revised the schedule to reflect the decision to install NOTIS first on the IBM 3081. Art heard that the Library may now want to begin circulating books to students during the Summer semester, 1986. Louise will check on this revision to the current schedule.

Louise distributed a detailed critical path chart for installing the NOTIS online catalog (OPAC).

Tony and Louise will meet Monday, Oct. 21, at 1:00 p.m.

5. Codex visit --

Marie Couch of Codex met separately with Art and Louise, to discuss the anticipated telecommunications requirements for the NOTIS installation. Marie will reconfigure the Codex proposal using the 2600 series of modems, which are more compatible with the future DNCS network control planned. Marie and Harry Thomas, the Codex District Sales Manager, will meet with the group in a couple of weeks.

6. NOTIS contract --

Tony asked about the status of the NOTIS contract, stating that for the project to stay on schedule, it must be finalized by Nov. 22. Since there are only a few unresolved issues left before the NOTIS contract can be finalized, that date still looks good.

7. Service agreement --

A draft NOTIS service agreement between the CSC and the Library was distributed for review at the next meeting. The draft is only for services to the Wayne State Library, and does not address the services needed for other DALNET libraries.

L. Bugg
10-16-85

cc P. Spyers-Duran