

DALNET/OWLS/SLC LSTA GRANT PROJECT
ILL/Circulation Team Minutes

May 9, 2001

9:37 am – 11:18 am

Berkley Public Library

ATTENDEES: Celia Morse (co-chair), Kathie Brown, Rita Bullard, Bradd Burningham, J. Randolph Call, Dee Callaway (co-chair), Joyce Farkas, Kathy Irwin (secretary), Sue LaBenne, Robert Marcelain, Mary Ellen Mulcrone, Marcia Rutledge, Kim Shearer, and Barbara Wallace

1. The April 18, 2001 minutes were approved as written.
2. The committee discussed the pros and cons of the May 1st vendor demonstrations. Best and final offers are due next week.
3. Statistics
 - The steering committee wants to know the number of submitted requests, number of filled requests, fill rate, turnaround time, and direct costs (OCLC fees, mailing, copying, supplies)
 - The deadline for submitting statistics is June 30, 2001. Please e-mail the information to Joyce Farkas.
 - We will be collecting Docline stats; libraries that use Docline should also send these stats to Joyce. Joyce will keep separate charts for the Docline and OCLC stats.
 - Joyce will contact libraries that haven't provided data. Dee will contact the Dalnet libraries.
4. Policies may affect how the systems are set up. The more the individual library profiles differ, the longer it may take the system to retrieve holdings. The broader the policy the easier it is for the patron and the system.
 - It was suggested that we group libraries, perhaps having a standard academic library profile and a standard public library profile.
 - There is probably already a large area of overlap. We can discuss the areas of disagreement and perhaps adjust policies for the project.
 - Bring your policies to our June meeting. materials types you do lend and material types you don't lend.
 - Can we maintain different policies for intra-loan vs. inter-loan? Or should we use our intra-loan policies for all loans?
5. Keep June 6, 2001, open just in case we need to meet prior to our June 27th meeting.

NEXT MEETING: Wednesday, June 27, 2001, 9:30 am – 12:30 pm
Berkley Public Library, 3155 Coolidge Highway, (248) 546-2440