DALNET Digital Laboratory Agreement

This agreement is entered into by the DALNET Board of Directors and

"The name of the specific institution"   University of Detroit Mercy

A. The conditions of this agreement are as follows:

1. DALNET will commit a maximum of $17,000 to be used solely for the purchase of equipment and software for a digital laboratory.

2. The host institution has until September 30, 2001 to request funds under this agreement. The host institution has until March 30, 2002 to expend funds under this agreement.

3. The duration of this agreement is three years.

4. Approved DALNET projects, including those of the host institution, have priority access to the digital equipment and software purchased under this agreement.

5. The host institution acknowledges that it has staffing and space to establish and maintain the digital laboratory.

6. The host institution is responsible for equipment and software purchased for the laboratory.

7. In order to maximize the benefits of establishing the three digital laboratories, and to ensure compatibility of hardware and software, representatives from the host institutions (i.e. Detroit Public Library, University of Detroit Mercy and Wayne State University) will jointly determine the equipment specifications. Equipment must be relevant for DALNET Projects.

8. The host institution agrees that the equipment and software purchased with this grant will be used solely for a digitization laboratory, and that it will be shared with DALNET staff and DALNET member libraries' staff for digitization projects. Arrangements for use will be mutually agreed between the institution and the DALNET Staff or DALNET member libraries' staff who will be sharing the lab.

Scheduling the use of the digital laboratory will be done in consultation between the host institution and the host institution's project leader
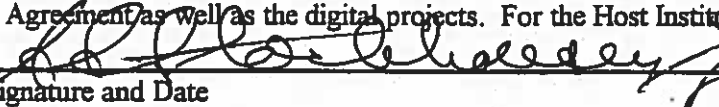
9. The host institution is responsible for training its project leader, or his/her designee, on the use of the equipment in the digital laboratory. The project leader is responsible for further training in support of his/her project

10. The host institution is responsible for maintenance and ensuring reasonable availability of the digital laboratory.

11. The equipment and software is the property of the host institution.

B. The host institution further agrees:

1. To adhere to DALNET's established procedure for approval of projects.
2. Each digital laboratory can be expected to handle at least two simultaneous projects, one of which can be from the host institution.
3. The host institution may request funding from DALNET for special training if needed to make efficient use of the digital laboratory.
4. Funding and / or financial reimbursement will be handled according to WSU guidelines for DALNET by the DALNET Treasurer.
5. Digitization standards and procedures will need to be identified by the Information Hub Development Committee ("IHDC").
6. The IHDC can proceed with implementation of the Digital Laboratory Project with a Board approved process.
7. The Board will review disputes. Any DALNET member can appeal to the Board pursuant to DALNET governing rules.
8. Changes to this agreement shall be initiated by IHDC and approved by the Board.
9. The Board will be kept informed of the implementation of the Digital Laboratory Agreement as well as the digital projects. For the Host Institution:

_7/18/01_

Signature and Date

Gerard L. Stockhausen, S.J., Vice President for Academic Affairs and Provost

Printed Name and Title

For DALNET

Signature and Date

Printed Name, Chairperson / DALNET Board of Directors

The DALNET Board of Directors approved the concept of creating DALNET Digital Laboratories at its meeting on October 30, 2000

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From: "Leo A. Papa" <papala@udmercy.edu>
Subject: Fwd: UDM Digital Library Studio
Date: Fri, 04 Jan 2002 14:39:27 -0500
To: auerme

FYI

Visit the UDM Re:Search Portal
at http://research.udmercy.edu

-- the forwarded message follows ---

From: "Leo A. Papa" <papala@udmercy.edu>
Subject: UDM Digital Library Studio
Date: Fri, 04 Jan 2002 14:38:27 -0500
To: "DALNET Scott P Muir" <ag1648@wayne.edu>
Cc: "DALNET Michael C. Piper" <aj0386@wayne.edu>

Scott

As requested, I am forwarding you a copy of the final
(revised) budget for all items ordered with the $20K in
DALNET grant and project monies provided for the digital lab
($17K) and the Black Abolitionist Archive ($3K).

As had been hoped, we were able to lower costs on some items
once we got into our standard bid process. I was able to
upgrade the server, workstations and scanners for the lab as
well as purchase additional equipment and software.
Margaret is using UDM funds to cover any overage (est. $744
plus any additional shipping charges) that incurred by these
purchases.

The computer equipment has arrived, however we were only
able to order furniture and a couple of software items,
since we returned from Christmas break. For future
reporting purposes, I will be retain hard copies of all
requisitions, receipts and packing lists that arrive with
the merchandise.

Leo

Visit the UDM Re:Search Portal
at http://research.udmercy.edu

File: udm_budget_010402.xls (27Kbytes)

Dell Computer

Dell PowerEdge 2500 Server: Revised Quote 71284432	1	$ 3,887.00	$ 3,887.00
P-III, 1.26 GHz, 1GB-SDRAM, 3-18GB SCSI HD			
Integrated SCSI+NIC, Win2K+5 Clients, 24X CD, 17" Monitor			
Dell Optiplex GX400 WS: Revised Quote 7128269	2	$ 2,514.99	$ 5,029.98
P-IV, 1.8GHz, 1GB-RDRAM, 40 GB EIDE HD, Integrated NIC			
8X CD-RW-DVD, 19" Trinitron Monitor, 250 MB Zip			
SB Live, Harmon Kardon Speakers, Win2K Pro, Office XP Pro Academic, Norton AV			

Microwarehouse

Epson Expression 1640XL Special Edition12800dpi, 13"x16.65" max, w/USB Cable	2	$ 1,985.00	$ 3,970.00
Includes Adobe PhotoShop LE, Xerox TextBridge, Presto! Page Manager			
Epson B813212 Document Feeder for Epson 1640XL, 100 ppm	1	$ 985.00	$ 985.00
SB Live MP3+5.1 Card #VW76845	1	$ 65.00	$ 65.00
DinaPoint Speakers with Subwoofer #MUS0580	1	$ 50.00	$ 50.00
Iomega 4x4x6 External CDR-W USB #DR13457	1	$ 149.00	$ 149.00
Iomega 250 MB Zip Drive External USB	1	$ 124.00	$ 124.00
CDR-W 5-Pack Media	3	$ 9.00	$ 27.00
ZipDisk 250MB Media 6-Pack	2	$ 63.00	$ 126.00

Creation Engine

Vegas Audio 2.0 SFVA2000	1	$ 166.00	$ 166.00
Sound Forge 5.0 SF5000	1	$ 166.00	$ 166.00

Sehi

HP LaserJet 2200DN Network Printer HP Part# C7063A with 8MB RAM	1	$ 922.68	$ 922.68
100' Shielded Cat 5 Cable, Belkin	4	$ 30.00	$ 120.00
APC SurgeStation Pro 8	2	$ 28.63	$ 57.26
Norton Internet Security 2002 (Win) #07-00-03321	1	$ 49.62	$ 49.62
Adobe Acrobat Capture 3.0 Acad Win NT CD #22101157	1	$ 579.00	$ 579.00

Harris Broadcast ($1,801.00 plus shipping)

Mackie 12x12 Mic/Line Mixer	1	$ 338.00	$ 338.00
AKG Dual Pattern Handheld Mic	2	$ 179.00	$ 358.00
AKG Stereo Monitor Headphone	3	$ 99.99	$ 299.97
JBL Studio Monitor System (Powered)	2	$ 275.00	$ 550.00
Rolls HA-43 Headphone Amp	1	$ 57.00	$ 57.00
ATLAS 34-63" Tripod Stand (with Boom)	2	$ 52.00	$ 104.00
ATLAS 34" Boom Attachment	1	$ 27.00	$ 27.00
Audiometrics 25' XLR Mic Cable	2	$ 15.00	$ 30.00
Audiometrics ¼" to ¼" 20' Stereo Headphone Extension Cable	1	$ 8.00	$ 8.00
Horizon HYN-E-6 1/8" Stereo Male Y to 2 1/4 mono phono plug	2	$ 15.00	$ 30.00

Real Networks

Media Creation Pro	1	$ 399.00	$ 399.00
System Producer Plus, G2 GRiNS SMIL Editor			
Real Audio Creation Kit ($249.00 + $8.24 shipping)	1	$ 257.24	$ 257.24
System Producer Plus, Rel Slide-Show Plus & Sound Forge XP			
Real Presenter Plus ($199.95 + $6.00 shipping)	1	$ 205.95	$ 205.95

Boise

Mayline Computer Table Desk	3	$ 178.60	$ 535.80
Delivery and Assembly	3	$ 71.00	$ 213.00

Steelcase

Adjustable Lab Chair with Armrest (Delivered and Assembled)	3	$ 258.00	$ 774.00

Blackwell

Sound Forge Power. Scott R Garrigus. Muska & Lipman, 2001. 1929685106	1	$ 29.95	$ 29.95
Scanning Workshop. Richard Romano. Que Books, 2001. 0789725584	1	$ 29.99	$ 29.99

CDW Government

APC Signaling Cable (for server)	1	$ 24.00	$ 24.00

Total (plus shipping)	$ 20,744.44