

**DALNET STEERING COMMITTEE
MINUTES 10/12/98**

Present: L. Bugg, J. Flaherty, J. Houser, H. Masek.

Absent: D. Adams, K. Bacsanyi, P. Jose, M. Sheble.

1. Agenda and minutes of 9/28/98 approved.

2. UDM Update:

Ana Fidler will try to write a program to suppress UDM's records in NOTIS.

ReportSmith arrived, but no Sybase.

Frame Relay still not up.

Masek reports Horizon upgrade 5.1 is still not ready, nor is WebPAC 1.3.

PROBLEM: The auto-generation of Item Records is not done and needs programming. M. Sheble has given Jan Shepard tables three times, but nothing is happening.

ACTION: Masek will look into this.

Z39.50 needs test WebPAC to set up, and Houser prefers version 1.3 which isn't ready. Agreed to wait for 1.3.

Ameritech's Tim Hyde is at UDM this week and can show us how to set up Z39.50 test in WebPAC. No documentation for 1.3 is available.

3. Product Enhancements:

The Enhancements completion dates were approved by the DALNET Board and M. Auer is contacting Ameritech's Bill Easton re: our decision.

a. Cat/Auth: Additional diagram created to illustrate where we will be at start. Need to get Resource Authority Software.

b. Children's OPAC: Carol Doll of WSU Lib School has agreed to serve. Houser is still trying to get two DPL reps. Flaherty is to try to find CC reps.

c. ILL/Doc Delivery: SC approved draft charge. This TF would need Access Committee Minutes to see how it is to get moving, but it could begin with looking at procedures.

ACTION: Ameritech needs a recommendation from the DALNET Board to OCLC requesting cooperation on ILL standardization. The SC needs to write this recommendation for the DALNET Board's approval.

Who will do ILL screens? ILL TF proposes content of web screen and WebPAC Design TF creates screen design.

Composition of ILL TF is OK. Desirable to have an Access Committee member also be on ILL TF. Try OCC's Thomas Lewandowski.

d. Stat. Reports/Booking: Composition might be UDM, WSU and CC. Booking must work through WebPAC and integrate with RSS. Masek will see who is assigned to this development. Masek reports that Ameritech is supposed to have an implementation plan showing who is assigned to which development.

ACTION: Masek will get Ameritech Implementation Plan and participants.

Statistical Reports have a security problem, especially financial data, because ReportSmith pulls all data or nothing. We need to associate an account with a given field for better manipulation. Again, who in Ameritech is developing this and what ideas have they come up with so far, if any.

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The Network Manager position has been posted at DPL and this person can help investigate ReportSmith and security issues.

Hold on forming TF until we get more information.

e. Nondisclosure Agreement: no report (?)

f. Shared Patron Database:

Need Jan Shepard whole week. Need to set up conference call to arrange her meeting with D. Adams, M. Sheble, J. Houser and F. Young, among others.

SC would like Patron TF to come up with "stages design" like Cat/Auth did. SC needs to give Patron TF clearer guidance on what needs investigating and developing, namely facilitating tape loads, authentication for remote resources, reciprocal borrowing. Will we desire a single or multiple card (not in Horizon design)? Could we have a single card with encoding of patron info which, when swiped, would pop up on Horizon screen? Jan Shepard is talking about gathering a multitude of "b-type" information. That's not what we want or need. Again, we need to know who from Ameritech is developing this.

ACTION: Need to invite Shared Patron Database TF to SC's 10/26/98 meeting for discussion of these matters, and then later have this TF meet with Jan and the Ameritech design personnel. There are political as well as technical issues here.

Masek reminds SC the "key" is what has Ameritech's design team been thinking.

g. Authentication:

SC believes it makes sense to merge the Authentication and Patron TFs because issues to be dealt with overlap so much.

ACTION: Masek will get all Ameritech contact names by next meeting.

4. Information Hub Showcase Apr '99:

L. Bugg has requested expectations from DALNET Board and Dean Breivik, and M. Auer contacted Ameritech's Easton. No response has come back from either group yet.

a. NetPublisher product:

Masek indicates Ameritech no longer handles this product, and has dropped it. But our contract calls for it, and we need it now. L. Bugg talked with Easton about similar products. We need product evaluations right away.

ACTION: Masek will find out what exactly Ameritech is doing re: NetPublisher and also get the documentation for it so SC can understand how it works.

We need a product that will help with digitizing, full text and indexing records in MARC-like format so can be on Z39.50 links. For now and for showcase, we will scan images and text into our own servers with a URL link in Horizon. Currently, UDM's server is not accessible to the public. DPL may have some room on its server. Text poses difficulties, namely pages and navigation between them; so for showcase, use images only.

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5. Info Hub Launch:

a. Invitations: sent out; each institution responsible to send to own staff.

b. Logo & name change: L. Bugg showed what was offered at Board meeting and indicated three graphic artists would be working on logo. Dee Calloway is working on Demo Station for Showcase.

6. New Horizon Task Forces:

a. Revisions: Board revised Tech to "Issues" not "Policies," but remaining charges are the same.

ACTION: Technology Issues TF needs to immediately: 1) tackle AADS documentation, and 2) arrange for Technical Staff at DALNET institutions to attend a day-long briefing from AADS (could be two half-days).

Concern is expressed that there are too many layers of approval for the Tech TF. The Board very directly needs to hear the impact of Tech TF decisions and recommendations.

7. DALNET's Resource Authority File:

See handout for pricing. Ward is considerably less cost than LC. On which server will it reside, WSUL or DPL? L. Bugg needs to see if Authority File will fit current disks.

ACTION: Masek will get sizing specs from Steve Bate.

ACTION: L. Bugg will present costs to DALNET Board for 11/13 meeting.

We also need servers' physical dimensions and electrical requirements. WebPAC will go on racks. Servers will be loaded at Waterloo and Provo, then shipped back Jan '99.

PROBLEM: Warranty calls for up to 8 hours callback, and up to 24 hours before maintenance. We could be down one whole day before anything is done. Need to review warranty.

ACTION: Masek needs more complete info on electrical failure at WSU and its effect on Horizon.

DPL will need a UPS with pager capabilities to notify personnel in case of power failure.

8. Botsford, DPL and WSU Migration Updates:

PROBLEM: WSUL test file set up wrong. WSUL not consulted by Ameritech before setting up file.

Assumed that profiles are being worked on. DPL must first get consistent policies for all agencies.

SOLUTION: We have figured out how to map subfield K Location fields.

ACTION: Masek will set up conference call re: Ameritech visit.