DALNET Executive Meeting

Rochester College

Richardson Academic Center Room 200

August 18, 2008

Committee Members in Attendance: J. Flaherty, A. Keller, L. Mancini, K. Tubolino, S. Yee

Guest in Attendance: S. Bowers (by cell phone)

Excused: M. Auer, M. Ketcham

1. **Call to Order, 9:40a.m. – L. Mancini**

2. **Approval of April 21, 2008 Minutes – L. Mancini**
   K. Tubolino: Motion to approve
   A. Keller: Seconded
   Discussion: What is the current status of Chilifresh.com?

   Action

   K. Tubolino: **Motion: Move current status of Chilifresh.com to Item 9 on Agenda**

   J. Flaherty: Seconded

   Agenda Motion approved unanimously.

   Action
   Approval of Minutes Motion carried

3. **Affirmation of online vote for WSU Grant Application**
   M. Sheble: Motion to accept
   K. Tubolino: Seconded
   Discussion: L. Mancini notified the DALNET Board regarding the online vote.
      DALNET Board questions were directed to S. Bowers who satisfactorily responded
      to them.
   Motion carried

4. **Amend Program Initiative Reserve Grants Documents – L. Mancini**
   Discussion: Nothing in the Process Section of **PIR Grant** documents address possible questions and answers. Proposed document language: "Questions regarding a proposal may be raised by DALNET members and are to be answered prior to a vote on the proposal."

   Action

   K. Tubolino: Motion to accept
   J. Flaherty: Seconded

   Discussion: S. Bowers recommended petitioner's title should be indicated on the proposal Recommendation accepted.

   Motion to Amend **PIR Grant** documents Carried

5. **Discussion of forthcoming Board election and Nominations – L. Mancini**
   There are enough nominees for Executive Committee and Secretary. No one has accepted nomination for Board Chair (Two-Year term). A. Keller volunteered to email all Board members a short persuasive message to consider serving as Board Chair.

6. **SirsiDynix Web Reporter Purchase Approval – S. Bowers**
   S. Bowers proposed starting with a single license for the Single Database institutions at a cost of $4800 with an annual maintenance fee of $620. Monies for this purchase shall come from the Equipment Reserve Fund. Non-Single Database institutions shall continue to use ReportSmith4.0 while Web Reporter is used and evaluated. The DALNET office did not do a trial with Web Reporter, but did interview other institution users asking them to compare Web Reporter to ReportSmith. The unanimous response was these institutions found Web Reporter "blows away" ReportSmith.

   Action

   K. Tubolino: **Motion: Executive Committee recommends to the DALNET Board purchase of a single license for Web Reporter and second year annual maintenance.**
   M. Sheble: Seconded
   Motion Carried.

7. **Membership Application from St. Mary's College – S. Bowers**
   S. Bowers indicated St. Mary's stated verbally and in writing that the "library would be financially able" to join DALNET at the proposed cost. Bringing on St. Mary's would not be an overbearing extra burden on the DALNET office mostly because there will only be configuration of the system and loading of MARC records. They have stated on their application that they have approximately 86,000 volumes, including attractive unique items in their collections. St. Mary's will continue to do their own unique cataloging for items not yet in their current system. Because St. Mary's DRA system will no longer be

supported after February 2009, the library is urgently seeking a stable system such as ours. M. Auer indicated that St. Mary's would likely be a good addition to the membership and the DALNET office has talked with them in the past. The preliminary price quote given to St. Mary's was a bit higher than the $15,950 indicated on the FY 2009/10 Budget Summary sheet, and St. Mary's also was informed of the pricing for an initial capital investment to which they appear to be initially agreeable to if offered a three-year payment plan. Their 13 digit barcodes were discussed, and although not standard, use of them in the Horizon system works and should not affect any other DALNET member. The DALNET office successfully tested the barcodes in the current Horizon version and should continue to work in the future although the DALNET office has encouraged St. Mary's to begin using Codabar 10 barcodes in the future.

Action

M. Sheble: **Motion: The Executive Committee recommends to the DALNET Board acceptance of St. Mary's application.**
K. Tubolino: Seconded

Discussion: When shall the Board be informed? St. Mary's is not expecting any action until the Board meets, so there is no need to change the traditional pattern.

Motion Carried

Action: The Executive Committee directed S. Bowers to make an update of the somewhat outmoded membership application form and to submit the revised form to the Executive Committee for review once it is drafted.

8. **Budgeting and Allocations for 2009/1010 Fiscal Year – S. Bowers**
Discussion: The proposed FY 09-10 budget is a 0.47% increase with an excess of $585 if we include the proposed new member (St. Mary's); however, even if St. Mary's does not join, our DALNET Operating Reserves can cover the deficit of approximately $15,119. In fact, the past few years we have approved deficit budgets but have managed to end each budget year in the positive. The proposed budget includes Mel Delivery even though this must be approved annually and addition of any new members would add additional costs for MeL Delivery.
   Regarding Allocations, a decrease was given for one institution which removed a location and an increase is proposed for one institution that added a location.

Action

K. Tubolino: **Motion: The Executive Committee directs S. Bowers to begin discussion with Beaumont Hospitals regarding the increase in allocation due to their added location and to bring Beaumont's formula allocation into parity.**
A. Keller: Seconded
Motion Carried.

A. Keller: **Motion: The Executive Committee recommends accepting the Allocations as submitted with the possible exception of Beaumont Hospitals.**
K. Tubolino: Seconded
Motion Carried.

A. Keller: **Motion: The Executive Committee recommends accepting the Budget as submitted including MeL Delivery.**
K. Tubolino: Seconded
Motion Carried.

9. **Chilifresh.com: Current Status – S. Bowers**
The trial was completed by several DALNET member libraries and no one wanted to purchase Chilifresh.com at this time. The Arab American National Museum wrote an external grant to purchase Chilifresh.com services, but no information has come forth yet as to whether or not they received the grant.

10. **Next Executive Committee Meeting – October 27, 2008**
Location is to be determined. The DALNET Board meets September 29th at WSUL.

11. **Adjournment: 11:38A.M.**

   Action

   J. Flaherty: Moved.
   A. Keller: Seconded
   Motion Carried.

   An appealing lunch was served by A. Keller to Executive Committee members.

Submitted by James A. Flaherty, 8/22/2008