

Bosler, Jerry

From: Michael C Piper [aj0386@wayne.edu]
Sent: Monday, August 11, 2003 12:19 PM
To: Margaret Auer; Jim Flaherty; Jerry Bosler; Robert Harris
Cc: Scott P. Muir
Subject: DALNET Budget Task Force Meeting at UDM Outer Drive. 08/08/03. Follow-up

Dear Budget Task Force members,

Thank you for your time on Friday. Here is my understanding of our discussion and agreements:

1) Budget preparations. Numerous factors will impact the proposed FY 2004-2005 budget, including host site considerations, as well as decisions related to ILS purchase and management. As background for preparing a proposed budget, the Task Force asked staff for the following information:

- a) ILS prices, including the ASP (Application Service Provider) model from Dynix;
- b) DALNET revenue projections for FY 2004-05 and beyond;
- c) Budget scenarios, with various staffing configurations and their attendant costs;
- d) ILS management scenarios. How do we hand off the ILS to DPL and WSU? What happens if DPL and WSU need more time than anticipated to migrate to their new systems? Can DALNET provide month-to-month pricing for them?

2) August 2003 Board meeting preps. Before the Board can make informed decisions on the ILS or prospective host sites, it needs clarification of Wayne's vision for DALNET. For example, what is WSU's preferred organizational arrangement? What is Wayne's preferred relationship to the DALNET Board? This needs to be on the meeting agenda. (Please see the proposed draft message to Sandy below.)

The Task Force will ask for the Board's preferences about making a decision on the ILS. It will also pose this question for the Board: What kind of problems are created by delaying a proposed budget until the September Executive Committee meeting?

3) Host site considerations. As it assess host sites, DALNET needs to consider several factors, including: What ILS does the host site run? What level of ILS support can the host site provide? Where would the DALNET servers be located: At the host site or at the ASP site? Should DALNET move its ILS license to a new host site, or piggyback on the host site's existing license? Should DALNET become a non-profit corporation that owns its assets? We will refer these questions to the Host Site Task Force.

4) Upcoming milestones

WSU selects its ILS	early September 2003
DALNET ILS Advisory Team makes recommendations	mid-September 2003
Budget Task Force prepares proposed FY 2004-05 budget	TBD
DALNET Executive Committee meeting	29 September 2003
DALNET Board meeting	27 October 2003
DALNET selects ILS	TBD
RFP prices expire	early November 2003
WSU contracts with DALNET members expire	30 September 2004
DPL moves to new ILS	TBD
WSU moves to new ILS	TBD

5) Next Budget Task Force meeting: 1:30 until 4 PM on Monday, 15 September 2003 at UDM Outer Drive Campus Library, 8200 West Outer Drive in the Motor City (313/993-6180).

Proposed memo to Sandy. Please review and comment...

Dear Sandy,

I am writing on behalf of the DALNET Budget Task Force.

Before the Board can make informed decisions on the integrated library system or prospective host sites, it needs clarification about WSU's proposed contractual changes, and on your future vision for DALNET. So the Task Force proposes a discussion at the 27 August 2004 DALNET Board meeting on these topics:

- 1) What changes does WSU intend to propose in the contracts with DALNET members?
- 2) What is WSU's preferred future organizational arrangement for DALNET? How do you see DALNET continuing after 1 October 2004 -- as an independent unit within WSULS, or subsumed within another WSULS department?
- 3) What is WSU's preferred relationship with the DALNET Board in this new environment? If you see DALNET merging with another WSULS department, what kind of reporting relationship do you propose between the director of this department and the DALNET Board?
- 4) What other questions do you want to include?