

PROPOSED AGENDA

DALNET Executive Committee Meeting

Monday, 26 April 2004

9:00 AM – Noon

Library Conference Room
First Floor, McNichols Library
University of Detroit Mercy

- 9:00 Review meeting agenda. (Nancy Skowronski)
- 9:10 1 DALNET-Ameritech Partnership Agreement: Proposed cancellation of outstanding payments. (Staff) Desired outcome: Ratify electronic vote of 19 April approving proposed agreement with Dynix
- 9:30 2 ILS migration contingency planning. (Staff) Desired outcome: Recommend pricing strategies for supporting Horizon at DPL or Wayne State after 1 October 2004, if the need arises
- 10:30 Break
- 10:45 3 Update on revised Online Systems Agreement with Wayne State University (Staff). Desired outcome: Review proposed revised document under preparation by WSU
- 11:15 4 Set upcoming meeting schedule and review actions and agreements from this meeting
- 11:25 5 DALNET Director transition. (Staff) Desired outcome: Develop succession approach to replace the current DALNET Director, who will be leaving next month
- 12:00 Adjourn

DALNET Executive Committee Meeting Summary
26 April 2004
University of Detroit Mercy

DALNET Executive Committee ratifies agreement with Dynix

Wayne State's \$2,129,951 Purchase Agreement for the DALNET integrated library system includes hardware and software, along with "contractual enhancements." Although Wayne has paid 80 percent of the original purchase amount, the DALNET Board has refused to authorize payments for several undelivered items to Dynix, the ILS vendor. These holdbacks -- totaling more than \$300,000 -- are consistent with the payment schedule and late delivery penalties in the purchase agreement.

In March, the DALNET Board authorized staff to work with the Executive Committee to resolve these issues. Then staff conferred with Dynix representatives. During that conference, Dynix offered to "wipe the slate clean," proposing to issue no further invoices for services, contractual enhancements, or any other charges in the 8 August 1998 Purchase Agreement.

After discussing the Dynix proposal via e-mail, the Executive Committee conducted an electronic vote on 19 April, authorizing staff to ask Dynix to implement the proposed agreement. At its 26 April meeting, the Committee ratified this vote, upon a motion by Jerry Bosler, seconded by Sandra Yee. The Committee also asked staff to review the agreement with WSU's legal counsel, and to take any other steps counsel recommends.

Committee recommends pricing strategies for Horizon support for DPL and WSU

As of 1 October 2004, Wayne State and the Detroit Public Library are slated to begin running their own integrated library systems. After then, both members will pay lower membership rates to reflect their new relationships with the rest of the membership.

If it is necessary to continue running Horizon for DPL or WSU thereafter, DALNET will need to provide support such as hosting the Production database, running the WebPAC server, answering questions, making database changes and performing backups. Upon a motion by Margaret Auer, seconded by Laura Mancini, the Executive Committee agreed to provide continuing Horizon support for DPL after 1 October 2004 as follows:

- DALNET will continue to support Horizon for DPL on a pay-as-you-go basis, at a cost of \$9,264 per month. If Wayne also requests support after 1 October, DPL's monthly costs would be \$9,111. This lower figure reflects apportioning the WebPAC server maintenance costs equally between DPL and Wayne.
- Once DPL completes its migration to the new integrated library system, the Detroit Public Library will buy the Sun E5500 Production server located at DPL, along with the Sun E450 server used to run WebPAC, for a total of \$15,000. DPL will assume all costs for moving the E450 from the WSU computing center, and will assume all maintenance costs for both servers thereafter.

If it becomes necessary to provide continuing Horizon support for Wayne State after 1 October 2004, the Committee also voted to waive costs associated with this service for Wayne, since WSU's subsidies to DALNET exceed the expenses of providing this support. Moved by Steven Bowers, seconded by James Flaherty.

Committee discusses revised online systems agreement

As reported at last month's Board meeting, Wayne's General Counsel is drafting an addendum to the current Online Systems Agreements, which will expire on 30 September 2004. WSU expects this addendum will be a simple document depicting changes to reflect the fact that Wayne will no longer be an ILS participant. Bob Harris said WSU's legal counsel is still preparing the addendum. As soon as Wayne's counsel finishes the draft agreement, Harris will send it to the Committee.

Executive Committee plans DALNET Director succession

Michael C. Piper has resigned as DALNET's Director, effective in June 2004. To fill this position, the Committee recommends that the Board appoint Scott Muir as the DALNET Interim Director. To implement this succession, the Board took the following actions:

- 1) Upon a motion by Jerry Bosler, seconded by Margaret Auer, the Committee authorized Sandra Yee to appoint Scott Muir as Interim DALNET Director, after consulting with the DALNET staff. This appointment will begin the day after Piper's resignation becomes effective.
- 2) Moved by Margaret Auer, seconded by Laura Mancini, the Executive Committee recommends paying Muir an annual salary of \$80,000 as Interim DALNET Director.

Dr. Yee will research the process more fully to determine what needs to occur to make this a permanent appointment. This topic will be on the 24 May 2004 DALNET Board meeting agenda.

Upcoming Executive Committee meeting dates

Upcoming DALNET Executive Committee meetings are set from 9:00 AM until noon, at sites to be determined, on these dates: 21 June, 23 August and 18 October 2004.

Attendance at the April 2004 Executive Committee meeting

Nancy Skowronski, Executive Committee Chair; Margaret Auer, Jerry Bosler, Steven Bowers, Nancy Bulgarelli, James Flaherty, Laura Mancini and Sandra Yee. DALNET staff: Robert Harris, Scott Muir and Michael Piper.

20 April 2004

TO: DALNET EXECUTIVE COMMITTEE

FROM: Michael Piper

SUBJECT: Background for 26 April Executive Committee meeting

DESIRED ACTION: As shown below

This memo provides background about several issues on Monday's Executive Committee meeting agenda, as follows:

DALNET-Ameritech Partnership Agreement (Agenda item 1)

Dynix has offered to "wipe the slate clean," which means the firm will issue no further invoices for services, contractual enhancements, or any other charges in the 8 August 1998 Purchase Agreement, including funds held back. Jerry conducted an electronic vote authorizing me to ask Dynix to implement this agreement. I sent a letter to Julian yesterday, asking Dynix to proceed with this implementation as soon as possible.

Requested action: Ratify electronic vote.

ILS migration contingency planning (Agenda item 2)

As of 1 October 2004, Wayne State University and the Detroit Public Library are slated to begin running their own integrated library systems. After that date, both members will assume reduced roles in DALNET, and pay lower membership rates to reflect their new relationships with the rest of our membership.

If it becomes necessary to provide continuing to support Horizon for DPL or Wayne thereafter, DALNET needs to develop a pricing strategy. Please see the attached "DPL and WSU contingency planning" for a proposed approach.

Requested action: Recommend pricing strategy for the DALNET Board.

Update on revised Online Systems Agreement (Agenda item 3)

As reported at last month's Board meeting, Wayne's General Counsel is drafting an addendum to the current Online Systems Agreements, which will expire on 30 September 2004. WSU expects the addendum will be a simple document depicting changes to reflect the fact that Wayne will no longer be an ILS participant. This revised agreement will be effective from 1 October 2004 through 30 September 2005.

Requested action: Begin process of reviewing the revised Online Systems Agreement with Wayne State University.

Set upcoming DALNET Executive Committee meeting schedule (Item 4)

Your upcoming meetings are set for 21 June and 23 August 2004. This is a good time to prepare your meeting schedule for the rest of 2004, so please bring your calendars.

Requested action: Set October and December 2004 meeting dates.

DALNET Director transition (Item 5)

Thank you for allowing me to serve you during these past three years. It has been an honor and a privilege to work on your behalf alongside my colleagues in the DALNET office. Now I have accepted a wonderful opportunity to build on these experiences in a new setting, when I join the Indiana Cooperative Library Services Authority in mid-June.

I recognize my experiences here helped to make this promotion possible, so I'm grateful for the learning and growth I have had in Motown. And I am especially thankful for all of your guidance and support.

Now it is time to pass the baton. So I recommend that the Executive Committee appoint Scott Muir as the new DALNET Director, on an interim basis, effective on the day after I leave (14 May 2004). I also recommend that you make Scott's appointment permanent as soon as possible. We will need to ask for guidance from Bob and Sandy on the best way to handle all of this, of course.

Requested action: Appoint Scott Muir as Interim Director and set plans for making this a permanent appointment.



April 19, 2004

Mr. Michael Piper
Director
Detroit Area Library Network
Undergraduate Library
5150 Anthony Wayne Drive
Detroit, MI 48202

Dear Michael,

Thank you for your letter dated April 19th stating DALNET Committee has accepted our offer to retract all outstanding charges related to the Purchase Agreement between Dynix and Wayne State University, dated August 1998. As well, agreeing that DALNET will have no further expectation for Dynix to develop any of the services and contractual enhancements outlined in the Purchase Agreement.

We look forward to working with you on future services as needed.

Sincerely,

A handwritten signature in black ink, appearing to read "Julian Critchfield".

Julian Critchfield
Chief Operations Officer